

PARLIAMENT OF THE PROVINCE OF THE WESTERN CAPE

QUESTION PAPER FOR WRITTEN REPLY

FRIDAY, 25 JULY 2025

4. Mr D W Bryant to ask Mr A W Bredell, Minister of Local Government, Environmental Affairs and Development Planning:

(a) What capacity-building initiatives has his Department undertaken to support (i) councillors and (ii) municipal officials in improving governance and service delivery over the last two financial years, (b)(i) if such initiatives have not yet been implemented, are there any plans in the pipeline, (ii) what are the details thereof, (iii) what are the expected timelines and (iv) what are the objectives and (c)(i) what has been the total cost of these initiatives to date or (ii) what is the projected budget for the planned inter-ventions?

REPLY:

4. (a) The attached table outlines the capacity building initiatives that has been undertaken for councillors and municipal officials to improve governance and service delivery over the last two financial years.
(b) All planned initiatives were implemented.
(c) The total cost of the initiatives is also contained in the table.

Capacity Building initiatives the Department has undertaken in support of municipal councillors and officials over the last two financial years

Period	Directorate	Capacity Building Initiative	Councillors	Officials	Objective	Budget	Total Cost
2023/2024	Municipal Support and Capacity Building	Councillor Seasonal School	X		Institutional Collaboration and Ethics in Local Government	N/A	In collaboration with the Hanns Seidel Foundation, who covered the cost of the training.
2023/2024	Municipal Support and Capacity Building	Mentoring and coaching for municipal officials		X	Mentoring and coaching for middle managers	N/A	In collaboration with the Hanns Seidel Foundation, who covered the cost of the training.
2023/2024	Municipal Governance	Conducted a workshop at Cederberg Municipality on 11 August 2023:	X		Ethics; Roles and Responsibilities; Code of Conduct; Social Media; Rules of Order; Appointment of Senior Managers	N/A	Training provided by departmental officials.
	Municipal Governance	24 July 2023, Langeberg Municipality – MPAC training for Councillors	X		Oversight; Accountability	N/A	Training provided by departmental officials.
	Municipal Governance	18 August 2023, Saldanha Bay Municipality –	X		Oversight; Accountability	N/A	Training provided by departmental officials.

Period	Directorate	Capacity Building Initiative	Councillors	Officials	Objective	Budget	Total Cost
		MPAC training for Councillors					
	Municipal Governance	24 August 2023, Hessequa – social media and the Law workshop.	X		Oversight; Accountability	N/A	Training provided by departmental officials.
	Municipal Governance	Conducted a workshop at Matzikama Municipality in conjunction with SALGA on 21 October 2024.	X		Oversight; Accountability; Anti-corruption; Ethics; Integrity Management; Roles and Responsibilities of the Internal Structures and Functionaries; Inclusive Governance and Public Participation	N/A	Training provided by departmental officials.
	Municipal Governance	Conducted a workshop at Overstrand municipality on 19 November 2024			Appointment Legislation and Case Law	N/A	Training provided by departmental officials.
	Municipal Governance	Conducted Training / Workshop at the following municipality: Theewaterskloof: 27-28 January 2025:	X		Ethics; Roles and Responsibilities; Code of Conduct; Social Media; Rules of Order;	N/A	

Period	Directorate	Capacity Building Initiative	Councillors	Officials	Objective	Budget	Total Cost
					Appointment of Senior Managers		
	Municipal Governance	Conducted Training / Workshop at the following municipalities: Kannaland: 11-12 March 2025	X		Ethics; Roles and Responsibilities; Code of Conduct; Social Media; Rules of Order; Appointment of Senior Managers	N/A	Training provided by departmental officials.
	Municipal Governance	Conducted Training / Workshop at the following municipality: Bergrivier: 13 March 2025	X		Ethics; Consequence Management & UIF Reduction	N/A	Training provided by departmental officials.
	Municipal Governance	Conducted Training / Workshop at the following municipality: Laingsburg: 17 March 2025	X		Oversight; Accountability; Anti-corruption; Ethics; Integrity Management; Roles and Responsibilities of the Internal Structures and Functionaries; social media; Code of Conduct	N/A	Training provided by departmental officials.

Period	Directorate	Capacity Building Initiative	Councillors	Officials	Objective	Budget	Total Cost
2023/ 2024	Public Participation	Facilitated Ward Committee Refresher Training. Municipalities: Oudtshoorn (22 July 2023), Saldanha Bay (27 July 2023), Laingsburg (22 August 2023), and Prince Albert (18 September 2023).		X	Empower officials with information on their roles and responsibilities to ensure the effectiveness and functionality of ward committees.	N/A	Training provided by Departmental officials.
2023/ 2024	Service Delivery Integration	E Procurement System		X	Facilitates the procurement of goods and services.	N/A	Training provided by Department of the Premier.
2023/ 2024	Service Delivery Integration	Rental Housing disputes		X	Log and track rental housing disputes.	N/A	Training provided by Department of Infrastructure.
2023/ 2024	Service Delivery Integration	UIF Continuation of Benefits		X	Assist citizens to apply/register for and follow up on the applications of their unemployment benefits.	N/A	Training provided by the Department of Employment and Labour.
2023/ 2024	Service Delivery Integration	Tourist Guide permits		X	Apply & renew tourist guide permits.	N/A	Training provided by the Department of Economic Development and Tourism.

Period	Directorate	Capacity Building Initiative	Councillors	Officials	Objective	Budget	Total Cost
2023/ 2024	Service Delivery Integration	NPO Funding application		X	Non-Profit Organisations can apply online for funding for various programmes.	N/A	Training provided by the Department of Social Development.
2023/ 2024	Service Delivery Integration	Public Operating Licenses		X	How to apply for public transport operating licenses.	N/A	Training provided by the Western Cape Mobility Department.
2023/ 2024	Integrated Development Planning	Conducted workshop on Standard Operating Procedures and Templates to improve planning instruments, IDPs and related processes.		X	To improve planning instruments such as District Frameworks, Process Plans, Time Schedules of Key Deadlines, IDPs, annual IDP review processes and IDP amendments processes.	Goods & services	Within budget for the 2023/24 FY.
2023/ 2024	Integrated Development Planning	Capacitated IDP Managers to develop Time Schedules of Key Deadlines that facilitate the annual review of IDPs.		X	To improve the annual IDP review process through empowering municipal officials to develop sound Time Schedules of Key Deadlines.	Goods & services	Training provided by departmental officials.

Period	Directorate	Capacity Building Initiative	Councillors	Officials	Objective	Budget	Total Cost
2024/ 2025	Public Participation	Facilitated Ward Committee Refresher Training. Municipalities: Stellenbosch (3, 20, and 17 August 2024), Oudtshoorn (13 July 2024), and Bitou (27 July 2024).	X		Empower councillors (as chairpersons of ward committees) and their ward committee members with information on their roles and responsibilities with the view of ensuring effectiveness and functionality of ward committees.	N/A	Training provided by Departmental officials.
2024/ 2025	Disaster Risk Reduction	Training on developing risk reduction plans for municipalities		X	To develop Disaster risk Reduction Plans in house	N/A	Training provided by departmental officials.
2024/ 2025	Disaster Risk Reduction	Risk assessment training		X	Complete risk assessments in-house	N/A	Training provided by departmental officials.
2024/ 2025	Disaster Risk Reduction	Disaster Management Learning Programme: Introduction to Disaster Management		X	Capacitate Municipal Officials in Disaster Management	R5m over 3 years	Training provided by Resilience Globale

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2024/ 2025	Disaster Risk Reduction	Disaster Management Learning Programme: Disaster Management Legislation		X	Capacitate Municipal Officials in Disaster Management	R5m over 3 years	Training provided by Resilience Globale
2024/ 2025	Disaster Risk Reduction	Disaster Management Learning Programme: Strategic Disaster Management		X	Capacitate Municipal Officials in Disaster Management	R5m over 3 years	Training provided by Resilience Globale
2024/ 2025	Disaster Risk Reduction	Disaster Management Learning Programme: Institutional Capacity		X	Capacitate Municipal Officials in Disaster Management	R5m over 3 years	Training provided by Resilience Globale
2024/ 2025	Municipal Infrastructure	Municipal Infrastructure Forum meetings have been instituted twice a year to assist MM's and Technical Directors in aligning infrastructure planning with		X	Capacitate municipal officials in aligning infrastructure planning with grant funding streams	N/A	ng provided by departmental officials.

Period	Directorate	Capacity Building Initiative	Councillors	Officials	Objective	Budget	Total Cost
		various grant funding mechanisms and streams per District					
2025/2026	Municipal Support and Capacity Building	Councillor Seasonal School	X		Institutional Collaboration and Ethics in Local Government	N/A	In collaboration with the Hanns Seidel Foundation, who covered the cost of the training.
2025/2026	Municipal Support and Capacity Building	Mentoring and coaching for municipal officials		X	Mentoring and coaching for middle managers	N/A	In collaboration with the Hanns Seidel Foundation, who covered the cost of the training.