

PARLIAMENT OF THE PROVINCE OF THE WESTERN CAPE

ANNOUNCEMENTS, TABLINGS AND COMMITTEE REPORTS

MONDAY, 13 DECEMBER 2021

COMMITTEE REPORTS

- 1 Report of the Standing Committee on Community Safety, Cultural Affairs and Sport on the Annual Reports of the Department of Cultural Affairs and Sport, Heritage Western Cape, the Western Cape Language Committee and the Western Cape Cultural Commission for the 2020/21 financial year**

The Standing Committee on Community Safety, Cultural Affairs and Sport having deliberated on the Annual Reports of the Department of Cultural Affairs and Sport, Heritage Western Cape, the Western Cape Language Committee, and the Western Cape Cultural Commission, for the year ended 31 March 2021, reports as follows:

Introduction

The Western Cape Provincial Parliament's Annual Report programme for the 2020/21 financial year was advertised in newspapers inviting stakeholders and members of the public to attend and participate in the discussions. The Committee deliberated on the Annual Reports of the Department of Cultural Affairs and Sport (the Department), Heritage Western Cape (HWC), the Western Cape Language Committee (WCLC), and the Western Cape Cultural Commission (WCCC) on 8 November 2021 as part of its oversight function. The Minister and the Head of Department were given an opportunity to make opening remarks. Likewise, the Chairpersons of the three entities were also given the opportunity make opening remarks.

The Department and its Entities were examined on:

Part A: General Information,

Part B: Departmental Performance Information; and

Part D: Human Resources Management of the Department's Annual Report.

Members of the public were also given an opportunity to pose questions and to make input during the discussions. There was no public input.

1. Western Cape Cultural Commission

- 1.1. The Western Cape Cultural Commission (WCCC) reported that five of its cultural centres were used as quarantine sites as part of the COVID-19 protocols.
- 1.2. The WCCC experienced difficulty in collecting revenue due to its cultural centres being closed to the public during the various national lockdown levels.
- 1.3. The WCCC, through the Department of Cultural Affairs and Sport (Department), could claim financial support from the Department of Transport and Public Works, due to the conversion of the cultural facilities into quarantine sites.
- 1.4. The Cultural Councils that applied to host activities were requested to resubmit applications if those applications were initially sent prior to the national lockdown. The applications were considered within the limitations set out by the national restrictions imposed.
- 1.5. The WCCC reported that its Initiation Reference Committee, in consultation with the Department, held discussions regarding the opening of initiation summer schools in 2020. Of the 36 initiation forums, only five forums requested that the schools should open during the restrictions imposed by the COVID-19 pandemic.

2. Heritage Western Cape

- 2.1. The Heritage Western Cape (HWC) reported that managing heritage resources is intricate and specialised skills are essential especially with the increase in the number of tribunal and court cases involving the HWC.
- 2.2. The HWC was involved in two court actions during the 2020/21 financial year. The cases were before the North Gauteng High Court and the Western Cape High Court.
- 2.3. The Heritage Western Cape expressed concern regarding the slow pace of municipalities in applying for competence to undertake their functions in terms of the National Heritage Resource Act, 1999 (Act 25 of 1999) (NHRA). Due to COVID-19 restrictions, all planned roadshows to promote awareness amongst municipalities of importance to apply for competence, were cancelled.
- 2.4. The HWC received 2069 heritage applications, of which 1761 were processed by way of a decision or comment at the Heritage Officers Meetings (HOMs) meetings.
- 2.5. Due to the national lockdown restrictions, the HWC employed the use of digital platforms. One innovation is the use of a QR-code system that allows members of the public access to the HWC WhatsApp group relating to a committee meeting.

3. Western Cape Language Committee

- 3.1. The language services target achievements were affected by the restrictions imposed due to COVID-19. The WCLC re-adjusted its planning and managed to re-arrange six other language projects.
- 3.2. The WCLC reported that in addition to promoting the official provincial languages, there has been marked promotion and project roll outs to foreground the use and teaching of South African Sign Language and Khoekhoegowab.
- 3.3. The increased popularity of the netball code has also resulted in the translation of the netball rulebook into isiXhosa. The translation of code-specific material into isiXhosa for other sporting codes was also undertaken.

4. Department of Cultural Affairs and Sport

- 4.1. The Department reported that the After School Programmes were extended to no and low fee learners.

- 4.2. The Department implemented a COVID-19 Social Relief Fund for Sport, Recreation, Arts, Culture and Heritage. This was to provide some relief to these sectors affected by the restrictions in place due to the global pandemic. The Department's relief efforts were implemented concurrent to initiatives endorsed by the national government departments dealing which ran parallel to similar efforts by the national department of Sport, Arts and Culture.
- 4.3. In order to mitigate the operational effects of school closures in 2020, the After School Programme was transformed to provide physical learning resources to allow learners to learn at home. Practitioners were also given online portals to facilitate the remote learning experiences.
- 4.4. The online portal availed easy access to the After School Programmes. Individuals and organisations alike benefitted from this tool.
- 4.5. The Department provided "After School Treasure Box" packs to under resourced communities, where internet resources were not accessible. Each Treasure Box contains three volumes of a printed resource.
- 4.6. The Department, with the help of its partners, issued the Treasure Box to at least 68 000 learners in the Province. The Treasure Box project has been shortlisted for a Service Excellence Awards in the Team Ground Breaker: Innovation category.
- 4.7. The Department stated that the Rural Library Connectivity Project is ongoing. However, in terms of the broadband and Wi-Fi access roll out, 41 rural public libraries were not connected to the internet.
- 4.8. The Department reported that through the South African Library for the Blind project, continues to provide training at the 27 mini libraries for the Blind. This project provides special services to assist visually impaired communities to use the tailor made IT equipment at these libraries.
- 4.9. The Department assisted four non-affiliated museums with funding from the COVID-19 Relief Fund. These museums were the Darling Museum (R7 800), the District Six Museum (R334 000), the South African Perfume Museum (R33 000) and the South African Jewish Museum (R33 000).
- 4.10. The Department reported that there are 36 initiation sites in the province.

5. Request for information

The Committee requested the Department of Cultural Affairs and Sport to submit:-

- 5.1. A list of the 41 rural public libraries that do not have internet connectivity;
- 5.2. A list of the 27 Mini Libraries equipped for blind persons. Details of the geographical spread of these libraries should be included; and
- 5.3. A breakdown of the funding given per museum and per provincial aided museum.

2. Report of the Standing Committee on Community Safety, Cultural Affairs and Sport on the Cape Town Metropolitan Police Department's Annual Police Plan for the 2021/22 financial year

The Standing Committee on Community Safety, Cultural Affairs and Sport having deliberated on the Cape Town Metropolitan Police Department's Annual Police Plan for the 2021/22 financial year, reports as follows:

Introduction

The Cape Town Metropolitan Police Department (CTMPD) briefed Committee on its Annual Police Plan for the 2021/22 financial year in accordance with Section 21(4) of the Western Cape Community Safety Act (Act 13 of 2013) on 10 November 2021.

The CTMPD was led by Mr P Robberts, Acting Executive Director for Safety and Security at the City of Cape Town, and Chief of Police, Mr W Le Roux.

1. Key points from the meeting

- 1.1. The CTMPD forms part of the Safety and Security Directorate in the City of Cape Town. Its functions are often integrated in operations with municipal Traffic and By-Law Enforcement services. The CTMPD has 565 operational police officers. These officers also provide support to 60 South African Police Service (SAPS) stations.
- 1.2. The CTMPD has five deployment centres for its operational police officers.
- 1.3. The CTMPD has an operational budget of R 667,563,316 and a capital budget of R 86,502,398,
- 1.4. The policing strategy involves an innovative approach to address key crime categories. Priority crimes include substance abuse and alcohol related crime, gang violence, possession and trade of illegal firearms and ammunition, domestic violence and traffic and by-law related offences. Through innovative approaches such as the use of the hotspot analysis, Emergency Policing Incident Control, Automatic Number Plate Recognition and Closed Circuit Television, the CTMPD aims to address the aforementioned crimes, amongst other lesser categorised crimes, with real time reactions. The service level agreement for gunshot detection technology, known as ShotSpotter, was not yet renewed at the time of reporting.
- 1.5. The Camera Response Unit (CRU) will be expanded over the next five years to include Nyanga, Mfuleni, Kraaifontein, Mitchells Plain and Delft.
- 1.6. The CTMPD reported that vandalism and cable theft has adversely affected the use of CCTV Cameras in especially the Eastern regions of the Municipality. A total of R9.8 million was set aside to fix broken cameras. However, during the current financial year, R50 million has been spent on fixing damaged cameras.
- 1.7. The CTMPD itself controls 835 of the 2749 active CCTV cameras that are available in the camera network.
- 1.8. The CTMPD stated that conviction rates related to illegal liquor and drug trade were concerning.
- 1.9. Since February 2020, 185 illegal firearms have been seized during municipal policing operations.
- 1.10. There were more than 20 instances of land invasions reported since January 2020, with an estimated 68 110 structures demolished. Structures need to be demolished before they are (fully) completed and occupied.
- 1.11. There was a total of 135 arrests related to land invasions with 106 court orders obtained and issued.

2. Request for information

The Committee requested the Cape Town Metropolitan Police Department to submit:-

- 2.1. A copy of the camera rollout including the geographical spread of the installed Closed Cameras.

3. Report of the Standing Committee on Transport and Public Works on the Annual Reports of the Department of Transport and Public Works and Government Motor Transport (GMT) for the 2020/21 financial year.

The Standing Committee on Transport and Public Works, having deliberated on the Annual Reports of the Department of Transport and Public Works and Government Motor Transport (GMT) for the 2020/21 financial year, reports as follows:

1. Introduction

The Annual Reports of the Department of Transport and Public Works (the Department) and Government Motor Transport (GMT) for the financial year ended 31 March 2021 were tabled on 4 November 2021 in accordance with section 65(1)(a) of the Public Finance Management Act, 1999 (Act 1 of 1999), as amended.

As part of its oversight function, the Standing Committee on Transport and Public Works (the Committee) considered the Annual Reports of the Department and GMT on 12 November 2021. Annual reports are the key instruments for departments to report on performance measured against their performance targets and budgets as outlined in their strategic plans and annual performance plans. In addition, hereto, it accounts for the success of each programme that was implemented.

Standing Rule 111(1)(a) of the Western Cape Provincial Parliament provides standing committees with the mandate to consider departmental annual reports submitted in accordance with the Public Finance Management Act, 1999 (Act 1 of 1999).

The Annual Report Programme for the 2019/20 financial year was advertised in newspapers to invite stakeholders and members of the public to attend and participate in the discussions.

The Committee deliberated on Part A: General Information, Part B: Performance Information and Part D: Human Resource Management, after which the Chairperson afforded an opportunity to the public to ask questions to the Department.

2. Overview

The Minister and the Head of Department made introductory remarks highlighting that this report period was at the height of the Covid-19 pandemic and the Department is proud of the role it has played, and continues to play, in support of the overall health response by providing quarantine and isolation (Q&I) facilities as well as purposefully designed transport initiatives, namely patient transport to Q&I facilities (Red Dot), transportation of frontline health care workers, and transport for discharged patients from medical facilities. Despite these challenges and the lockdown restrictions the Department has achieved a clean audit report for nine consecutive years and managed to spend 98,5% of its budget. GMT obtained an unqualified audit with no findings for nine consecutive years thus continuing with the positive trend of the past years.

The Committee proceeded to engage with the Department by asking questions on Parts A, B and D of the Annual Report. All questions were satisfactorily answered and the Committee is satisfied that the Department achieved its predetermined objectives for the 2020/21 financial year and that it was accurately reported on.

3. Information requested

The Committee REQUESTED that the Department submit:

- 3.1 For the past three academic years, the number of students that were supported by the Department through the Masakh'iSizwe Bursary Programme and the annual cost of the bursaries per student and collectively;
- 3.2 The number of students that graduated successfully during this period with the financial assistance of the Department and the number of these graduates that were

absorbed onto the payroll of the Department and the qualifications of the bursary holders that could not be absorbed onto the payroll of the Department;

- 3.3 A status report on the Founders' Garden/Artscape Precinct;
- 3.4 A status report on the Conradie Better Living Model Exemplar Project;
- 3.5 A status report on the Provincial Road Maintenance Grant and the interaction and communication with the National Department for more funding to address the deteriorating surface roads.
- 3.6 A report on the losses suffered by Government Motor Transport, whether inspections are done on a regular basis to prevent these losses, the extent of such losses and what plans are in place to prevent such losses in the future; and
- 3.7 A status report on the role out of Phase 4A in Thembaletu of the Go George bus service.

4. Resolution

The Committee RESOLVED that at a future date:

- 4.1 The Department be invited to present the Employment Equity Strategy of the Department and Government Motor Transport to the Committee; and
- 4.2 The City of Cape Town be invited to brief the Committee on the status of the My City Bus Service in Mitchells Plain and Khayelitsha.

5. Recommendation

The Committee RECOMMENDED that the Department collaborates with the Department of Local Government to explore the possibility of graduates, who received financial assistance from the Department and who could not be employed by the Department, be employed at Grade four, five and six municipalities.

6. Conclusion

The Chairperson thanked the Members of the Committee, the Minister, the Head of Department and all the officials of the Department for their preparation and responses to the questions raised by the Committee.

4. REPORT OF THE PARLIAMENTARY OVERSIGHT COMMITTEE ON THE ANNUAL REPORT OF THE WESTERN CAPE PROVINCIAL PARLIAMENT FOR THE YEAR ENDED 31 MARCH 2021, DATED 16 NOVEMBER 2021

1. Introduction

The Annual Report of the Western Cape Provincial Parliament (the WCPP) was tabled for the 2020/21 financial year in terms of section 60(1) of the Financial Management of Parliament and Provincial Legislatures Act [Act No.10 of 2009], (FMPPLA) and referred to the Parliamentary

Oversight Committee (POC) on Thursday, 2 September 2021 (refer to “ATC 100-2021”). The Annual Report (AR) of the WCPP serves to provide a record of the activities and performance of the administration of the WCPP and to promote accountability for decisions made during the financial year under review. The performance of the WCPP is measured against the performance targets and budget outlined in the WCPP 2020/21– 2024/25 Strategic Plan; including the Annual Performance Plan of the WCPP for the 2020/21 financial year.

The purpose of FMPPLA is to regulate the performance and financial management of the legislatures in South Africa in a manner consistent with its status in terms of the Constitution; to ensure that all revenue, expenditure, assets and liabilities of Parliament and provincial legislatures are managed efficiently, effectively and transparently; to provide for the responsibilities of persons entrusted with financial management; and to provide for matters connected therewith. In compliance with the spirit of Section 4 of the Act, the Committee considered the AR of the WCPP to maintain oversight of the performance indicators and financial management of the WCPP for the specific financial year under review. In addition to regulating the financial management of the WCPP, the FMPPLA mandates the POC to conduct oversight over the performance information, governance and human resource functions of the Institution through its annual reports. Section 4(1)(b) of the FMPPLA provides the Committee with this mandate.

The members of POC deliberated on the various sections of the Annual Report of the WCPP for the 2020/21 financial year, as follows:

- 1.1. Part A: General Information,
- 1.2. Part B: Performance Information,
- 1.3. Part C: Governance,
- 1.4. Part D: Human Resource Management, and
- 1.5. Part E: Financial Information.

The Annual Report of the WCPP 2020/21 was tabled on time, according to Treasury and other prescripts. The Annual Report programme for the 2020/21 financial year was advertised in the three official languages of the Western Cape in various newspapers, inviting stakeholders and members of the public to attend and participate in the discussions.

2. Overview

The Committee met on 16 November 2021 at 08:30 where it was briefed by the Auditor-General of South Africa (AGSA) on the audit outcomes of the 2020/21 financial year for the WCPP. After the briefing by the AGSA, the Committee was briefed by the Audit Committee (AC) whose role is to ensure that the WCPP functions according to good governance principles, complies with accounting and audit standards and monitors that appropriate risk management arrangements are in place. The AC also monitors the adequacy and reliability of the financial information provided by the WCPP.

The methodology of the Committee was to meet with these stakeholders to benefit from their findings and possible concerns with the aim of assisting the Committee to have a constructive oversight engagement with the WCPP.

Thereafter, the Committee met with the WCPP beginning with introductory comments made by the Speaker, Deputy Speaker and the Secretary of the WCPP.

A section by section oversight discussion ensued with the management of the WCPP on the aforementioned parts which comprise the AR of the Institution.

3. Audit Opinion

The Committee noted the audit opinion of the AGSA regarding the annual financial statements for the 2020/21 financial year of the Institution, having obtained clean audit report. This audit opinion remains unchanged from the 2019/20 financial year.

The AGSA raised no findings with the Institution on compliance with laws and regulations, predetermined objectives nor internal control deficiencies.

4. Impact of COVID-19 on WCPP

On 27 March 2020 a hard lockdown was announced by President Ramaphosa to contain the spread of the COVID-19 virus. The lockdown was implemented country wide. This had an immediate impact on the annual performance plan of the WCPP, leading the Institution to revise two strategic priorities, namely Inter/Intra-parliamentary and stakeholder relations and conducive and enabling facilities.

The pandemic also impacted on the public engagement activities of the Institution, which resulted in fewer public education workshops, fewer visitors being received at the WCPP and no tours were conducted.

However, the pandemic positively impacted the social media platforms in terms of viewer growth in terms of the activities of the WCPP. Moreover, the WCPP's activity on Instagram has also seen increased growth, and the Youtube channel of the Institution.

From April 2020, all standing committee meetings and House sittings were moved to virtual platforms. These activities were also live-streamed on the WCPP's official YouTube channel, providing a platform for uninterrupted public engagement. Furthermore, although all meetings and sittings were all held on the MS Teams platform, the WCPP moved to a hybrid model where a limited number of Members attended plenary sittings in the Chamber at the WCPP, while the other Members joined the plenary sittings on the MS Teams platform as the risk adjusted levels were amended.

In relation to financial management, an amount of R283 729 was shifted (vired) from savings in Programme 1 to cover for the overspending in Programme 4. This refers to the under-projection for Members' travel expenditure during the COVID-19 lockdown period. Members have travelled more than what was initially anticipated.

Regarding governance maintenance, the Institution has been able to implement the Enterprise Risk Management (ERM) Strategy and Plan, thereby successfully planning for the 2020/21 financial year in the context of the restrictions brought about by the COVID-19 pandemic. The ERM Strategy and Plan was reported on at the WCPP Governance Committee (GOVCOM).

During the financial year under review, provision has been made for the procurement of personal protective equipment (PPE) for members and employees. An assessment was conducted on all personal protective equipment transactions up until 30 September 2020. It was found that the WCPP did not transact with any of the companies declared by WCPP employees in their declaration of interest forms.

5. Corporate Governance

Corporate Governance regulates the exercise of power within an Institution with the aim to ensure that the Institution's purpose is achieved, which encompasses:

- the creation and ongoing monitoring of an appropriate and dynamic system of checks and balances to ensure the balanced exercise of power within a company;
- the implementation of a system to ensure compliance with legal and regulatory obligations;
- the implementation of a process to identify and manage risks to the sustainability of the company's business; and
- the development of practices which make and keep the company accountable to the company's identified stakeholders and the broader society in which it operates.

During the 2020/21 financial year, the Audit Committee completed the following assurance engagements, as follows:

- Enterprise Risk Management (Assurance)
- Contract Management (Assurance)
- Transfer Payments (Assurance)
- Stakeholder engagements (Assurance)
- Business Continuity and DRP (Assurance)
- Human Resources (Assurance)
- Plenary Support (Assurance)

During the 2020/21 financial year under review, seven invoices with an accumulated value of R168 571,77 were settled in excess of the 30 day payment regulation. The reasons related to the breakdown of internal controls in submitting the invoices timeously for payment. However, the Institution investigated and identified the root causes which caused the internal control breakdown and implemented remedial mechanisms with the aim to avoid a future recurrence of such internal control weaknesses. Notes 34 and 35 of the Annual Financial Statements refers to the fruitless and wasteful-, as well as the irregular expenditures during the year under review.

No fraud and corruption activities were detected or reported during the 2020/21 financial year.

6. Performance Information

In terms of the performance indicators for the year under review, the Institution achieved 28 indicators, compared to the 38 predetermined indicators that were set at the beginning of the 2020/21 financial year. This resulted in 10 performance indicators not being met, primarily from Programme 1: Governance, Leadership and Administration; and Programme 3: Public Engagement. A synopsis of the overall performance indicators, can be summarised as follows:

Programme	Performance Indicators/ Planned targets	Achieved	Not/ Partially achieved
Programme 1: Governance, Leadership and Administration	9	6	3
Programme 2: Parliamentary Support Services	13	12	1
Programme 3: Public Engagement	12	7	5
Programme 4: Members' Support	4	3	1
Total	38	28	10

7. Financial Management

During the 2020/21 financial year, the WCPP spent R143,036 million of an appropriated budget of R151,928 million, which resulted in an underspending of R8,892 million (94,1% budget spend). For the 2019/20 financial year, the Institution spent R145,713 million of an appropriated budget of R158,463 million, which resulted in an under-expenditure of R12,750 million (91,9% budget spend).

The under-expenditure of R8,892 million occurred under the following programmes:

- Programme 1: Governance, Leadership & Administration (R4,777 million);
- Programme 2: Parliamentary Support Services (R1,225 million);
- Programme 3: Public Engagement (R2,890 million); and
- Programme 4: Members Support (R0,00).

In addition, the Institution's total estimated revenue budget of R71 000 was over-collected by R342 000, which resulted in a departmental receipt of R413 000. The over-collection on revenue occurred under the following line items:

- Sale of goods and services other than capital assets (R4 000 under-collection);
- Interest, dividends and rent on land (R230 000 over-collection);
- Sale of Capital Assets (R8 000 over-collection); and
- Financial Transactions in assets and liabilities (R115 000 over-collection).

During the 2020/21 financial year the Institution recorded eight cases of irregular expenditure with a total value of R4,187 million, as well as one case of fruitless and wasteful expenditure with a total value of R158 289 reported. Of the eight cases, five cases of irregular expenditure were condoned to the value of R3,493 million, while three cases are in the process to be condoned which total R693 791. The fruitless and wasteful expenditure case still remains under investigation.

8. Emerging Risks

8.1 New pronouncements

8.1.1 The Committee notes the inputs of the AGSA that a new pronouncement was issued by the Accounting Standard Board which might be considered as an emerging risk to the standards of GRAP, as follow:

<u>GRAP pronouncements</u>	<u>Effective date</u>
GRAP 104 on <i>Financial instruments</i> (revised)	To be determined

The Committee indicated that it will monitor the implementation of GRAP pronouncements within the Institution once an effective date has been confirmed and communicated.

9. Recommendations by the Committee

<u>Reference</u>	<u>Resolution</u>	<u>Action date</u>
<p>Page: 28</p> <p>Heading: “<i>Strategy and Institutional Oversight</i>”</p> <p>Matter: The Committee notes that on 26 November 2020, the Office of the Deputy Secretary was abolished and a new Directorate: Strategy and Institutional Oversight was created and approved by the Speaker. The main role of the Directorate is to manage and oversee the development of institutional strategy, performance monitoring and evaluation and oversight. As at 31 March 2021, the recruitment process for the filling of the Director’s position commenced and as an interim arrangement, a caretaker manager was appointed with effect from 26 September 2020.</p>	9.1 That the Institution brief the Committee (as an update) on the establishment and function of the new Directorate.	Briefing to be scheduled during the 4 th Quarter of the 2021/22 financial year.
<p>Pages: 54-55</p> <p>Heading: “Programme 3: Public Engagement”</p> <p>Matter: The Committee notes that one of the strategic objectives of the Programme include “<i>increased opportunities for the public to participate in legislative activities</i>”.</p>	9.2. That the Institution brief the Committee on how it conducts its public tours, including the process for inviting relevant stakeholders to participate in the in the business of the Legislature.	Briefing to be scheduled during the 4 th Quarter of the 2021/22 financial year.
<p>Page: 80 (paragraph 1)</p> <p>Matter:</p>	9.3. That the Institution formulate and submit a plan to the Committee on how it	To be submitted to the Committee by the end of the 2 nd

<p>The Committee notes that the Institution supported nine of its employees to further their studies in various fields which is assumed to benefit the strategic objectives of the Institution. However, raised a concern on how the Institution plans to support its members who wants to pursue postgraduate studies in various fields which would enhance their parliamentary skills.</p>	<p>will support members who wish to pursue academic studies.</p>	<p>quarter of the 2022/23 financial year. (30 September 2022)</p>
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10. Information requested from WCPP

10.1 The Committee REQUESTED that the WCPP provides the Committee with the following information by 28 February 2022:

10.1.1 A breakdown of the 8 cases of irregular expenditure which were incurred by the Institution, including the remedial plan that was implemented to avoid a future recurrence, as indicated on page 14 of the Annual Report.

10.1.2 A report on the Institution's plan to digitise the recordings, transcriptions and publications of Hansard Services, as indicated on pages 42, 43 and 46 of the Annual Report.

10.1.3 A breakdown of the demographic profile between male and female employees in relation to the occupational bands of the Institution, indicated in Table 28.2.2 on page 84 of the Annual Report.

11. Inputs received from the public

Members of the public were provided an opportunity to pose questions or make oral submissions, based on the contents of the 2020/21 Annual Report of the WCPP. However, no members of the public were present in the meeting to pose questions or to make oral submissions.

12. Conclusion

The Committee commends the WCPP for maintaining an unqualified audit with no findings on predetermined objectives or compliance with laws and regulations.

The Committee will continue to engage with the Institution on its budget, performance indicators and the implementation of legal requirements, including any outstanding matters that were identified in the aforementioned sections, which contains the Committee's request for information.

13. Acknowledgments

The Chairperson expressed the appreciation of the Committee for the inputs of the various role-players, such as the Auditor-General of South Africa and the Audit Committee, to enhance the oversight work of the Committee which relates to the Annual Report of the WCPP for the year ending 31 March 2021. In addition, the Committee thanked the presiding officers and the WCPP administration for their efforts and contributions in this regard.