



Western Cape
Government



Department of the Premier
Annual Report

2022/2023

CONTENTS

PART A: GENERAL INFORMATION	6
1. DEPARTMENT GENERAL INFORMATION	8
2. ABBREVIATIONS/ACRONYMS	9
3. FOREWORD BY THE PREMIER	12
4. REPORT OF THE ACCOUNTING OFFICER	14
4.1. Overview of the operations of the Department	14
4.2. Overview of the financial results of the Department	18
4.3. Irregular, and fruitless and wasteful expenditure	20
4.4. Strategic focus over the short- to medium-term period	21
4.5. Public-private partnerships	22
4.6. Discontinued activities/activities to be discontinued	22
4.7. New or proposed activities	22
4.8. Supply chain management	22
4.9. Gifts and donations received in-kind from non-related parties	22
4.10. Exemptions and deviations received from the National Treasury	23
4.11. Events after the reporting date	23
4.12. Other	23
5. STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY OF THE ANNUAL REPORT	24
6. STRATEGIC OVERVIEW	25
6.1. Vision	25
6.2. Mission	25
6.3. Values	25
7. LEGISLATIVE AND OTHER MANDATES	27
7.1. Constitutional mandates	27
7.2. Legislative mandates	27
8. ORGANISATIONAL STRUCTURE	29
9. ENTITIES REPORTING TO THE PREMIER	29

PART B: PERFORMANCE INFORMATION	32
1. AUDITOR-GENERAL'S REPORT: PREDETERMINED OBJECTIVES	34
2. OVERVIEW OF DEPARTMENTAL PERFORMANCE	34
2.1. Service Delivery Environment	34
2.2. Service Delivery Improvement Plan	36
2.3. Organisational environment	36
2.4. Key policy developments and legislative changes	37
3. PROGRESS TOWARDS ACHIEVEMENT OF INSTITUTIONAL IMPACTS AND OUTCOMES	37
4. INSTITUTIONAL PROGRAMME PERFORMANCE INFORMATION	44
4.1. Programme 1: Executive Governance and Integration	44
4.2. Programme 2: Provincial Strategic Management	49
4.3. Programme 3: People Management	57
4.4. Programme 4: Centre for e-Innovation	66
4.5. Programme 5: Corporate Assurance	75
4.6. Programme 6: Legal Services	85
5. TRANSFER PAYMENTS	89
5.1. Transfer payments to public entities	89
5.2. Transfer payments to all organisations other than public entities	89
6. CONDITIONAL GRANTS	91
6.1. Conditional grants and earmarked funds paid	91
6.2. Conditional grants and earmarked funds received	91
7. DONOR FUNDS	97
7.1. Donor funds received	97
8. CAPITAL INVESTMENT	97
8.1. Capital investment, maintenance and asset management plan	97
PART C: GOVERNANCE	98
1. INTRODUCTION	100
2. RISK MANAGEMENT	100
3. FRAUD AND CORRUPTION	104
4. MINIMISING CONFLICT OF INTEREST	105
5. CODE OF CONDUCT	106
6. HEALTH SAFETY AND ENVIRONMENTAL ISSUES	107

7.	PORTFOLIO COMMITTEES	109
8.	PUBLIC ACCOUNTS COMMITTEE (PAC) RESOLUTIONS	110
8.1.	Vote 1: Premier	111
8.2.	Audit Opinion	111
8.3.	Financial Management	111
8.4.	Resolution/s	112
8.5.	List of Information Requested	112
9.	PRIOR MODIFICATIONS TO AUDIT REPORT	112
10.	INTERNAL CONTROL UNIT	113
11.	INTERNAL AUDIT AND AUDIT COMMITTEES	114
12.	AUDIT COMMITTEE REPORT	116
12.1.	Audit Committee Responsibility	116
12.2.	The Effectiveness of Internal Control	116
12.3.	In-Year Management and Monthly/Quarterly Report	117
12.4.	Evaluation of Financial Statements	117
12.5.	Compliance	117
12.6.	Provincial Forensic Services	117
12.7.	Performance Information	117
12.8.	Report of the Auditor-General South Africa	118
13.	B-BBEE COMPLIANCE PERFORMANCE INFORMATION	119
	PART D: PEOPLE MANAGEMENT OVERSIGHT	120
1.	INTRODUCTION	122
2.	STATUS OF PEOPLE MANAGEMENT AT THE DEPARTMENT	122
2.1.	Departmental workforce planning priorities	122
2.2.	Employee performance management	123
2.3.	Employee wellness	123
2.4.	People management monitoring	124
3.	PEOPLE MANAGEMENT OVERSIGHT STATISTICS	124
3.1.	Personnel-related expenditure	124
3.2.	Employment and vacancies	128
3.3.	Job evaluation	129
3.4.	Employment changes	131
3.5.	Employment equity	134

3.6.	Signing of performance agreements by SMS members	139
3.7.	Filling of SMS posts	140
3.8.	Employee performance	142
3.9.	Foreign workers	143
3.10.	Leave utilisation for the period 1 January 2022 to 31 December 2022	144
3.11.	Health promotion programmes, including HIV and AIDS	146
3.12.	Labour relations	148
3.13.	Skills development	150
3.14.	Injury on duty	151
3.15.	Utilisation of consultants	152

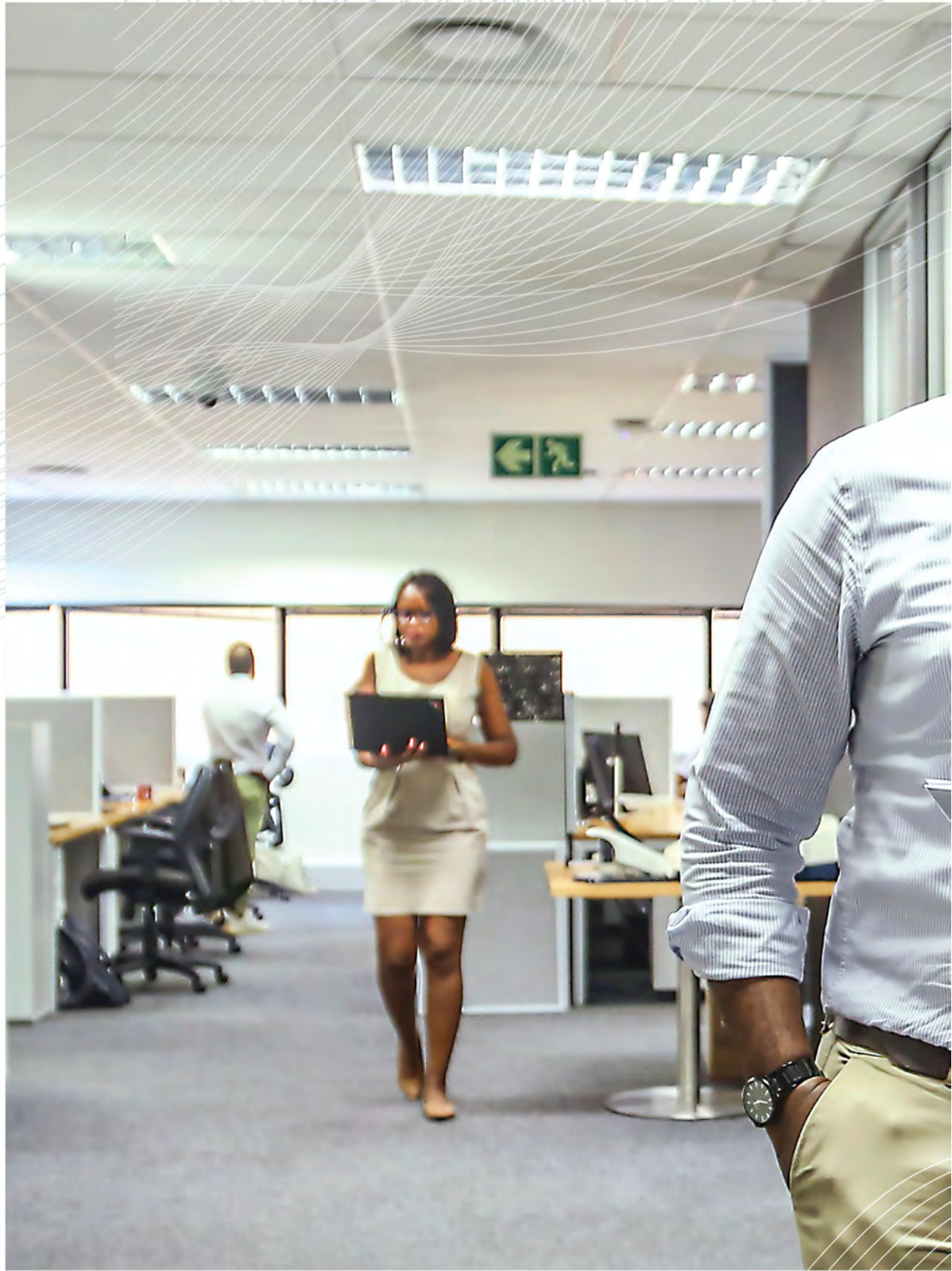
PART E: PFMA COMPLIANCE REPORT 154

1.	IRREGULAR, FRUITLESS WASTEFUL AND UNAUTHORISED EXPENDITURE AND MATERIAL LOSSES	156
1.1.	Irregular expenditure	156
1.2.	Fruitless and wasteful expenditure	160
1.3.	Unauthorised expenditure	162
1.4.	Additional disclosure relating to material losses in terms of PFMA Section 40(3)(b)(i) &(iii)	163
2.	LATE AND/OR NON-PAYMENT OF SUPPLIERS	164
3.	SUPPLY CHAIN MANAGEMENT	165
3.1.	Procurement by other means	165
3.2.	Contract variations and expansions	166

PART F: FINANCIAL INFORMATION 168

CONTENTS	170	
1.	REPORT OF THE AUDITOR-GENERAL TO WESTERN CAPE PROVINCIAL PARLIAMENT ON VOTE NO. 1: WESTERN CAPE DEPARTMENT OF THE PREMIER	171
1.1.	Report on the audit of the financial statements	171
1.2.	Report on the audit of the annual performance report	172
1.3.	Achievement of planned targets	174
1.4.	Report on compliance with legislation	174
1.5.	Other information in the Annual Report	174
1.6.	Internal control deficiencies	175
2.	ANNEXURE TO THE AUDITOR'S REPORT	176
3.	ANNEXURE – AUDITOR-GENERAL'S RESPONSIBILITY FOR THE AUDIT	176

4.	APPROPRIATION STATEMENT	177
5.	NOTES TO THE APPROPRIATION STATEMENT	187
6.	STATEMENT OF FINANCIAL PERFORMANCE	190
7.	STATEMENT OF FINANCIAL POSITION	191
8.	STATEMENT OF CHANGES IN NET ASSETS	192
9.	CASH FLOW STATEMENT	193
10.	NOTES TO THE ANNUAL FINANCIAL STATEMENTS (INCLUDING ACCOUNTING POLICIES)	195
11.	ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS	224





Part A

GENERAL INFORMATION

1. DEPARTMENT GENERAL INFORMATION

FULL NAME:	Department of the Premier
PHYSICAL ADDRESS:	Room 157 1st Floor 15 Wale Street Cape Town 8001
POSTAL ADDRESS:	P.O. Box 659 Cape Town 8000
TELEPHONE NUMBER/S:	021 483 4781
FAX NUMBER:	021 483 4715
EMAIL ADDRESS:	Almo.Geldenhuis@westerncape.gov.za
WEBSITE ADDRESS:	www.westerncape.gov.za/dept/department-premier

2. ABBREVIATIONS/ACRONYMS

AFS	Annual Financial Statements
AGSA	Auditor-General of South Africa
AOS	Accounting Officer System
APP	Annual Performance Plan
BAC	Bid Adjudication Committee
BAS	Basic Accounting System
BBBEE	Broad-based Black Economic Empowerment
BCP	Business Continuity Plan
BEC	Bid Evaluation Committee
BI	Business Intelligence
BRICS	Brazil, Russia, India, China and South Africa
BSC	Bid Specification Committee
CAPEX	Capital Expenditure
CCE	Community Capacity Enhancement Programme
CD	Chief Director
CD:PMP	Chief Directorate: People Management Practices
CEI	Centre for e-Innovation
CFO	Chief Financial Officer
CGRO	Corporate Governance Review and Outlook
CHEC	Cape Higher Education Consortium
COBIT	Control Objectives for Information and Related Technology
COE	Compensation of Employees
COMAF	Communication of Audit Findings
CPUT	Cape Peninsula University of Technology
CSC	Corporate Services Centre
CTP	Cape Town Partnership
DCAS	Department of Cultural Affairs and Sports
DDG	Deputy Director-General
DEDAT	Department of Economic Development and Tourism
D:ERM	Directorate Enterprise Risk Management
DGS	Digital Government Strategy
DOA	Department of Agriculture
DOCS	Department of Community Safety
DOH	Department of Health
DOTP	Department of the Premier
DORA	Division of Revenue Act
DPME	Department of Planning Monitoring and Evaluation
DPSA	Department of Public Service and Administration
DQM	Data Quality Management
DSD	Department of Social Development
DTP	Digital Transformation Plan
DTPW	Department of Transport and Public Works
ECM	Electronic Content Management
EHW	Employee Health and Wellness

ERMCO	Enterprise Risk Management Committee
EXCO	Executive Committee
FDXP	Foundation Digital Experience Platform
GEHS	Government Employees Housing Scheme
GG	Government Garage
GIAMA	Government Immovable Asset Management Act
GITO	Government Information Technology Officer
GMT	Government Motor Transport
GOVCOM	Governance Committee
GPSSBC	General Public Service Sectoral Bargaining Council
GWME	Government-wide Monitoring and Evaluation
HCT	HIV & Aids Counselling and Testing
HIV/Aids	Human Immunodeficiency Virus/Acquired Immunodeficiency Syndrome
HOD	Head of Department
HR	Human Resources
ICAS	Independent Counselling Advisory Services
ICT	Information and Communication Technology
ICT	Inspection Compliance Tool
IFMS	Integrated Financial Management System
ILSF	Individually Linked Savings Facility
IMLC	Institutional Management and Labour Committee
IR	International Relations
IRF	International Relations Forum
IRS	International Relations Strategy
IT	Information Technology
IYM	In-year Monitoring
JE	Job Evaluation
KKNK	Klein Karoo Nasionale Kunstefees
LAN	Local Area Network
LBC	Library Business Corners
LDW	Logical Data Warehouse
LGMTEC	Local Government Medium-term Expenditure Committee
LOGIS	Logistical Information System
MAY	Mayor's Advancement of Youth
MDM	Master Data Management
M&E	Monitoring and Evaluation
MEC	Member of Executive Council
MISS	Minimum Information Security Standards
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPSA	Minister of Public Service and Administration
MTEC	Medium-term Expenditure Committee
MTEF	Medium-term Expenditure Framework
MTSF	Medium-term Strategic Framework
NDP	National Development Plan
NGO	Non-governmental Organisation
NPO	Non-Profit Organisation

NSG	National School of Government
NT	National Treasury
OAG	Office of the Accountant-General
OD	Organisation Development
ODA	Overseas Development Assistance
OECD	Organisation for Economic Cooperation and Development
OHS	Occupational Health and Safety
OHSA	Occupational Health and Safety Act
OPEX	Operational Expenditure
PAY	Premier's Advancement of Youth
PAC	Provincial Assessment Centre
PDO	Provincial Data Office
PDOS	Provincial Data Office Steercom
PDF	Provincial Data Forum
PDIA	Problem-driven Iterative Adaptation
PERM	Priority Escalation and Resolution Management
PERMIS	Performance Management Information System
PERMPS	Provincial Enterprise Risk Management Policy and Strategy
PERSAL	Personnel Salary System
PFMA	Public Finance Management Act
PFS	Provincial Forensic Services
PGMTEC	Provincial Government Medium-term Expenditure Committee
PHRR	Presidential Hotline Resolution Rate
PILIR	Policy on Incapacity Leave and Ill-health Retirement
PM	People Management
PMP	People Management Practices
POPI	Protection of Personal Information
PSA	Public Servants Association
PSCBC	Public Service Coordinating Bargaining Council
PSG	Provincial Strategic Goal
PSO	Provincial Strategic Objective
PSP	Provincial Strategic Plan
PSR	Public Service Regulations, 2016
PT	Provincial Treasury
PTI	Provincial Training Institute
PTM	Provincial Top Management
RE	Responsive Evaluations
SDI	Service Delivery Index
SITA	State Information and Technology Agency
SMS	Senior Management Service
USTDA	United States Trade and Development Agency
WCG	Western Cape Government
WCED	Western Cape Education Department

3. FOREWORD BY THE PREMIER



When I delivered my 2022 State of the Province Address, which was the first financial year after the height of Covid-19, I argued that we must push back against going back to normal, and we must push forward, to do even better.

To do so, I said, we need to focus, and we need to innovate.

For this government, our focus areas were firmly established on the second pandemic of joblessness, and our 'north star' priorities of safety and dignity.

I take pleasure in reporting back on our progress in these respects, as it pertains to the Department of the Premier.

It is important to understand the context in which we operated in the year under review: After more than 15 years we are still having to endure rolling power cuts, and in the first quarter of 2023 we saw nearly as much loadshedding as we did in the whole of 2022. Crime continues to terrorise too many communities, exacerbated by unacceptably high unemployment rates. Dysfunctional public transport, including the decimation of commuter rail, are severe impediments to economic growth.

Whilst many of the factors which have impacted us heavily are not within our Constitutional mandate, the Western Cape – its government, small- and big businesses, and its residents – have worked together to put us on a positive trajectory:

- Unemployment in the province fell from 25.2% at the end of March 2022, to 21.6% at the end of March 2023. This is 11.3 percentage points lower than the national average and 5 percentage points less than the next best province.
- In the first quarter of 2023, the Western Cape recorded a 5.5% reduction in the murder rate, with an even bigger drop in murders in areas where our Law Enforcement Advancement Programme (LEAP) officers are on patrol.
- Our track record of clean governance continues to see better services delivered for our citizens.

I am extremely proud of our contribution to securing these achievements, and I attribute them to the hard work, deep commitment and unwavering dedication of all our staff.

For its part, the team at the Department of the Premier has played an outsized stewardship role in helping departments across the government to achieve their goals by providing world class support and services in several key areas. I think of our corporate assurance and legal teams, who provide professional advice and guidance which strengthen the ability of other programmes to do good work. I think of our policy and data teams, which ground our interventions in fact and help us to make the best choices, for residents. I think of our HR and Ce-I teams, who work in the background to make our administration strong, with capable staff and excellent systems. And I think of the teams in the Office of the Director-General, Cabinet Services and Communications, which keep us focused on excellent service delivery, and our residents informed of how they can benefit from it.

This annual report will tell the story of the achievements of these teams in 2022/23, but I would like to mention just a few.

The first is the Culture Journey we are leading, which I hope will inspire the Western Cape Government to not only become a world-recognized great place to work, but also one which is trusted by residents.

In the year under review, we finalized the Western Cape Government Culture Strategy and began implementing our Citizen-centric Culture Programme with key interventions in support of it, such as a Values-based Leadership Development Programme, Culture Change Bootcamp toolkits, and awareness sessions. The Culture Journey is part of the way in which we are living our values of caring, competence, accountability, innovation, integrity and responsiveness. Our goal is to make sure that every single staff member of Team Western Cape Government lives these values in their daily work toward the betterment of service delivery for all.

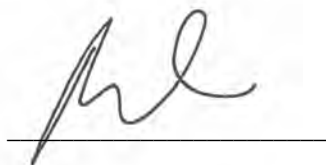
Aligned to this, is our drive to ensure that WCG employees are competent and enabled to contribute to interventions for citizen impact. To achieve this, we are determined to offer capacity-building opportunities to our staff at an elevated standard, through the reconfiguration of the Provincial Training Institute to become a centre of excellence and an innovation hub, and this intervention is progressing well.

I am equally proud of the work of our policy unit, which has strengthened evidence-based policy and planning across the government in the areas of family strengthening, youth at risk, and food security. These subject matters intersect with our goal of improving safety, which we believe needs to have a strong violence prevention element. It is in this direction that we are continuing to push during this term of government, in line with the Safety Plan which we launched in 2020.

Lastly, I'd like to thank the Energy Council, which is being administered from this department but which is comprised of teams from across the government. This team has devised and implemented a solid plan to reduce loadshedding in our province. Through their hard work, we are building confidence in our region as the premier place to locate- and do business, which in turn, is creating jobs, and hope, for our residents.

Ours is a government which does not shy away from doing what it can – by embracing innovation and by pushing hard – to improve the lives and life chances of its residents.

Despite headwinds due to the current difficulties South Africa faces at a national level, the Western Cape Government remains committed to doing its very best for the residents of our great province. Their well-being and dignity are a non-negotiable and we have worked hard in the year under review, with their interests front of mind, to push forward and deliver even better.



MR ALAN R WINDE

PREMIER OF THE WESTERN CAPE

DATE: 31 JULY 2023



4. REPORT OF THE ACCOUNTING OFFICER

4.1. OVERVIEW OF THE OPERATIONS OF THE DEPARTMENT



In his foreword of the 2022/23 Annual Performance Plan of the Department of the Premier, Premier Winde outlined a plan to push the Western Cape Government forward to do even better for the people of the Western Cape. Growth for Jobs, Safety and Wellbeing formed the foundation of the Provincial Strategic Implementation Plan with the Department playing a key supportive role in its facilitation, development and implementation.

The period under review was characterised by well-thought-through plans to harness a future-oriented WCG that is sustainable over the long term and exists for the benefit of citizens amidst a dwindling resource envelope, harsh socio-economic realities, an energy crisis, and increasing citizen expectations and demands.

Innovation, Governance and Culture remain the bedrock on which all three provincial key priorities are based. Innovation, Governance and Culture can be regarded as the backbone support required to enable Growth for Jobs, Safety and Wellbeing.



Cape Access Centres provide ICT services to the public as part of the Innovation, Governance and Culture interventions.

Several interventions under the Innovation, Governance and Culture umbrella are prerequisites to support the realisation of the WCG vision and key priorities and during the period under review, significant progress was made in this regard.

Data and technology are key enablers of government's priorities. Progress registered included the issuing of key data releases and publications on trends.

The Provincial Data Office (PDO) is tasked with maturing and enhancing the data governance policy initiative aimed at strengthening the institutionalisation of data for decision-making. In this regard, a WCG Provincial Data Forum was established where departments engage and leverage each other to deliver on their data initiatives. The PDO focused on timeous data production and dissemination of key data releases. This includes, amongst others, publications on key indicator trends, province-wide performance, and evaluative evidence – all forming an integral part of the broader data governance initiatives.

The Province's Digital Transformation Plan is well on track and saw investments made in more predictive hazard and threat intelligence services and the replacement of ageing infrastructure and software.

The WCG Cyber Security Strategy was consulted and approved and will guide future interventions. A new service provider was appointed that brought with it new processes and toolsets used to perform server vulnerability scans of which results are discussed at monthly meetings dedicated to server vulnerability remediation. These interventions are aimed at strengthening resilience against cyber-attacks and crime. It can be reported that no major cyber security breach occurred during the 2022/23 financial year.

Progress was made with the development of the new Foundation Digital Experience Platform (FDXP) for the WCG with enhanced communication functionality and user analytics to further enable optimised and integrated citizen-centric services. Work is at an advanced stage and demonstrations took place towards the end of the financial year. Migration to the new FDXP built on Drupal 9 is earmarked for mid-2023.

The 10-year Broadband Service agreements are terminating on 1 October 2024 and accordingly, the WCG has started planning for the next iteration of the broadband initiative, referred to as Broadband 2.0. The roll-out of Broadband 2.0 is critical to ensure a connected government and connected citizens. The project is based on the WCG Broadband Strategic Framework, built on the idea of a catalytic telecommunications environment driving coordinated and integrated action across three programme areas: connected Government, connected citizens, and connected economy.

Together with SITA, the Department has formed a Broadband Transitional Committee to manage the transition from the Broadband 1.0 service provider to the Broadband 2.0 service provider. This committee aims to ensure a seamless transition and a high level of business continuity throughout the transition period.

The bulk of the work on the Broadband feasibility study was completed and key decisions were obtained from the Accounting Officer which influenced the final recommendation and subsequent procurement process which has been initiated.

The Department provided 1 508 Wi-Fi hotspots where citizens can have internet access. There are now 74 WCG e-centres in operation in the Western Cape, benefitting citizens with free access to the internet and making Information and Communication Technologies (ICTs) more accessible to communities.

Interventions aimed at embedding innovation for impact in the WCG continued and good progress was made in getting the WCG ready for the changing world of work through work conducted under the talent and staff development focus area. A skills audit was conducted amongst Senior Management Service (SMS) members as a first-tier intervention under the rubric of the provincial Future Fit Skills Strategy. The outcome of this intervention will clarify which skills and capabilities need to receive dedicated focus. It will also be a tool to identify training needs in the WCG and ensure that learning and development interventions are in time, more relevant and effective in preparing for a Future Fit organisation and future skilling.

The reconfiguration of the Provincial Training Institute into a "Learning and Innovation Centre of Excellence" progressed well. The Implementation Roadmap and the development of a new operating model for the institute, including a proposed new organisational structure, were successfully concluded. It will guide the transition from the current state to the new reconfigured learning and innovation centre.





A WCG Innovation Network bootcamp to encourage the cross-collaboration and dialogue between internal and external innovation through leaders and champions.



Additional interventions aimed at embedding innovation in the WCG related to the coordination and support of innovative learning opportunities with partners such as Apolitical and Centre for Public Service Innovation; and launching the WCG Innovation Network to encourage the cross-collaboration and dialogue between internal and external innovation through leaders and champions.

Building a truly citizen-centric culture is a non-negotiable deliverable of the WCG and Premier Winde often refers to a government where people are “obsessed” with delivering the best possible services to citizens. A Values-based Leadership Development Programme was implemented for the Provincial Top Management (PTM) and Cabinet.

The Department supported the WCG key policy priorities (Growth for Jobs, Safety and Wellbeing) through the management of the related governance structures, research, policy and strategy development and strategy execution support. Examples include the implementation of an innovation project to understand and better respond to violence in schools; mapping of community and government resources to design an effective response to mental health needs; an area-based

approach to identify opportunities to improve the nutrition of young children; co-design of norms and standards to improve the quality and impact of family strengthening programmes; and research on Minimum Unit Pricing and Trading Times to expand the evidence base for reducing alcohol harms and inform amendments to legislation.

A quarterly integrated performance report that reflects progress with the Provincial Strategic Plan Implementation Plan, financial performance and overall performance was institutionalised. The report enables the Cabinet and PTM to track performance against the provincial key strategic priorities and enables policy shifts and corrective measures where required.

The Refresh Programme saw the Department directing, guiding and enabling the establishment of the Departments of Infrastructure and Mobility. Functional support was provided by Policy and Strategy, Strategic Management Information, People Management, Branch e-Innovation, Corporate Assurance and Legal Services. This enabled both the Departments of Infrastructure and Mobility to function as fully-fledged departments from 1 April 2023.

A significant focus area of the Innovation, Governance and Culture provincial priority is to transform governance from compliance to adding public value. An increasing focus was placed on providing assurance in those areas that have a citizen impact to ensure that citizens derive optimal benefit from WCG interventions.

In a further contribution to maintaining good governance practices the Department achieved 100% of its annual performance targets. It spent 98.8% of its allocated budget. The Department continued its Financial Management Capacity building training initiatives for employees to prevent non-compliance and at the same time strengthen the control environment in and across financial and accounting-related processes, and in so doing elevated good governance across the various programmes within the Department. These achievements underscore the Department's commitment to creating value for citizens through the execution of its mandates in a judicious manner.

A key milestone was the progress with the development of a Service Delivery Index (SDI). The statistical methodology was refined and the survey design was concluded. The Service Delivery Index will provide citizens with a means to measure service delivery and give feedback on how we are doing as a government. The Index will be instrumental in giving citizens a voice.

A significant contribution to inculcating a citizen-centric approach in the Department was the successful introduction of an initiative to improve business processes and systems at frontline service delivery sites through senior managers of the Department visiting frontline service delivery sites, observing processes and systems, engaging first-hand with beneficiaries of the service, reporting on their observations and, where applicable, making recommendations for the improvement of processes and systems at these sites. In another significant contribution to citizen engagement and enablement, the Department piloted a campaign aimed at listening to communities. As part of the Bootcamp component of the culture programme, employees of all branches visited Nyanga and engaged with community leaders to gain first-hand experience and a greater and nuanced understanding of the lived realities of citizens in marginalised and vulnerable communities. The insights gained through this process will ultimately enable more citizen-centric decision-making.

The provincial risk process further matured, enabling the Cabinet and PTM to focus on risks that impact citizens and the province as a whole. This provincial risk profile enhances the WCG's analysis and decision-making related to priority setting and resource allocation.

The continued delivery of an integrated quality internal audit service consisted of developing internal audit plans aligned to departmental strategies and issuing reports that contain value add recommendations. The Transversal Internal Audit plan matured due to the improvements in the

provincial risk process. Some inroads were made with operationalising Combined Assurance in the WCG.

Provincial Forensic Services (PFS) rendered reactive and proactive forensic services to all departments in the WCG. It aims to create a zero tolerant environment towards fraud, theft and corruption employing its proactive programmes agreed upon with each department annually.

In the communication environment, the Department piloted the first of several external research surveys on citizen media behaviour to better roll-out the WCG brand and messaging. External communication polling research surveys on citizen media behaviour continued and enabled a more credible understanding of citizen behaviour and could thus inform more focused communication responses.

Legal Services rendered advice in the form of legal opinions to the Provincial Executive, provincial departments, and provincial public entities, and attended to the vetting of contracts with financial implications, before their conclusion by provincial departments.

Litigation instituted by or against the WCG was managed in consultation with the Office of the State Attorney, whilst the Legislation Directorate attended to provincial legislative and subordinate legislative projects.

Legal training was provided to provincial departments and municipalities, and ongoing support was rendered to enable departments to comply with the Protection of Personal Information Act (POPIA).

4.2. OVERVIEW OF THE FINANCIAL RESULTS OF THE DEPARTMENT

4.2.1. Departmental receipts

Table 4.2.1: Departmental receipts

DEPARTMENTAL RECEIPTS	2022/23			2021/22		
	ESTIMATE	ACTUAL AMOUNT COLLECTED	(OVER)/ UNDER COLLECTION	ESTIMATE	ACTUAL AMOUNT COLLECTED	(OVER)/ UNDER COLLECTION
	R'000	R'000	R'000	R'000	R'000	R'000
Tax receipts						
Casino taxes						
Horse racing taxes						
Liquor licences						
Motor vehicle licences						
Sale of goods and services other than capital assets	1 696	1 033	663	1 587	1 001	586
Transfers received						
Fines, penalties and forfeits						
Interest, dividends and rent on land	16	5	11	15	29	(14)
Sale of capital assets		1	(1)		5	(5)
Financial transactions in assets and liabilities		1 547	(1 547)		3 424	(3 424)
Total	1 712	2 586	(874)	1 602	4 459	(2 857)

The Department revises its tariffs annually. The Department over-collected revenue by R0.874 million. The over-collection is due to amounts recovered in respect of the previous year's expenditure.

During the year under review, no debts were written off.

4.2.2. Programme expenditure

Table 4.2.2: Expenditure per programme

PROGRAMME NAME	2022/23			2021/22		
	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000
Executive Governance and Integration (Administration)	104 605	104 315	290	99 648	97 803	1 845
Provincial Strategic Management	74 804	71 614	3 190	77 407	70 082	7 325
People Management	208 092	205 004	3 088	198 760	190 882	7 878
Centre for e-Innovation	1 246 710	1 233 318	13 392	1 205 157	1 186 975	18 182
Corporate Assurance	119 030	117 977	1 053	113 856	107 241	6 615
Legal Services	52 041	51 874	167	50 184	49 520	664
Total	1 805 282	1 784 102	21 180	1 745 012	1 702 503	42 509

The Department's total expenditure for the period ending 31 March 2023 was R1.784 billion, representing 98.83% of the budget. The underspending of R21.180 million equates to 1.17% and had little impact on the achievement of departmental targets. Due to staff exits, staff costs were R4.258 million less than budgeted. Goods and Services were underspent by R7.463 million, largely due to lower-than-projected AGSA costs and delays experienced with the Behavioural Insights project due to no bid responses received in respect of a train-the-trainer initiative. The allocation for the Digital Innovation Portal refresh will be rolled over to the next financial year since the timelines for the refresh were adjusted to account for more effective use of resources due to the Branch: e-Innovation (Be-I) platform upgrade process. Similarly, underspending in the roll-out of the Wi-Fi service occurred due to the service provider running behind schedule with the upgrading of the broadband connections to the required minimum network speed of 100mbps. Delays in the procurement of the TeamMate licence and Audit Committee expenditure that was lower than projected also contributed to the underspending. Due to outstanding stakeholder approvals and/or feedback, the following projects will only be concluded by Corporate Communications during the first quarter of the new financial year: WCG Brand roll-out of Culture Toolkits booklets, Wall of Remembrance (COVID-19 related) and the Digital Design Toolkit.

4.2.3. Virements/roll-overs

Virements were applied between programmes chiefly for the following reasons:

- R2.251 million was vired from Programme 1: Executive Governance and Integration to Programme 4: Centre for e-Innovation to assist with overspending due to the effects of the R/\$ exchange rate on Cloud Consumption and Capex and to assist with further Broadband phase 3 roll-out.
- R1.840 million was vired from Programme 2: Provincial Strategic Management to Programme 4: Centre for e-Innovation to assist with overspending due to the effects of the R/\$ exchange rate on Cloud Consumption and Capex and to assist with further Broadband phase 3 roll-out.
- R4.185 million was vired from Programme 3: People Management to Programme 4: Centre for e-Innovation to assist with overspending due to the effects of the R/\$ exchange rate on Cloud Consumption and Capex and to assist with further Broadband phase 3 roll-out, as well as to Programme 1: Executive Governance and Integration to assist with overspend due to venues utilised for Cabinet outreach programmes.
- R6.221 million was vired from Programme 5: Corporate Assurance to Programme 4: Centre for e-Innovation to assist with overspending due to the effects of the R/\$ exchange rate on Cloud Consumption and Capex and to assist with further Broadband phase 3 roll-out.
- R1.323 million was vired from Programme 6: Legal Services to Programme 4: Centre for e-Innovation to assist with overspending due to the effects of the R/\$ exchange rate on Cloud Consumption and Capex and to assist with further Broadband phase 3 roll-out.

Roll-overs were requested for the following:

- Innovation initiatives – R750 000 for the digital portal refresh;
- Infrastructure Refresh project – R9.391 million; and
- TeamMate upgrade – R965 000.

4.3. IRREGULAR, AND FRUITLESS AND WASTEFUL EXPENDITURE

Fruitless and wasteful expenditure:

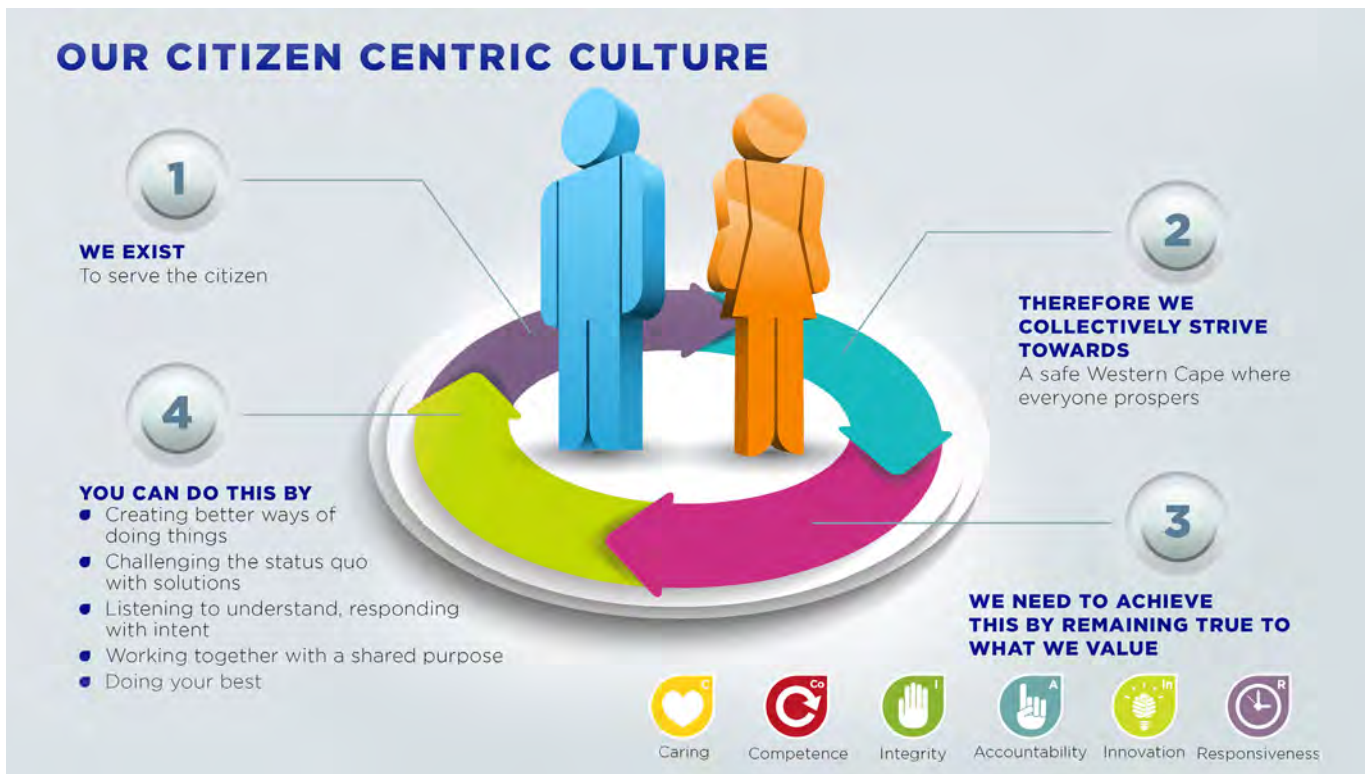
- Two cases of fruitless and wasteful expenditure amounting to R121 696.52 were identified during the year. Of the two cases:
 - One case amounting to R1 334.00 was deemed a valid expense; and
 - One case amounted to R120 362.52 of which R25 280.37 was deemed recoverable and R95 082.15 was written-off.

Irregular expenditure:

- Three cases of irregular expenditure amounting to R787 901.11 were identified during the year. Of the three cases:
 - One case amounting to R17 269.19 was condoned subsequent to year end;
 - One case amounting to R472 551.92 awaits Provincial Treasury condonation; and
 - One case amounting to R298 080.00 is still under investigation.

4.4. STRATEGIC FOCUS OVER THE SHORT- TO MEDIUM-TERM PERIOD

The Department’s strategic focus remains firmly embedded in the belief that innovation, good governance and a more conducive culture are key enablers of a more sustainable future for the Western Cape. The focus will be on scaling these up over the medium term for greater impact on citizens through focused interventions.



Innovation, Governance and Culture underpin the Provincial Strategic Implementation Plan and enable the delivery of the provincial strategic priorities of Growth for Jobs, Safety and Wellbeing. Data and information communication technology run as key enablers across the provincial strategic priorities.

The strategic intent over the short and medium term will be consolidating the gains made in the key focus areas of transformed governance; innovation for impact; a conducive culture resulting in new ways of working to enhance citizens’ experience of the WCG; optimising the benefit derived from the focus on data and technology; enhanced citizen engagement and enablement; and a new capability model for the WCG.

The Premier has prioritised a WCG response to the continued energy crisis in the country. In support of the provincial response plan, the Department will embark on several interventions, consisting of a demand reduction programme; provision of emergency load-shedding packs to indigent households; assisting municipalities with the procurement of renewable energy; the development of a Western Cape Integrated Resource Plan; and the insourcing and capacitating of an internal core team driving the overall response plan.

During the next financial year, the Department will focus on the introduction of a Futures Planning Capability Initiative which will ensure a strategic foresight capability for the WCG and futures planning exercises are envisaged.

4.5. PUBLIC-PRIVATE PARTNERSHIPS

No public-private partnerships were entered into during the period under review.

4.6. DISCONTINUED ACTIVITIES/ACTIVITIES TO BE DISCONTINUED

No activities were discontinued during the period under review.

4.7. NEW OR PROPOSED ACTIVITIES

None

4.8. SUPPLY CHAIN MANAGEMENT

There were no unsolicited bid proposals for the year under review.

Supply Chain Management policies and procedures are in place to regulate the administrative actions that are performed within the environment to prevent irregular expenditure. Through its training programmes, awareness sessions and collaboration with line function officials the SCM component promotes good governance.

4.9. GIFTS AND DONATIONS RECEIVED IN-KIND FROM NON-RELATED PARTIES

The following in-kind goods and services were received from parties other than related parties during the year:

Table 4.9.1: Gifts and donations received in-kind

NAME OF ORGANISATION	NATURE OF GIFT, DONATION OR SPONSORSHIP	2022/23
		R'000
RECEIVED IN KIND		
Barrett Values Centre	Survey links for visually impaired employees	10
Nahana Group	Flighting of TV commercials to combat gender-based violence	1 000
Old Mutual	Venues at Old Mutual for Women's Day Event	47
United States Trade and Development Agency	Funding for the preparation of a feasibility study to assess the technical and commercial viability and recommend a model to deploy broadband infrastructure to expand network connectivity in the Western Cape Province	8 325
Total		9 382

4.10. EXEMPTIONS AND DEVIATIONS RECEIVED FROM THE NATIONAL TREASURY

Table 4.10.1: Deviations approved by the National Treasury

PROJECT	REASON
Department (Vote 1) deviated from the National Budget Programme Structure.	Improved functional, organisational and budget alignment.

4.11. EVENTS AFTER THE REPORTING DATE

None.

4.12. OTHER

To the best of my knowledge, there are no other material facts or circumstances that may affect the understanding of the financial state of affairs not addressed elsewhere in this report.

I wish to express my sincere appreciation to the management and every employee of this Department who continuously strive towards continuous improvement in service delivery and a steady increase in the value add that this Department brings to the Western Cape Government and the positive impact that citizens derive as a result.

I hereby approve the 2022/23 Annual Report of the Department of the Premier.



DR HC MALILA
DIRECTOR-GENERAL AND ACCOUNTING OFFICER
DEPARTMENT OF THE PREMIER
DATE: 31 JULY 2023

A

5. STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY OF THE ANNUAL REPORT

To the best of my knowledge and belief, I confirm the following:

- All information and amounts disclosed throughout the annual report are consistent.
- The annual report is complete, accurate and free from any omissions.
- The annual report has been prepared following the guidelines on the annual report as issued by National Treasury.
- The Annual Financial Statements (Part F) have been prepared following the modified cash standard and the relevant frameworks and guidelines issued by the National Treasury.
- The Accounting Officer is responsible for the preparation of the annual financial statements and for the judgements made in this information.
- The Accounting Officer is responsible for establishing and implementing a system of internal control that has been designed to provide reasonable assurance as to the integrity and reliability of the performance information, the human resources information and the annual financial statements.
- The external auditors are engaged to express an independent opinion on the annual financial statements.

In my opinion, the annual report fairly reflects the operations, the performance information, the human resources information and the financial affairs of the Department for the financial year ended 31 March 2023.

Yours sincerely



DR HC MALILA

**DIRECTOR-GENERAL AND ACCOUNTING OFFICER
DEPARTMENT OF THE PREMIER**

DATE: 31 JULY 2023

6. STRATEGIC OVERVIEW

6.1. VISION

The vision of the Department of the Premier is: "A safe Western Cape where everyone prospers".

6.2. MISSION

The mission of the Department of the Premier is: "To enable and lead a capable Western Cape Government by inculcating a culture of innovation and collaboration for improved services for the people of the Western Cape".

6.3. VALUES

We commit ourselves to delivering services according to the following values:



"My name is C²lai²r. I am the Culture ambassador. My name was created from the WCG core values and a key focus on listening:
C - Caring
C - Competence
L - Listening
A - Accountability
I - Integrity
I - Innovation
R - Responsiveness"



Accountability



Innovation



Competence



Responsiveness



Integrity



Caring

COMPETENCE (The ability and capacity to do the job appointed to do)

- We can do the job we have been appointed to do, and always strive for excellence.
- We develop and grow our people, enabling and empowering them to do their jobs in support of service delivery.
- We empower employees to render excellent service to the people in the Western Cape and we focus on this.
- We demonstrate knowledge and an understanding of executing our task in terms of the constitutional, legislative and electoral mandates and we work together to achieve this.

ACCOUNTABILITY (We take responsibility)

- We have a clear understanding of our vision, mission, strategic objectives, roles, delegations and responsibilities.
- We deliver on our outcomes and targets with quality, on budget and in time.
- We hold each other accountable as Public Servants and know we can trust each other to deliver.
- We individually take responsibility for and ownership of our work, actions and decisions.

INTEGRITY (To be honest and do the right thing)

- We create an ethical environment by being honest, showing respect and living out positive values.
- We seek the truth and do the right things in the right way in each situation.
- We are reliable and trustworthy and behave consistently in word and in action.
- We act with integrity at all levels and in all instances, with zero tolerance for corruption.

RESPONSIVENESS (To serve the needs of our citizens and those we work with)

- Our focus is the citizens, building relationships that allow us to anticipate their needs and deal with them proactively.
- We take each other and the citizens seriously, being accessible, listening and hearing their voices.
- We respond with timeous action and within agreed timeframes.
- We collaborate with each other, providing appropriate and reliable information and sharing it responsibly.

CARING (To care for those we serve and work with)

- We value each other and citizens and treat all with dignity and respect.
- We listen actively and display compassion towards each other and citizens.
- We provide support to and show interest in each other and the citizens, caring for the wellbeing of everyone.
- We show appreciation and give recognition to each other and citizens.

INNOVATION (To be open to new ideas and develop creative solutions to challenges in a resourceful way)

- We seek to implement new ideas, create dynamic service options and improve services.
- We strive to be creative thinkers who view challenges and opportunities from all possible perspectives.
- We are citizen-centric and have the ability to consider all options and find a resourceful solution.

- We value employees who question existing practices with the aim of renewing, rejuvenating and improving them.
- We foster an environment where innovative ideas are encouraged and rewarded.
- We understand mistakes made in good faith and allow employees to learn from them.
- We solve problems collaboratively to realise our strategic organisational goals.

7. LEGISLATIVE AND OTHER MANDATES

7.1. CONSTITUTIONAL MANDATES

The Department acts per the mandates as determined by the Constitution of the Republic of South Africa, 1996 and the Constitution of the Western Cape, 1997 (Act 1 of 1998).

7.2. LEGISLATIVE MANDATES

The Constitutions, together with the Acts listed hereunder, guide and direct the actions, performance and responsibilities carried out in the Department.

- Basic Conditions of Employment Act, 1997 (Act 75 of 1997)
- Broad-Based Black Economic Empowerment Act, 2003 (Act 53 of 2003)
- Compensation for Occupational Injuries and Diseases Act, 1993 (Act 130 of 1993)
- Consumer Protection Act, 2008 (Act 68 of 2008)
- Disaster Management Act, 2002 (Act 57 of 2002)
- Division of Revenue Act (annually)
- Electronic Communications, Postal and Broadcasting Directions Issued under Regulation 10 (8) of the Act (2020)
- Employment Equity Act, 1998 (Act 55 of 1998)
- Employment Services Act, 2014 (Act 4 of 2014)
- Financial Intelligence Centre Act, 2001 (Act 38 of 2001)
- Geomatics Profession Act, 2013 (Act 19 of 2013)
- Government Employees Pension Law, 1996 (Proclamation 21 of 1996)
- Government Immovable Asset Management Act, 2007 (Act 19 of 2007)
- Income Tax Act, 1962 (Act 58 of 1962)
- Intergovernmental Relations Framework Act, 2005 (Act 13 of 2005)
- Labour Relations Act, 1995 (Act 66 of 1995)
- National Archives and Record Service of South Africa Act, 1996 (Act 43 of 1996)
- National Qualifications Framework Act, 2008 (Act 67 of 2008)
- National Treasury Regulations, 2005
- Occupational Health and Safety Act, 1993 (Act 85 of 1993)

- Pensions Fund Act, 1956 (Act 24 of 1956)
- Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000)
- Preferential Procurement Regulations, 2017
- Prescription Act, 1969 (Act 68 of 1969)
- Prevention and Combating of Corrupt Activities Act, 2004 (Act 12 of 2004)
- Prevention of Organised Crime Act, 1998 (Act 121 of 1998)
- Promotion of Access to Information Act, 2000 (Act 2 of 2000)
- Promotion of Administrative Justice Act, 2000 (Act 3 of 2000)
- Promotion of Equality and Prevention of Unfair Discrimination Act, 2000 (Act 4 of 2000)
- Protected Disclosures Act, 2000 (Act 26 of 2000)
- Protection of Personal Information Act, 2013 (Act 4 of 2013)
- Provincial Archives and Records Service of the Western Cape Act, 2005 (Act 3 of 2005)
- Provincial Treasury Instructions, 2012
- Public Administration Management Act, 2014 (Act 11 of 2014)
- Public Audit Act, 2004 (Act 25 of 2004)
- Public Finance Management Act, 1999 (Act 1 of 1999)
- Public Holidays Act, 1994 (Act 36 of 1994)
- Public Service Act, 1994 (Proclamation 103 of 1994)
- Public Service Regulations 2016
- Regulation of Interception of Communications and Provision of Communication-related Information Act, 2002 (Act 70 of 2002)
- Skills Development Act, 1998 (Act 97 of 1998)
- Skills Development Levies Act, 1999 (Act 9 of 1999)
- Spatial Data Infrastructure Act, 2003 (Act 54 of 2003)
- State Information Technology Agency Act, 1998 (Act 88 of 1998)
- Western Cape Appropriation Act (annually)
- Western Cape Commissioner for Children Act, 2019 (Act 2 of 2019)
- Western Cape Delegation of Powers Law, 1994 (Law 7 of 1994)
- Western Cape Direct Charges Act, 2000 (Act 6 of 2000)
- Western Cape Provincial Coat of Arms Act, 1998 (Act 7 of 1998)
- Western Cape Provincial Commissions Act, 1998 (Act 10 of 1998)
- Western Cape Provincial Honours Act, 1999 (Act 9 of 1999)
- Western Cape Provincial Languages Act, 1998 (Act 13 of 1998)

In addition, the Department, as an entity and in fulfilling its role within the provincial government, takes into account national policy mandates, in particular, the following:

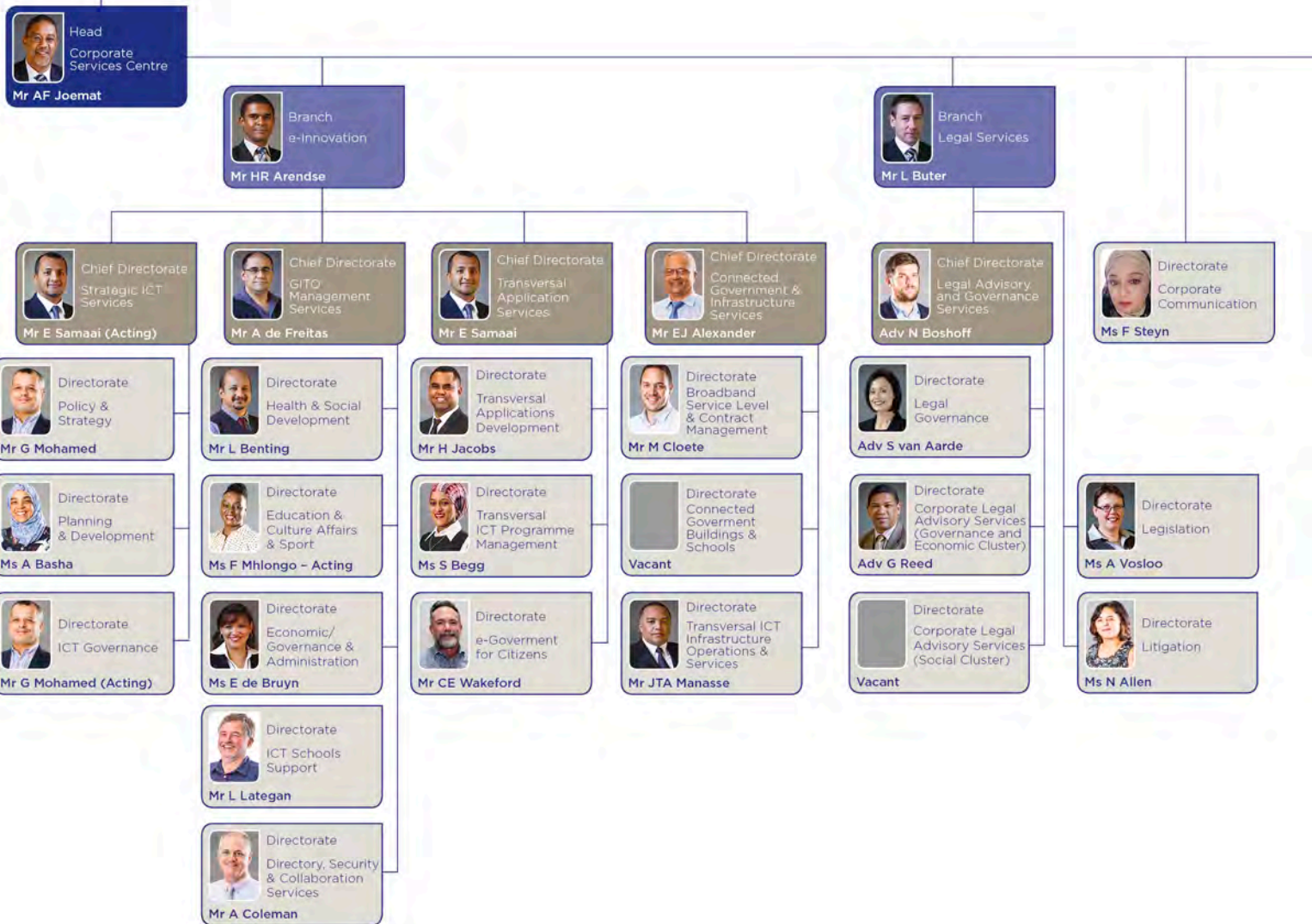
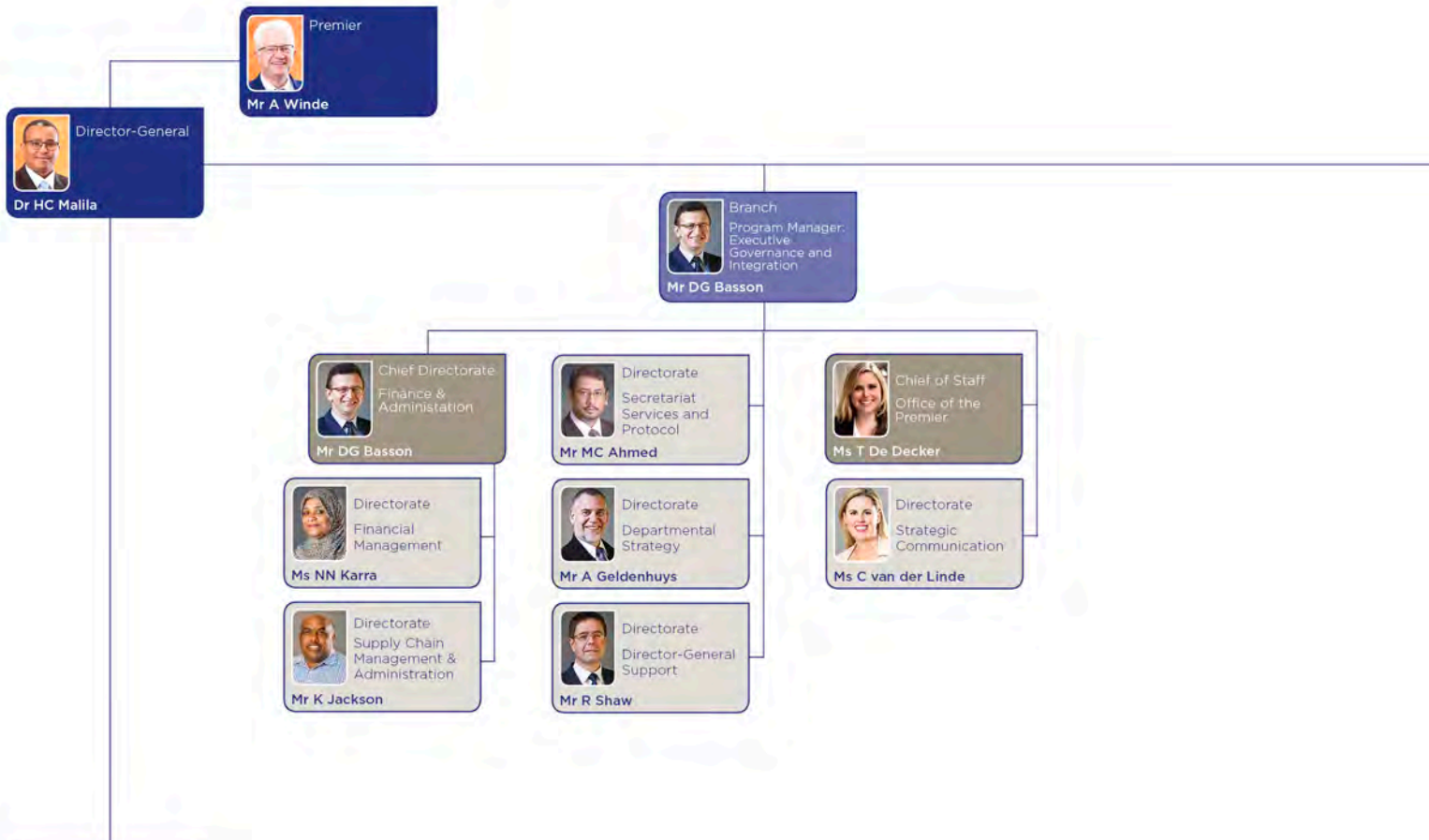
- Paper on National Performance Management (2009)
- Revised Framework for Strategic Plans and Annual Performance Plans (2019)
- Medium-term Strategic Framework – 2019-2024
- National Development Plan (2012)
- National e-Strategy (2017)
- National Evaluation Policy Framework (2011)
- National Integrated ICT Policy White Paper (2016)
- National Measurable Outcomes
- National Monitoring and Evaluation Framework – White Paper, October 2009
- National Skills Development Strategy (I, II and III)
- National Strategic Framework of the Department for Women, Children and People with Disabilities
- National Treasury Framework for Managing Programme Performance Information (2007)
- National Youth Policy (2009-2014) of the National Youth Development Agency
- Policy Framework for a Government-wide Monitoring and Evaluation System (2007)
- Policy Frameworks of the National Department of Public Service and Administration on Gender Equality, Disability and Youth in the Public Service
- Data Quality Policy 001: Policy on informing users of data quality (Stats SA), 2006
- Specific National Policy Frameworks on Gender and Women's Empowerment, Disability and Children
- The White Paper on a New Employment Policy for the Public Service (1997)
- The White Paper on Human Resources Management in the Public Service
- The White Paper on Public Service Training and Education (1997)
- The White Paper on the Transformation of the Public Service (1995)
- The White Paper on Transforming Public Service Delivery [Batho Pele] (1997)

8. ORGANISATIONAL STRUCTURE

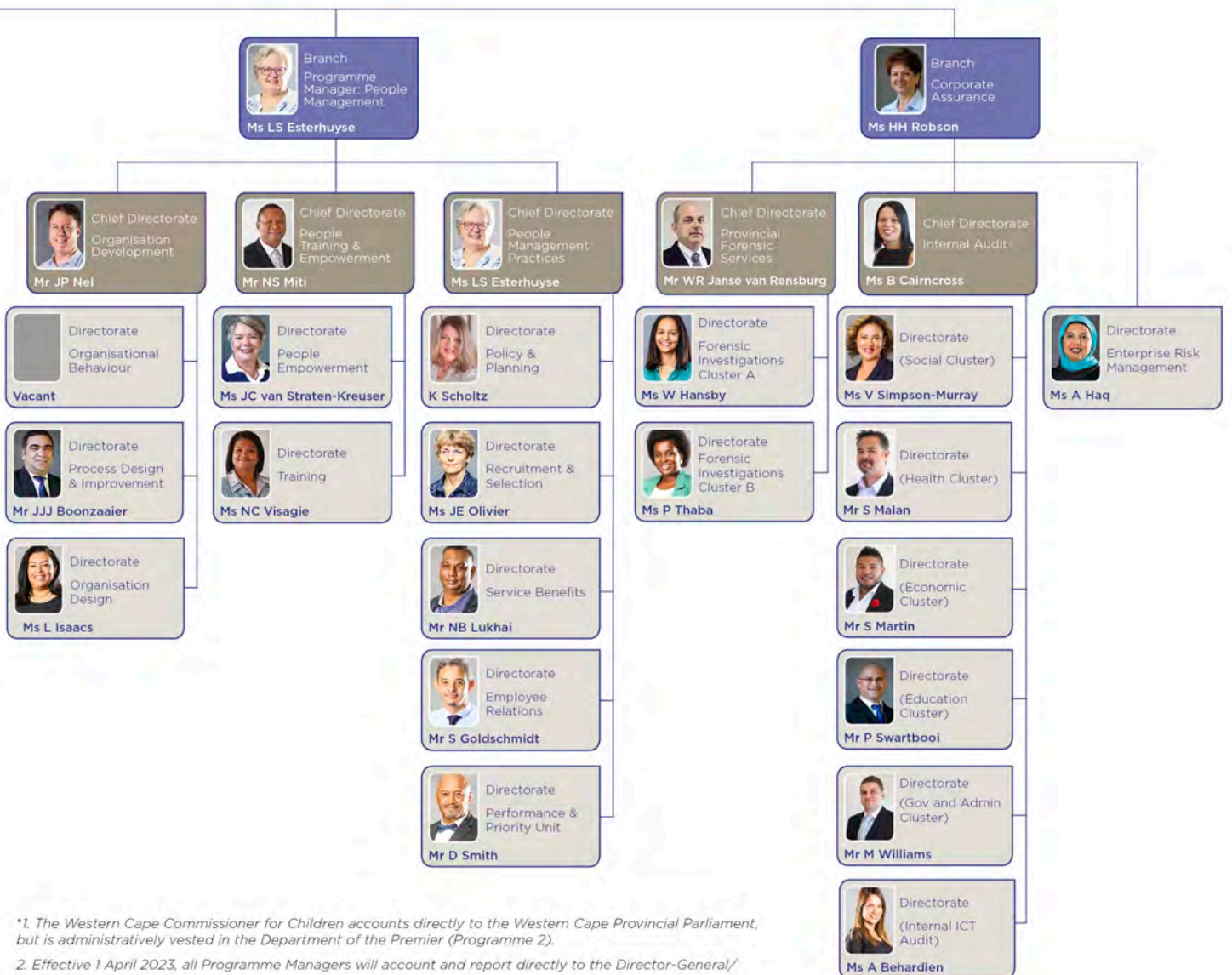
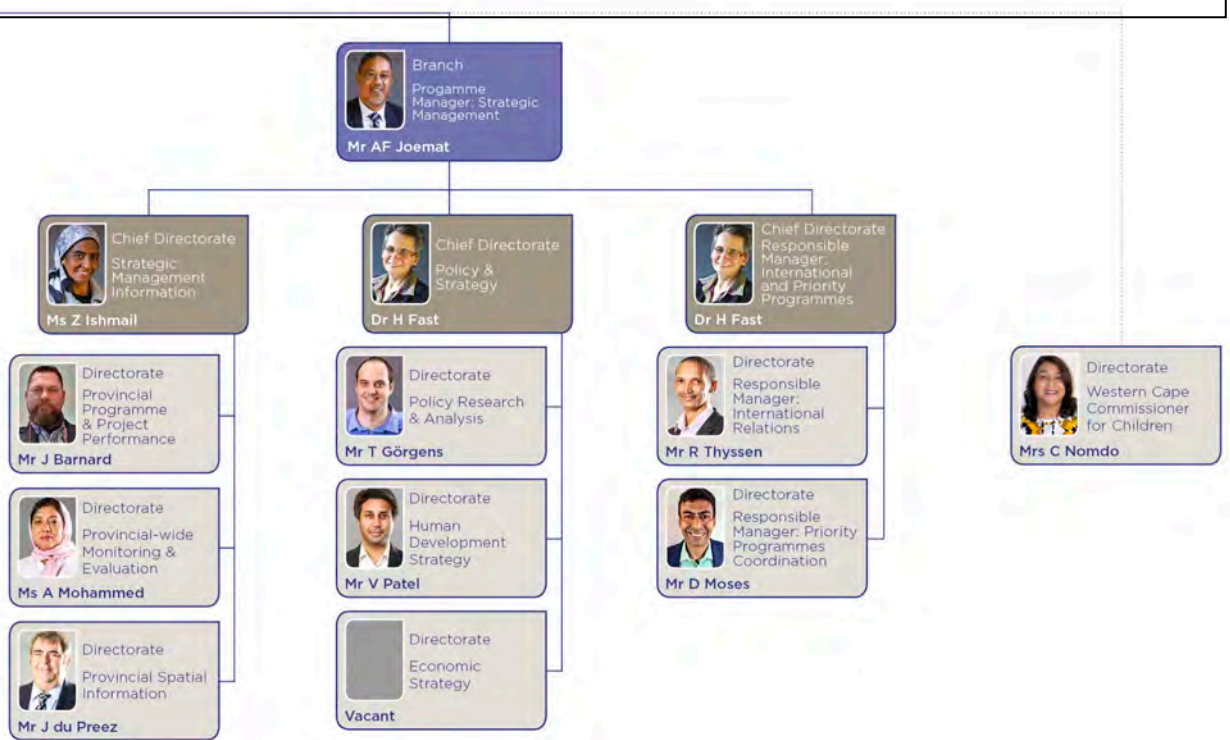
The chart overleaf depicts the senior management structure of the Department as at 31 March 2023.

9. ENTITIES REPORTING TO THE PREMIER

During the period under review no entities reported to the Premier.



Organisational Structure of the Department of the Premier as at 31 March 2023.



*1. The Western Cape Commissioner for Children accounts directly to the Western Cape Provincial Parliament, but is administratively vested in the Department of the Premier (Programme 2).

2. Effective 1 April 2023, all Programme Managers will account and report directly to the Director-General/Accounting Officer.





Part B

PERFORMANCE INFORMATION

1. AUDITOR-GENERAL'S REPORT: PREDETERMINED OBJECTIVES

The AGSA currently performs certain audit procedures on the performance information to provide reasonable assurance in the form of an audit conclusion. The audit conclusion on the performance against predetermined objectives is included in the management report, with material findings being reported under the Predetermined Objectives heading in the Report on other legal and regulatory requirements section of the auditor's report.

Refer to page 167 (Report of the Auditor General), published as Part F: Financial Information.

2. OVERVIEW OF DEPARTMENTAL PERFORMANCE

2.1. SERVICE DELIVERY ENVIRONMENT

The Premier is leading a coordinated provincial plan to respond to the country's energy crisis. A Western Cape Energy Council was established to come up with innovation solutions in mitigation of the impact of the energy crisis on the WCG and municipalities. The provincial response aims to ensure that citizens continue to have access to safe drinking water and that sewerage systems can operate during loadshedding; that citizens can stay connected and have access to information; and assist municipalities with the implementation of renewable energy projects. A provincial energy efficiency programme and a long-term electricity/energy master plan are in the planning phase.

Climate change brings with it significant risks and vulnerabilities to the socio-economic wellbeing of citizens and the Department's ability to ensure business continuity. The Department assessed the climate responsiveness of all departmental Annual Performance Plans and supported departments to mainstream climate change in their programmes and budgets. It also contributed to the provincial climate change action plan and a high-level Climate change Response Theory of Change. Policy and strategy support will continue to be provided to the provincial Just Energy Transition which requires a shift to reliable and clean green energy.

At a provincial level, the Department is preparing to support the mitigation efforts of the Western Cape Disaster Management Centre in the areas of ICT infrastructure, system and network continuity, people management and provincial communication. It has already scaled down its reliance on physical data centres by moving ICT services to the cloud. Not only does this approach reduce dependency and reliance on third parties during major disruptive events, but it also contributes to the principles of Green IT.

The Department also developed an Electricity Disruption Plan to minimize the impact of loadshedding on the rendering of government services.

The fiscal envelope for the province remains tight and requires new ways of working and ensuring that planned interventions are focused on obtaining optimum benefits for citizens. The Department will continue to leverage data and technology to progressively enable the realisation of data and evidence-based policy decision-making, planning and resourcing.

Worldwide there is a trend to put far greater focus on ensuring institutional resilience in a rapidly changing world. The WCG must ensure that it has the necessary skills and capabilities to ensure long-term sustainability and meet citizens' service delivery expectations. The Department, through

delivering on its core functions, is making significant contributions through, amongst others, the deployment of a full DotP Capability Stack to realise an efficient, agile and responsive WCG that is adaptive to new and different futures.

A key development in the department's service delivery environment is the increased urgency for digitalisation, which, coupled with the rapid switch to remote working has made the risk landscape more complex. Our security and risk management teams focused on effective risk prevention and mitigation during this time when ransomware attacks have become more complex and occur at a higher frequency. Increased sources of threats concerning the health and safety of citizens and disruption to business operations have put the need for more predictive hazard and threat intelligence services front and centre amid efforts to create situational awareness and proactive risk treatment. Our need for hazard and threat intelligence services to evaluate incidents locally and worldwide has grown rapidly. In response to this, the Department has identified Information Security as a policy priority. This inter alia involves investing in tools that enable automated detection and prevention of intrusions as well as recovery and containment.

Another policy priority identified is the need for a new public-facing WCG portal platform. The current Drupal Platform on which our province's website operates has limited capabilities as it relates to communication functionalities and user analytics. The process has commenced to replace the current platform and move to a more dynamic platform that will be a much stronger enabler of our province's digital transformation plan.

The third priority was the migration of the Department of Agriculture's users, applications and network to the WCGs domain to enable enhanced security, scalability, continuity and performance. During the year under review, the DOA users have been successfully migrated to the westerncape.gov domain, followed by selected applications that have been migrated to the cloud.

The Department continued with the implementation of the WCG's Digital Transformation Plan (DTP) which drives the integration, optimisation and transformation of the WCG ICT service delivery ecosystem. Further enhancements to the WCG Broadband network, refreshing ageing infrastructure, digitisation of citizen-facing services, and enhancement of citizens' digital communication platforms contribute to creating an enabling environment for innovation and support to the WCG strategic priorities.

The Department assisted WCG departments with the identification and mitigation of key business risks and the efforts to identify and mitigate risks at a provincial level matured further. Through audit interventions assurance was provided to departmental management that their risks were adequately managed. Provincial Forensic Services ensured that all allegations of economic crime were dealt with swiftly and decisively and increased their focus on awareness.

The Department enabled the establishment of the new Departments of Infrastructure and Mobility as part of the Refresh programme, which included, amongst others, ensuring compliance with the provisions of applicable legislation, designing organisational structures and rendering support in the placement of staff in posts on the new departments' staff establishments.

While the Department continued to manage its operations within a constrained fiscal environment it was able, through continued management commitment and capacity building, to maintain good financial practices as evidenced by the positive audit results.

2.2. SERVICE DELIVERY IMPROVEMENT PLAN

The Department of Public Service and Administration issued a circular, Service Delivery Improvement Plans DPSA Circular No. 14 of 2022, requesting national and provincial departments to populate and submit approved 2023 - 2025 Service Delivery Improvement Plans (SDIPs) to DPSA as stakeholder consultations and the related toolkit has been finalised. The circular also guided the development of the 2023 - 2025 SDIP and its Building Blocks.

During the 2019/21 SDIP cycle WCG e-centre operations and e-Government Channels were identified as DotP's critical services and implemented for the 2019/21 SDIP cycle. At the close of the SDIP cycle, it was concluded that the identified services addressed all service delivery weaknesses/gaps and reached optimal levels of its key performance indicators (100%).

In consultation with the Department of Public Services and Administration (DPSA), it was agreed that the initiative "Repurposing of Service Delivery Points for Digital Services" would be identified as a critical service as it provides the WCG with the opportunity to improve on how to service its citizens/customers better, through digitisation.

The Department of the Premier will therefore only be reporting on progress during the 2024/25 financial year, as the approved departmental 2023 - 2025 SDIPs will be in place and institutionalised.

2.3. ORGANISATIONAL ENVIRONMENT

The Department's organisational environment was stable during the period under review. The Director-General, Chief Financial Officer and most of the SMS posts remained substantively filled.

The departmental Budget Committee continued to provide oversight over the filling of vacant positions and ensured that only the most critical vacancies were filled. Some senior management posts in Provincial Strategic Management, Branch e-Innovation, Provincial Forensic Services, and Legal Services were filled due to increased service delivery demands and having to give effect to the provincial strategic priority areas. The Budget Committee played a crucial role in managing the compensation of employee budget over the medium term.

Capacity was bolstered in key functional areas, such as Provincial Strategic Management in support of the PDO deliverables and e-Innovation to give effect to the Digital Transformation Plan.

A new operating model in support of the desired envisioned strategic role of the Provincial Training Institute required a review of its current organisational structure and a proposed structure is in development.

The provincial strategic focus on the energy crisis will require additional capabilities to be brought on board in a mix of temporary job reassignment and recruiting additional capacity.

Despite rising expectations of client departments for support in most of the Department's functional areas, most of its service delivery standards were maintained.

The Department continued to provide a comprehensive employee health and wellness support system focusing on building institutional resilience and providing therapeutic interventions where required. These were supported by internal awareness and communication campaigns to assist employees with negotiating unprecedented and unpredictable times. Electricity demand reduction will receive a special focus during the ensuing financial year.

2.4. KEY POLICY DEVELOPMENTS AND LEGISLATIVE CHANGES

The Department supported the further development of key provincial transversal policies and strategies, for example, the Shukuma pilot that focuses on violence prevention in schools, the Nourish to Flourish initiative and the Family Strengthening project.



5 Emotions

Did you know that feelings exist in our bodies? **Our body usually knows what we're feeling even before our minds do!** Feelings can be confusing too - sometimes we feel so many things at once, it's difficult to figure out what you're feeling. Knowing how we are feeling can help us be aware of how our feelings might affect our actions. Look out for signs in your body that can help you tune in to what you are feeling.

Where do you feel emotions in your body? Do your cheeks hurt from smiling when you're happy? Do your shoulders feel heavy when you're feeling down?

We are a proud Shukuma school! Shukuma is an innovative Western Cape Government violence prevention pilot project that equips learners with social and emotional skills to slow down their automatic thinking in high stake situations. Together, we are moving mindsets!

 Western Cape Government
FOR YOU

 Moving Mindsets
shukuma

Shukuma is an innovative Western Cape Government violence prevention pilot project that equips learners with social and emotional skills

3. PROGRESS TOWARDS ACHIEVEMENT OF INSTITUTIONAL IMPACTS AND OUTCOMES

The Department understands its role in the WCG as that of directing, guiding and enabling the WCG in pursuit of the provincial vision of "A safe Western Cape where everybody prospers". In support of this provincial vision, the Department formulated the impact it wants to have as "An enabled WCG that delivers accessible, quality and people-centric services to improve socio-economic outcomes for the people of the Western Cape." As the focus evolved over the past two and a half years, the Provincial Strategic Plan translated into the Recovery Plan during the pandemic and eventually into the Provincial Strategic Implementation Plan. This also gave rise to the Cabinet of the Western Cape adopting a new vision in the year 2022 that was more in line with the renewed focus on citizens, "A government that people trust".

The Department of the Premier adopted this vision as its vision given its centrality in having to create the institutional environment that guides, directs and enables the rest of the WCG to deliver services in a manner that builds trust in communities.

B

Based on strategic analysis, the Department identified medium-term results (outcomes) that must be achieved so that the desired impact can be achieved at the end of the five-year term. There was no need to re-table the departmental Strategic Plan as the strategic trajectory pursued through the impacts and outcomes remained unchanged.

The following progress against the outcomes was recorded.

- **Improved quality, efficiency and effectiveness of organisational performance:**

Four quarterly reports outlining the governance performance of the Department were submitted to the Premier by the Director-General and Accounting Officer. The reports dealt with progress with financial and non-financial performance as well as any risks that could impact the Department's outcome achievements.

A clean audit report and normative spending performance contributed to improved quality, efficiency and effectiveness of departmental performance. A further initiative in support of this outcome is the Department's Financial Management Capacitation Plan (FMCP). The FMCP is a multi-year plan and is focused on the improvement of the financial and supply chain management skills of departmental staff. The Department conducted more training interventions than what was initially planned for the year under review, and this resulted in an overperformance of 116% against its annual target of 100% implementation. This was based on increased demand for training interventions.

- **Increased use of quality data and evidence:**

Over the three (3) years of assessing the level of data governance maturity, there has been an incremental and consistent improvement in data governance practices across the WCG. In this regard, the data governance maturity assessment has embedded a province-wide data initiative towards facilitating trust in collaboratively maturing the practices in the way we increase the use of data and evidence.

The data governance maturity score for 2022/23 is 2.15, which is an increase of 0,2 from 2021/22. This score represents maturity toward an awareness of the importance of data, existing data policies are understood and well-documented, and an inventory of data sources is available.

Legal instruments such as the Memorandum of Cooperation for data sharing are being utilised, thereby establishing the maturity assessment as another lever to strengthen data coordination across the priority focus areas. Through these instruments, the identification, sharing and access to data is facilitated at an inter- and intra-department level. The province's focus on the safety priority and the energy crisis has amongst other things, highlighted the need to consistently access good quality data from all stakeholders.

In addition to our data sharing agreements, the use of and access to data through the Western Cape Data Portal and the Open Data Portal is supported by the Open Data Policy. This policy was established following consultations with departmental data champions through various focus groups, culminating in its approval by Provincial Top Management and the endorsement by Cabinet. An Open Data Steering Committee will oversee the access, use and re-use of open data.

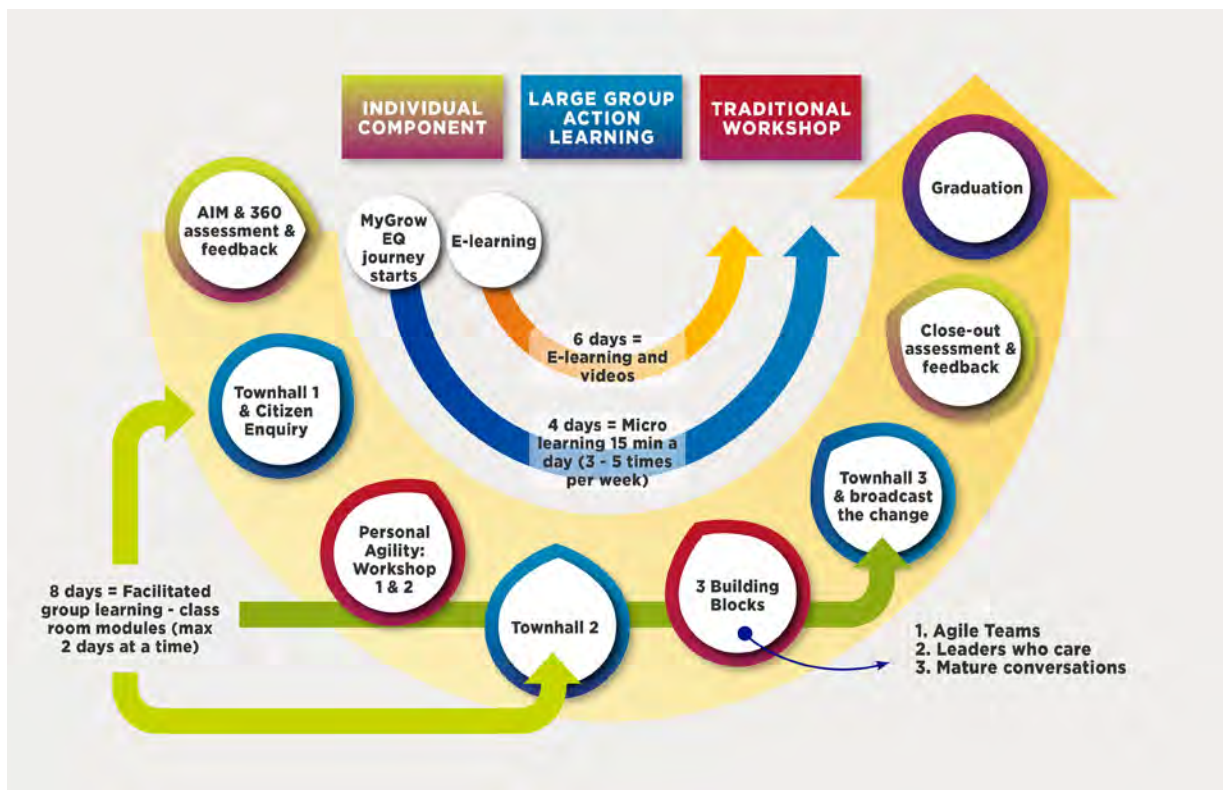
- **Improved evidence-based policy, planning and implementation:**

Several initiatives assisted in deepening evidence-based policy and planning, including work in the areas of family strengthening, youth at risk, and food security, some of which are detailed further below.

In addition, a focus of the Annual Performance Plan assessment process was the analysis of draft Annual Performance Plans from the perspective of evidence-based planning and implementation, to strengthen this in all departments through their Annual Performance Plans.

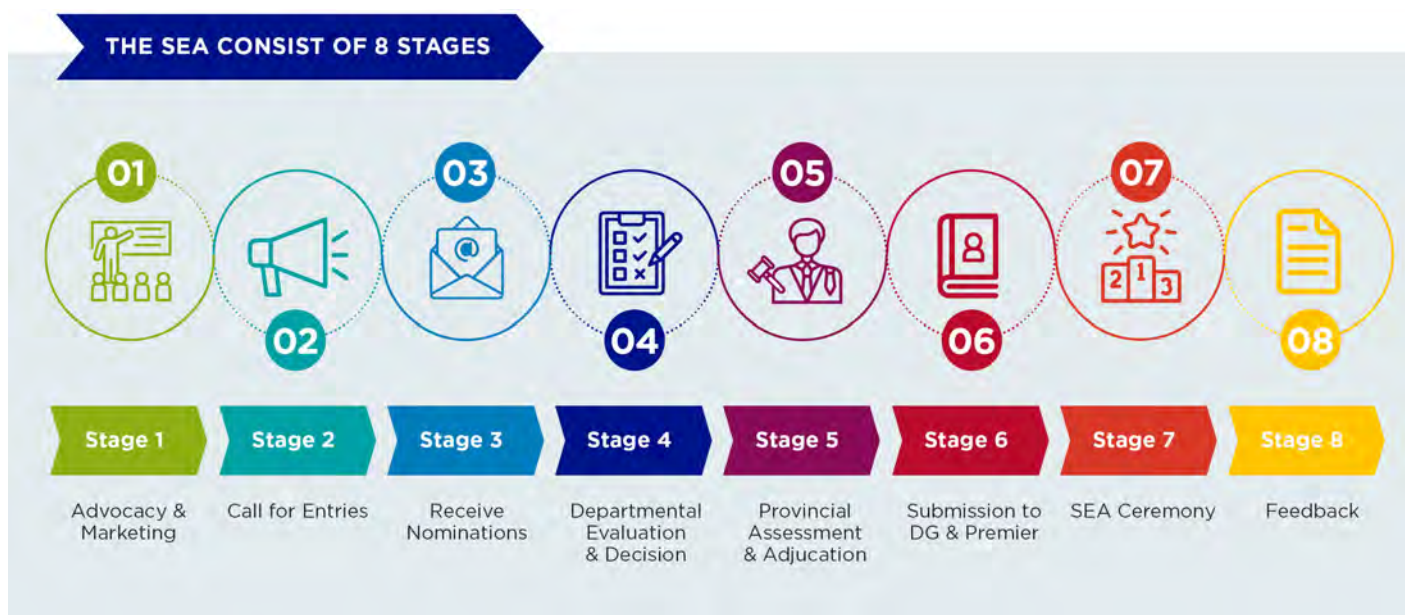
- **Enabled citizen-centric culture:**

The WCG Culture journey continued with the finalisation of a WCG Culture Strategy and the implementation of the Citizen centric culture Programme with key interventions in support of it, such as the implementation of the 2nd cohort of the Values-based Leadership Development Programme that included leadership development webinars with supporting toolkits, the facilitation of awareness sessions, and positioning the new way of working. Theme-based conversations on the WCG’s values were initiated across all departments with the intent to ensure that all practices and processes are compatible with the WCG’s value system. The Barrett Culture survey was also administered in the fourth quarter of the year under review to provide a sense of where the organisational culture is at. A guideline aimed at enabling work practice alignment to organisational values was developed for implementation in 2023/24. A Cabinet/PTM development journey was defined and implemented. Focus was also applied to how new employees were sensitised to the values and desired culture – the Premier, Ministers, DG and PTM played a pivotal role in this regard and this initiative was well received. Given the aim of benchmarking our people practices (which have a significant bearing on how people experience the culture) with other leading organisations, WCG applied for certification as a Top Employer. The outcome of this process will be shared towards the end of 2023. Given the importance of wellness in the WCG culture journey, a Wellness Conference was hosted in collaboration with the Department of Culture, Arts and Sport. A concerted effort was also applied to ensure that all WCG team members were aligned in their understanding of the desired culture through various communication



The Values Based Leadership Programme included leadership development webinars with supporting toolkits, the facilitation of awareness sessions, and positioning the new way of working.

campaigns in collaboration with Corporate Communications. Recognition is a key element of the desired WCG culture – to that end, the Annual Service Excellence Awards acknowledged all team members who excelled in their service delivery quest to citizens. New categories were also created to recognise municipalities and citizens for the role they play in enhancing the quality of life in the Western Cape.



The Service Excellence Awards acknowledged all team members who excelled in their service delivery quest to citizens. The process of selecting the winners have eight stages.

- **Enabled and competent employees:**

A significant output of the Future-Fit Strategy was to conduct an SMS-level skills audit which provided the opportunity to identify developmental areas in core competencies. The intent is to ensure that employees of the WCG are properly enabled and competent to perform not only mandated functions but also contribute to interventions for citizen impact. The reconfiguration of the Provincial Training Institute to become a centre of excellence and an innovation hub gained momentum with the development of a new model which will guide the journey to a world-class institution.

- **Improved people management maturity:**

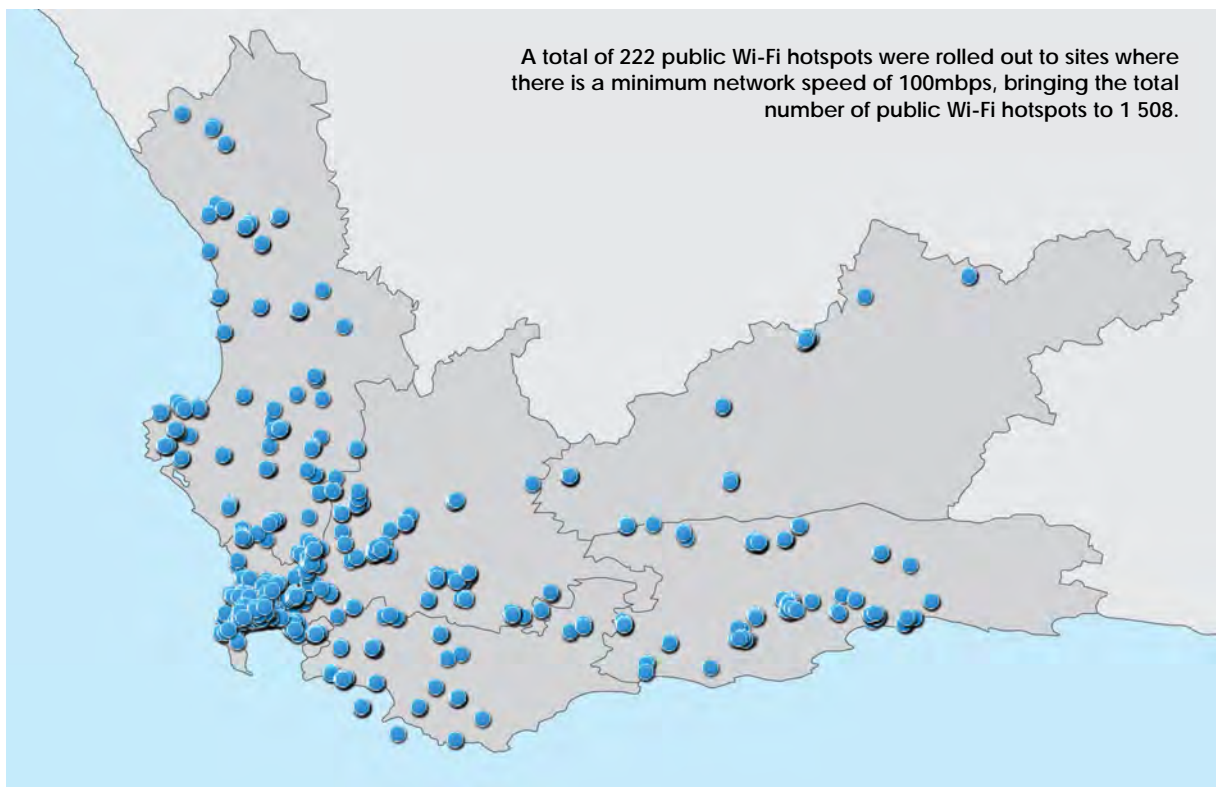
The Branch People Management (PM) team introduced the PM³ model, which rates practices from 1 to 5 to align People Management with business strategy and drive maturity.

The PM³ assessment result was confirmed on 8 June 2022, supported by the People Analytics Coordinating team. The final moderated score findings for the Branch: PM is 2.3 – Compliance-driven.

- **Digitally empowered citizens:**

Fifteen digital channels through which citizens had access to government information and services were maintained while the number of citizen-facing services also increased. Access to ICTs was provided at 74 WCG e-centres and 3 135 digital skills training opportunities were

successfully provided. A total of 222 public Wi-Fi hotspots were rolled out to sites where there is a minimum network speed of 100mbps, bringing the total number of public Wi-Fi hotspots to 1 508.



The Department has also increased the number of services available on the WCG mobile application to 45, as well as digitalizing four prioritized citizen-facing services or service channels.

In addition, the Department commenced with the building of the new digital experience platform that will enable a richer interaction between users and the WCG via its portal.

- **Optimised and integrated citizen-centric services:**

The Department played a key role in developing a citizen interface for school learner admissions for the Western Cape Education Department. While not everything went smooth-sailing, it did ensure that, unlike previous years, the system did not crash under the pressure of the high volumes of applications.

- **Connected government and sound ICT governance:**

The Department upgraded a further 288 WCG broadband sites from 10mbps to 100mbps, bringing the total number of sites with minimum network speeds of 100mbps to 1 821.

During the year under review, the Department maintained an average percentage network uptime and availability of 98.97% and an average system uptime and availability of 99.92%. The total number of workspaces equipped with corporate Wi-Fi access points stood at 1 855 at the end of the year under review.

- **Digitally empowered employees:**

Great strides were made to rapidly increase the number of employees equipped with modern Office software (Office 365) to 28 261 users – 23 261 more than the planned 5 000 users. The



deviation was due to the fast-tracking of the roll-out of advanced operating systems and productivity suite solutions to all users in response to cyber threats.

- **Transformed governance resulting in improved service delivery:**

A baseline assessment of the Corporate Governance Maturity levels of departments continued in a staggered approach, as per the agreed Internal Audit coverage plans. The corporate governance maturity target as determined in 2018/19 was a level 4 (as per the maturity model that forms part of the framework) and the baseline assessments conducted to date indicated that an actual maturity level of 5 was maintained for the 2021/22 financial year. It must be noted that the results were based on a facilitated self-assessment where no evidence was submitted, as well as a low participation rate in some departments. The risk of low participation was addressed by engaging the Executive and/or Management Committees of the relevant departments, where robust discussions took place to confirm and/or amend the individual ratings.

- **Enabled legally sound decision-making by the Western Cape Government in the attainment of provincial strategic priorities and the delivery of services:**

Demand for legal services remained high during the year under review with approximately 2 200 service requests received and attended to, which involved the provision of legal opinions, management of litigation, vetting of contracts, collating comments on draft national legislation, conducting legal governance assessments and providing legal training opportunities. All requests were attended to before or by agreed, stipulated or court-prescribed deadlines, which was made possible by the funding of additional capacity as determined during a review of Legal Services' structure, which was approved in 2019.

- **Improved perception of trust in the WCG to deliver on promises through strengthened strategic communications:**

Public trust in WCG was tracked and a healthy trust in the WCG's ability was evident through bi-weekly polling that was conducted. There were also positive shifts in the employees' awareness of the WCG brand as a result of a continuously internal communications campaign.

- **Improved awareness of WCG brand purpose amongst employees toward internal culture change:**

The updated For You brand supports the citizen-centricity of the WCG's strategic approach. Communication campaigns were developed to educate WCG staff. The new brand was also adopted for all external communication. The updated brand is also continually rolled out as part of an organisational change journey.

BELOW:
Staff from the
Executive Governance and
Integration team



PROGRAMME 1:

EXECUTIVE GOVERNANCE AND INTEGRATION

4. INSTITUTIONAL PROGRAMME PERFORMANCE INFORMATION

4.1. PROGRAMME 1: EXECUTIVE GOVERNANCE AND INTEGRATION

4.1.1. Programme Description

4.1.1.1 The purpose of the programme

The main purpose of the programme is to provide executive governance services to the provincial executive and senior management of the department. The programme strategically supports the Department of the Premier, the Cabinet, the Accounting Officer and the provincial top management by providing good governance support and seamless executive secretariat support services for effective decision-making by the Executive. In addition, the programme enables the Accounting Officer to comply with his corporate responsibilities, e.g. financial management, internal control, supply chain management, strategic management, strategic communications, Minimum Information Security Standards (MISS) and Occupational Health and Safety (OHS). The departmental Deputy Information Officer function is also provided for in this programme.

4.1.1.2 Subprogrammes

During the period under review the programme provided for the following functions to be delivered:

Subprogramme 1.1: Programme support: to provide administrative support to the management of this programme.

Subprogramme 1.2: Office of the Premier: to provide operational support to the Premier. Operational support to the Premier entails general office support, parliamentary support, media liaison services, diary management and reception services, as well as household support at the official residence. Most of the key positions in this Subprogramme are filled on a contractual basis as it is linked to the term of the Premier. Provision is also made for the appointment of special advisors following the Ministerial Handbook.

Subprogramme 1.3: Executive Council Support: to manage the executive secretariat. This Subprogramme manages the provision of the secretariat, logistical and decision support services to the Cabinet, the Premier's intergovernmental relations forums, the provincial top management and the Department of the Premier's executive committee. The unit further deals with provincial protocol matters and administers the provincial honours.

Subprogramme 1.4: Departmental Strategy: to provide strategic management, coordination and governance support services. The Subprogramme facilitates the departmental strategic management processes and the safety and security arrangements for the Department.

Subprogramme 1.5: Office of the Director-General: to provide operational support to the Director-General. The Subprogramme provides operational and administrative support services to the Director-General, manages departmental responses to parliamentary questions and assists with communication between the Director-General and relevant role players.

Subprogramme 1.6: Financial Management: to manage financial and supply chain management (SCM) services. The Subprogramme ensures effective management and financial accounting services as well as the application of effective and efficient internal control measures. The Subprogramme also ensures continuous engagements with line-functions throughout the year to facilitate appropriate budgetary input and proper, aligned procurement processes and advice.

Subprogramme 1.7: Strategic Communication: to Coordinate external communication and public engagement to ensure that the Western Cape Government effectively communicates its strategic goals and service delivery outcomes to the people of the Western Cape.



Senior managers visiting the Klapmuts e-Centre as part of the initiative to improve business processes and systems at frontline service delivery sites through senior managers of the Department visiting frontline service delivery sites.

4.1.1.3 Programme contribution to institutional outcomes

The programme contributed to Innovation, Governance and Culture through efforts to improve good governance in the institution as evidenced, amongst others, through achieving 100% of its non-financial targets and spending 98.8% of the Department's budget. This performance, together with overperformance with the implementation of a financial management capacitation plan, regular Accounting Officer reporting to the Premier on the governance performance of the Vote and tracking the reach and impact of communication efforts, further contributed to improving the quality, efficiency and effectiveness of departmental performance.



4.1.2. Outcomes, outputs, output indicators, targets and actual achievements

Table 4.1.2.1: Programme 1: Executive Governance and Integration: target achievement against Annual Performance Plan

PROGRAMME 1: EXECUTIVE GOVERNANCE AND INTEGRATION								
OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
Enabled citizen-centric culture	Frontline service delivery improvement reports	1.1.1 Number of frontline service delivery improvement reports per programme per annum	New indicator	New indicator	4	4	N/A	N/A
Improved quality, efficiency and effectiveness of departmental performance	Accounting Officer Governance Report on the performance of the Vote	1.5.2 Number of Accounting Officer Governance Reports on the performance of the Vote	New indicator	4	4	4	N/A	N/A
Improved quality, efficiency and effectiveness of departmental performance	Financial Management Capacitation Plan implemented	1.6.1 Percentage of planned financial capacitation interventions implemented	New indicator	132.3%	100%	116.07%	16.07%	The CD conducted more training interventions than what was initially planned. This was based on demand.
Improved quality, efficiency and effectiveness of departmental performance	Management of media risks and opportunities	1.7.1 Number of monthly communication tracking reports produced	12	12	12	12	N/A	N/A

4.1.3. Strategy to overcome areas of under performance

The programme achieved all its deliverables in the year under review and there were no areas of under-performance.

4.1.4. Performance concerning standardised outputs and output indicators for sectors with concurrent functions

There were no standardised outputs and output indicators applicable to the Department's functions during the period under review.

The indicators in Programme 1 contributed to the provincial key priority Innovation, Governance and Culture, particularly as it related to indirect contributions to the citizen-centric culture and governance transformation through efforts to maintain good corporate governance principles and practices and the various citizen-facing communication research and campaigns implemented during the period under review.

The programme is administrative and renders support to the rest of the Department. Departmental initiatives prioritising women, youth and persons with disabilities would therefore be supported from an SCM perspective.

4.1.5. Linking performance with budgets

Table 4.1.5.1: Subprogramme expenditure

SUBPROGRAMME NAME	2022/2023			2021/22		
	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/UNDER EXPENDITURE	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/UNDER EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000
Programme Support	504	498	6	509	451	58
Office of the Premier	21 732	21 630	102	17 412	17 377	35
Executive Council Support	13 371	13 346	25	11 659	11 329	330
Departmental Strategy	5 497	5 426	71	5 077	5 007	70
Office of the Director-General	16 694	16 658	36	16 236	15 491	745
Financial Management	44 183	44 139	44	43 883	43 296	587
Strategic Communication	2 624	2 618	6	4 872	4 852	20
Total	104 605	104 315	290	99 648	97 803	1 845

The Programme underspent by 0.3% due to staff exits and a lower than projected spend on AGSA fees.

BELOW:
Staff from the Strategic
Programmes team



PROGRAMME 2:

PROVINCIAL STRATEGIC MANAGEMENT

4.2. PROGRAMME 2: PROVINCIAL STRATEGIC MANAGEMENT

4.2.1. Programme Description

4.2.1.1 The purpose of the programme

The purpose of this programme is to provide policy and strategy support as well as strategic management information and to coordinate strategic projects through partnerships and strategic engagements.

4.2.1.2 Subprogrammes

During the period under review the programme provided for the following functions to be delivered:

Subprogramme 2.1: Programme Support: to provide administrative support to the management of this programme.

Subprogramme 2.2: Policy and Strategy: to support the Executive strategically in the development and implementation of high-level provincial policies and strategies. This role is to lead, coordinate and support evidence-based policy development and innovation, planning and review across and within the WCG to support improved decision-making and policy implementation that contributes to improved socio-economic outcomes.

Subprogramme 2.3: Strategic Management Information: Within the role of a Provincial Data Office, lead and coordinate data and evidence as a strategic asset across the WCG, through Results-based Monitoring and Evaluation and Province-wide Data Governance.

Subprogramme 2.4: Strategic Programmes: to promote the strategic goals of the Western Cape Government through key partnerships and engagements. This role includes engagement with international, provincial and local government and community partners in implementing the Human Rights framework, International Relations and Integrated Events Strategy.

4.2.1.3 Programme contribution to institutional outcomes

The Programme Provincial Strategic Management supports the outcome of improved results on service delivery and societal outcomes by improving the use of evidence to inform decision-making, policy, planning and programme implementation in the Western Cape Government.

The process for assessing draft Annual Performance Plans (APPs) was considerably expanded and strengthened, with the Department of the Premier (Corporate Assurance, Strategic Management Information, and Policy and Strategy units), Provincial Treasury, Department of Local Government, and the Department of Environmental Affairs & Development Planning all assessing relevant sections of the APPs. The result was a detailed, integrated assessment that provided departments with insightful inputs as they continued to craft their APPs.

The innovation work expanded considerably, with a network of innovation champions identified in departments and regular engagements taking place to showcase innovations. An innovation mapping exercise was completed, with over 70 innovations in provincial departments being catalogued. This work has taken forward the institutionalisation of innovation in the Province.

The Provincial Data Office (PDO) drives four sub-outcomes intending to institutionalise province-wide data governance towards the programme outcome, "increased use of quality data and evidence". For insightful data, 12 data and evidence products were delivered that span across data trends, visually presented small area statistics, the voice of the citizen and indices. A baseline Service Delivery

Index (SDI), as informed by a pilot, provides contextualisation on service delivery based on access, reliability, responsiveness, and integrity.

For an interconnected data ecosystem, seven data governance products bring together policy, data, evidence, and technology. Novel initiatives include evidence maps for education and mental health and a shift towards an integrated reporting system. In transforming data capabilities, 26 data governance products served as a foundation relating to the formation of guidelines, tools, infrastructure, technical support, and capability workshops. For the PDO to be a responsive operating model, 16 initiatives can be viewed as enablers towards the anticipated Data Policy Framework, ranging from legislation, and tools to advocacy and innovation champions. A highlight for this strategic outcome is the Provincial Data Forum (PDF) that brings together data champions across WCG.

The PDO is continuously benchmarking its data governance programme noting global trends, policies, and legislative imperatives. Service delivery remains the focus and the SDI lends itself for government to listen and engage the citizens on their perceptions and expectations.

The Citizen-centric Capacity Enhancement (CCE) Programme went from strength to strength, with the programme being institutionalised in the Provincial Training Institute (PTI) and several PTI staff benefiting from facilitation training.

4.2.2. Outcomes, outputs, output indicators, targets and actual achievements

Table 4.2.2.1: Programme 2: Provincial Strategic Management: target achievement against Annual Performance Plan

PROGRAMME 2: PROVINCIAL STRATEGIC MANAGEMENT								
OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
Enabled citizen-centric culture	Frontline service delivery improvement reports	2.1.1 Number of frontline service delivery improvement reports per programme per annum	New indicator	New indicator	4	4	N/A	N/A
Improved evidence-based policy, planning and implementation	Policy, planning and PSP implementation in WCG departments	2.2.1 Number of transversal policies, strategies, or policy/strategy briefs produced	4	4	4	4	N/A	N/A

PROGRAMME 2: PROVINCIAL STRATEGIC MANAGEMENT

OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
		2.2.2 Number of quarterly reviews on the progress with implementation of the Provincial Strategic Plan/Recovery Plan	4	4	4	4	N/A	N/A
Increased use of quality data and evidence	A set of annual publications on indicators and data across WCG	2.3.1 Number of annual publications produced on measuring a set of indicators within key statistical thematic areas	2	2	2	2	N/A	N/A
Increased use of quality data and evidence	A set of performance data releases against set APP targets for the WCG as managed through the quarterly performance reporting system	2.3.2 Number of quarterly releases on provincial performance data published	5	5	5	5	N/A	N/A
Increased use of quality data and evidence	Provide evaluation evidence on innovation in WCG	2.3.3 Number of evaluations conducted on provincial policy priority interventions	3	4	3	3	N/A	N/A
Increased use of quality data and evidence	Provide a review of data products in line with data governance as institutionalised in the WCG	2.3.4 Number of releases published on data governance as issued by the Provincial Data Office	New indicator	4	4	4	N/A	N/A
Improved evidence-based policy, planning and	Strategic partnerships created as a result of international relations	2.4.1 Number of strategic partnerships created as a result of international	10	12	10	11	1	New twinning arrangements were signed with Bavaria, Germany and Flanders, Belgium.



PROGRAMME 2: PROVINCIAL STRATEGIC MANAGEMENT								
OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
implemen- tation	engage- ments	relations engagements						The signing of the twinning arrangements coincided with an overseas visit by Premier Winde.
	Human Rights-based transversal programmes institutionalised across WCG in respect of priority groups	2.4.2 Number of bi-annual reviews on human rights-based programmes submitted	2	2	2	2	N/A	N/A
	Priority Programmes Coordinated	2.4.3 Number of reports on priority programmes in support of innovation and culture implemented	New indicator	4	4	4	N/A	N/A
	Established Office of the Commissioner for Children	2.4.4 Number of quarterly financial and non-financial reports for the Office of the Commissioner for Children	New indicator	4	4	4	N/A	N/A

Significant progress was made on several strategy and research initiatives. The Shukuma (previously Violence Prevention at Schools Programme) pilot was completed, the model was revised in response to the pilot, and the programme was handed over to the Departments of Education and Cultural Affairs and Sport. The Nourish to Flourish initiative spearheaded two “learning journeys” with stakeholders that included communities and municipalities, with the learnings forming the basis of an emerging Theory of Action. The Family Strengthening project produced a set of norms and standards against which all parenting programmes can be assessed, and this also resulted in an additional financial allocation to the family strengthening programmes in the Province.

The timeous measuring of a compendium of indicators is published annually as data releases and is supported with metadata making it useful and insightful for further uptake and use. The publications share year-on-year data trends that include approximately 90 key outcome indicators considered as data for development results, data trends for 27 outcome indicators linked to provincial priorities

and data trends for 167 service delivery indicators. All indicators show linkages to the National Development Plan and Sustainable Development Goals.

The historical quarterly releases on performance data for the WCG have evolved into an integrated view of quarterly releases on non-financial performance data inclusive of socio-economic trends, performance delivery trends and specific departments' contributions linked to service delivery targets as well as Jobs, Safety and Wellbeing priorities.

The evaluative thinking approach taken by the PDO is where Responsive Evaluations (REs) have been positioned as part of Responsive Evidence Services, integrating diverse evidence methods with evaluative techniques. Three REs cover the lessons learned on the Problem-driven Iterative Adaptation Methodology, the design review on the Growth for Jobs strategic framework and a synthesis review on WCG evaluations conducted over the period 2011 to 2022.

In line with the institutionalisation of province-wide data governance, the PDO quarter-on-quarter documents the progress of the data initiatives with lessons learned. This shapes the incremental achievement of the outcomes relating to insightful data, an interconnected data ecosystem, transforming data capabilities and a responsive operating model. This work shapes the role of the PDO as a trusted partner and more specifically its role in data coordination going forward.

The Subprogramme Strategic Programmes continued to mainstream considerations of gender, children, persons with disabilities, and older persons through regular Human Rights Forum engagements with departments and two comprehensive surveys on departmental progress in mainstreaming human rights.



The Office of the Commissioner for Children delegation meeting his excellency Prithviragsing Roopun President of the Republic of Mauritius.



The events sector continued to experience a revival as the Province further recovered from the pandemic. The Department continued to support events that promoted social cohesion, with nine events supported, including the Klein Karoo Nasionale Kunstefees (KKNK) and the Cape Town Cycle Tour. Debriefing sessions were held to reflect on the impact of the events and to ensure that the conditions of the funding were met. The Problem-Driven Iterative Adaptation programme was supported, with progress being made on initiatives such as local economic development, commuter mobility, and procurement, and facilitation support was developed in-house. Altogether 10 Citizen-Centric Capacity Enhancement training sessions were conducted.



The Department continued to support events that promoted social cohesion, with nine events supported, including the Cape Town Cycle Tour.

4.2.3. Strategy to overcome areas of under performance

The programme achieved all its deliverables in the year under review and there were no areas of under-performance.

4.2.4. Performance in relation to standardised outputs and output indicators for sectors with concurrent functions

There were no standardised outputs and output indicators applicable to the Department's functions during the period under review.

The indicators in Programme 2 contributed to the Innovation, Culture and Governance enabler, particularly as it related to the expansion of the innovation programme. In addition, the indicators contributed value to data-driven approaches across the transversal priorities.

The strategic outcome “Increased use of quality data and evidence” is aligned to the MTSF priority 1 Capable, Ethical and Development State as well as Social Cohesion and Safer Communities.

4.2.5. Linking performance with budgets

Table 4.2.5.1: Subprogramme expenditure

SUB-PROGRAMME NAME	2022/2023			2021/22		
	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000
Programme Support	608	552	56	1 932	1 688	244
Policy and Strategy	13 715	12 757	958	14 365	11 712	2 653
Strategic Management Information	40 450	40 403	47	42 950	42 105	845
Strategic Programmes	20 031	17 902	2 129	18 160	14 577	3 583
Total	74 804	71 614	3 190	77 407	70 082	7 325

The Programme underspent by 4.3% due to staff exits and the slower than anticipated filling of posts, no bid response received in respect of a train-the-trainer initiative for Behavioural Insights project that commenced during quarter 4 as planned, and adjustment of the Digital Innovation Portal refresh timelines due to the Branch e-Innovation platform upgrade process resulting in funds having to be rolled out over the next financial year.

BELOW:
The People
Management Contact
Centre Team



PROGRAMME 3:

PEOPLE MANAGEMENT

4.3. PROGRAMME 3: PEOPLE MANAGEMENT

4.3.1. Programme Description

4.3.1.1 The purpose of the programme

The purpose of the Programme is to render a transversal people management service, consisting of organisational development, training and empowerment, and people practices.

4.3.1.2 Subprogrammes

Programme 3 performs its people management functions through its four Subprogrammes viz:

- Programme Support;
- Organisation Development;
- People Training and Empowerment; and
- People Management Practices.

Subprogramme 3.1: Programme Support provides administrative support to the management of this programme.

Subprogramme 3.2: Organisation Development coordinates the development of the required level of organisational capability to enhance citizen-centric delivery.

Subprogramme 3.3: People Training and Empowerment provides relevant and responsive skills training and development.

Subprogramme 3.4: People Management Practices provides effective, efficient and professional people management practices through strategic business partnerships and transactional excellence.

4.3.1.3 Programme contribution to institutional outcomes

In support of the outcome “Enabled citizen-centric culture” the focus was on creating awareness and buy-in for the New Way of Work. Various leadership interventions, support and capacitation were implemented. These initiatives were aimed at empowering the WCG to connect more with our core values as an organisation, to inspire high performance and to foster positive relationships between leaders and their teams. The initiatives will contribute to the enablement of behavioural shifts to be better aligned and service the needs of the citizens.

Enabled and competent employees: On a strategic level a draft Future-fit Skills Strategy and reconfigured PTI model were developed. On an operational level training programmes were delivered through a revised methodology (online and hybrid) to respond to the challenges of the pandemic.

Improved people management maturity: People Management Maturity Model self-assessment was conducted during the reporting period. The peer-moderation process as well as the final report was concluded during the 2022/23 financial year whereafter improvement plans will be developed, if so required.

4.3.2. Outcomes, outputs, output indicators, targets and actual achievements

Table 4.3.2.1: Programme 3: People Management: target achievement against Annual Performance Plan

PROGRAMME 3: PEOPLE MANAGEMENT								
OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
Enabled citizen-centric culture	Frontline service delivery improvement reports	3.1.1 Number of frontline service delivery improvement reports per programme per annum	New indicator	New indicator	4	4	N/A	N/A
Enabled Citizen Centric Culture	Citizen-centric culture experience	3.2.1 Percentage of the annual Citizen-centric culture programme implemented	100% Numerator: 12 Denominator: 12	93.75% Numerator: 15 Denominator: 16	100%	100% Numerator: 14 Denominator: 14	N/A	N/A
	Optimised WCG Business Architecture	3.2.2 Percentage completion of departmental modernisation/optimisation project plans	New indicator	100% Numerator: 27 Denominator: 27	100%	100% Numerator: 43 Denominator: 43	N/A	N/A
Improved People Management Maturity	Capability-based practice across WCG	3.2.3 Percentage of capability project implementation plan (multi-year) completed	New indicator	New indicator	100%	100% Numerator: 12 Denominator: 12	N/A	N/A
Enabled Citizen Centric Culture	WCG participates in an international Employer-of-choice measuring instrument	3.2.4 Number of progress reports towards the WCG's participation in an international Employer of Choice	New Indicator	New Indicator	4	4	N/A	N/A

PROGRAMME 3: PEOPLE MANAGEMENT

OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
		measuring instrument						
Improved People Management Maturity	Providing transversal learning programmes	3.3.1 Number of transversal learning interventions offered	57	150	100	241	141	The PTI aligned its offering to the training needs of its client departments.
	Assessment of learning for training impact programmes	3.3.2 Number of learning programmes assessed for training impact	10	10	10	10	N/A	N/A
	Work experience opportunities for youth	3.3.3 Number of reports produced on the work experience opportunities facilitated for youth	New indicator	2	2	2	N/A	N/A
Enabled and Competent Employees	Future-fit Skills strategy	3.3.4 Phased development and implementation of Future-fit Skills Strategy	Draft Future-fit Skills Strategy developed	100% Numerator: 30 Denominator: 30	100%	100% Numerator: 1 Denominator: 1	N/A	N/A
	Reconfiguration of Provincial Training Institute	3.3.5 Phased implementation of the reconfiguration of Provincial Training Institute (PTI) completed	Draft Reconfigured PTI Model developed	100% Numerator: 2 Denominator: 2	100%	100% Numerator: 5 Denominator: 5	N/A	N/A
	Strategic business partnership initiatives	3.4.1 Percentage of planned strategic business partnership initiatives completed	100% Numerator: 105 Denominator: 105	100% Numerator: 162 Denominator: 162	95%	99,49% Numerator: 198 Denominator: 199	4.49%	CD:PMP followed a strict monitoring process throughout the quarter/year. This together with ongoing consultations with responsible stakeholders and a review of interventions for

PROGRAMME 3: PEOPLE MANAGEMENT								
OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
								efficiencies resulted in the overachievement against the APP quarterly targets.
Enabled and Competent Employees	Innovative people practices initiatives	3.4.2 Percentage planned innovative people practices initiatives completed	100% Numerator: 9 Denominator: 9	100% Numerator: 6 Denominator: 6	87.5%	100% Numerator: 5 Denominator: 5	12.5%	CD: PMP followed a strict monitoring process throughout the quarter/year. This together with ongoing consultations with responsible stakeholders and a review of interventions for efficiencies resulted in the overachievement against the APP quarterly targets.
Enabled and Competent Employees	Transactional excellence initiatives	3.4.3 Percentage planned transactional excellence initiatives completed	98% Numerator: 149 Denominator: 152	99.18% Numerator: 122 Denominator: 123	85%	95% Numerator: 159 Denominator: 167	10%	CD:PMP followed a strict monitoring process throughout the quarter/year. This together with ongoing consultations with responsible stakeholders and review of interventions for efficiencies resulted in the overachievement against the APP quarterly targets.
Enabled and Competent Employees	People manager and professional empowerment initiatives	3.4.4 Percentage planned people manager and professional empowerment	100% Numerator: 12 Denominator: 12	100% Numerator: 5 Denominator: 5	87.5%	100% Numerator: 9 Denominator: 9	12.5%	CD:PMP followed a strict monitoring process throughout the quarter/year. This, together with ongoing

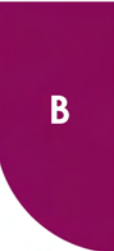
PROGRAMME 3: PEOPLE MANAGEMENT								
OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
		ment initiatives completed						consultations with responsible stakeholders and review of interventions for efficiencies resulted in the overachievement against the APP quarterly targets.

The Subprogramme Organisation Development (OD) has an integrated but dual focus. It refers to ensuring that both service excellence (performance) and employee engagement (satisfaction) are achieved since one cannot be achieved without the other. In other words, creating an effective organisation and healthy people.

The role of the Subprogramme Organisation Development is to enable improvements, in a healthy way, in organisational efficiency and effectiveness through planned interventions aimed at optimising the service delivery capacity of WCG functions within departments. During 2022 the key focus was on piloting the WCG Capacity Model. Further refinements have been made to the capacity assessment instrument. A WCG Culture strategy was defined which informed key initiatives that were implemented during this cycle i.e. the Values-based leadership development programme (2nd cohort of approximately 45 leaders), Cabinet/PTM development journey, practice alignment guideline, culture measurement through the Barrett survey, initiating values conversations throughout the WCG, launching the Culture Bootcamp process and piloting up to phase two (of the five phases) within the Department of the Premier.



Colleagues at the graduation of the Values Based Leadership Programme.



The strategic intent of CD: OD is to become a business partner to its clients. To enable this, the focus has been applied to the development of the internal capacities of the OD unit. In the past year, forty-three (43) organisation design interventions of varying focus and scope were conducted as part of a continuous process of assessing and enhancing departmental functional capacity to evolving internal and external environmental requirements and challenges, such as statutory and strategic mandates, client needs and expectations, fiscal constraints and information and communication technology advancements.

One hundred and sixty-two (162) job evaluations were conducted to ensure alignment with the provisions of the PSR 2016. The job design unit within the Chief Directorate successfully applied the generic templates that were designed for benchmarking purposes. The new Job Description Format project piloted the recommendations and highlighted the proposals related to a broader/transversal roll-out. As stated previously, the aim is to ultimately use this as a basis to enable competency-informed and results-focused people management practices in the WCG. Competency assessments across various occupations were conducted to determine person-job-fit and development areas. Substantial work was also done to define the new Way of Work competencies that are vital to embed the desired culture in the WCG. The well-being of employees was also a key priority to ensure sustained provision of support to staff through the Employee Health and Wellness (EHW) programme. This culminated in a WCG Wellness Conference at the end of 2022.

The work done as part of the Culture Bootcamp Phase 2, will be integrated across WCG and aim to inform amongst others cross-departmental and integrated Service Delivery Improvement Plans.



The Premier's Advancement of Youth (PAY) internship programme is a strategy by the WCG to address the growing youth unemployment and skills challenge in South Africa.

The Subprogramme People Training and Empowerment (PTE) ensures people development through the identification of training needs by designing and offering relevant learning programmes directly or through appointed service providers, performing skills development facilitation functions across the 11 CSC Departments, and coordinating and managing the allocation of bursaries and

internships. The PTE also plays a broader strategic role in the governance and management of transversal people development in the Western Cape Government, considering the strategic objectives and plans of provincial departments.

The Chief Directorate also conducts training impact assessments on selected learning programmes and assumes responsibility for the development of Workplace Skills Plans, and learnerships, administering the placement of interns and facilitating the process for awarding bursaries. The Chief Directorate also administers internships, including the Premier's Advancement of Youth (PAY) internship programme (which has now been institutionalised) that targets young people who have completed Grade 12 (matric). The internship programmes are a strategy by the WCG to address the growing youth unemployment and skills challenge in South Africa. During the one to two years internship, the young people are exposed to skills development programmes and supported through mentorship, coaching and career guidance to make them more marketable and employable.

The Subprogramme People Management Practices focuses on talent attraction and retention by providing effective, efficient and professional people management practices through strategic business partnerships and transactional excellence.

The Directorate Policy and Planning drafted various people management policies, frameworks and guides to enhance the WCG people management practices. People management analytics and intelligence reports were provided to enable evidence-based people decision-making. Furthermore, workforce plans and EE plans were developed; and people management compliance reporting was done within the prescribed timeframes.

The Directorate Recruitment and Selection continued to facilitate talent-sourcing services on behalf of our client departments. Client departments remain reliant on recruitment interventions to source or replace critical skills through an established e-recruit service. Following the reduction in recruitment processes during the lockdown period, 2022/23 was earmarked by a steady increase in the number of vacancies advertised. An increase of 26% was experienced in the number of advertisements placed. A total of 801 advertisements were placed, representing 1172 posts (more than one post included in the advertisement); 665 interviews were conducted and 972 nominations were made.

The Directorate of Employee Relations capacitated leaders and employees to sustain the desired culture through a rights- and value-based training programme. The training methodology was adapted to meet the challenges posed by the pandemic. Grievances, misconduct cases and disputes were handled and finalised fairly. In addition, secretariat and advisory services have been provided to the Institutional Management and Labour Committees (IMLC). This forum provides a space for the constructive resolution of workplace issues and expectations and practices are shared through meaningful engagement.

The Directorate Performance and Priority Unit provided performance consulting services guiding people managers concerning poor performance and incapacity. Performance agreements, mid-year reviews and annual assessments were concluded. Moderation committees were supported in how to conduct effective and meaningful moderation meetings online which was finalised within the prescribed timeframes. A new probation module on PERMIS was developed and implemented. The Priority Unit was responsible for HOD and SMS recruitment processes.

Directorate Service Benefits ensured that employees received their allowances and overtime payments. Advice and guidance were provided regarding leave management and service conditions.

Virtual disciplinary hearings and meetings were instituted. The WCG performance management system (PERMIS) is already online and therefore performance agreements, mid-year reviews and

annual assessments could be concluded. Online moderation meetings were instituted to finalise performance management processes on time. Training courses were also provided online.

4.3.3. Strategy to overcome areas of under performance

The programme achieved all its deliverables in the year under review and there were no areas of under-performance.

4.3.4. Performance in relation to standardised outputs and output indicators for sectors with concurrent functions

There were no standardised outputs and output indicators applicable to the Department's functions during the period under review.

The indicators in Programme 3 contributed to the provincial key priority Innovation, Governance and Culture, particularly as it related to talent and staff development and citizen-centric culture as well as the Medium-term Strategic Framework (MTSF) priority – a capable, ethical and developmental state.

4.3.5. Linking performance with budgets

Table 4.3.5.1: Subprogramme expenditure

SUB-PROGRAMME NAME	2022/23			2021/22		
	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000
Programme Support	1 326	616	710	1 593	1 253	340
Organisation Development	62 221	62 132	89	57 683	53 540	4 143
People Training and Empowerment	39 402	37 309	2 093	36 624	34 159	2 465
People Management Practices	105 143	104 947	196	102 860	101 930	930
Total	208 092	205 004	3 088	198 760	190 882	7 878

The Programme underspent by 1.5% due to staff exits.

BELOW:
The Cape Access Team



PROGRAMME 4:

CENTRE FOR E-INNOVATION

4.4. PROGRAMME 4: CENTRE FOR E-INNOVATION

4.4.1. Programme Description

4.4.1.1 The purpose of the programme

The purpose of the programme is to enable service excellence to the people of the Western Cape through ICTs.

4.4.1.2 Subprogrammes

The programme provides for the following functions to be delivered:

Subprogramme 4.1: Programme support: to provide administrative support to the management of this programme.

Subprogramme 4.2: Strategic ICT Services: renders strategic ICT services to the WCG focusing on planning and development, the coordination of the Corporate Governance of ICT's as well as the e-Government agenda which includes the citizen interface.

Subprogramme 4.3: GITO Management Services provides transversal ICT services to the WCG which includes the management of transversal infrastructure, the IT service desk as well as the IT service management to the Ce-I client Departments. This Subprogramme is also responsible for the distributed computing environment, schools IT, as well as IT Service Management.

Subprogramme 4.4: Connected Government and Infrastructure Services is responsible for the Broadband initiative that provides connectivity to WCG sites and leverages the provincial broadband infrastructure to provide limited free public Wi-Fi hotspots for citizens.

Subprogramme 4.5: Transversal Applications Services is primarily responsible for Stream 3 of the Connected Cape initiative that focuses on transversal applications development, implementation and support.

4.4.1.3 Programme contribution to institutional outcomes

The programme drives the digital transformation agenda of the province and manages ICT infrastructure and operations that are key enablers of departmental and provincial strategies.

A key project during the period under review is the feasibility study of the Broadband 2.0 service undertaken by an external entity funded by the US Trade and Development Agency (USTDA). This resulted in a business case for the service being finalised and submitted to the State Information Technology Agency (SITA) by 31 March 2023. The current contract expires on 1 October 2024 therefore the new contract has to be in place by 31 March 2024 to allow time for transitioning to the new service provider. Currently, there are 2 015 WCG sites receiving broadband connectivity of which 1 821 have been upgraded to network speeds of 100mps or more.

Through the 74 Cape Access Centres and the 1 508 public Wi-Fi hotspots, the Programme provided free access to the internet and ICT to citizens, enabling them to access government and global information and services. The Cape Access Programme also provided free digital skills development opportunities to citizens in rural areas.

Citizens can access government information and services through the 15 citizen access channels managed by the department. These include the traditional modes of the WCG walk-in centre, WCG contact centres, and e-mail and social media channels such as YouTube, Twitter and Facebook. As

mentioned earlier in the document, we have also commenced with the development of a new digital experience platform to enable access to information and services to citizens.



To strengthen our information security ecosystem and resources we have onboarded a new service provider that brought with it new toolsets used to perform server vulnerability scans, of which the results are discussed at monthly meetings dedicated to server vulnerability remediation. It can be reported that to date no major cyber security breach occurred during the 2022/23 financial year. A cyber security maturity assessment was performed which yielded a score of 3 out of 5, which now serves as a baseline for the new three-year Cyber Security Strategy that was presented to Provincial Top Management (PTM) in October 2022.

The Department continued strengthening its cloud capabilities and expanded its cloud footprint as it enables increased security, performance, scalability and service continuity. It is also a key enabler of working remotely.

The branch continued maintaining and supporting our current installed base which comprises 28 600 users; 24 500 computers in the WCG domain; 355 applications; 977 servers in operation; and 430 corporate sites. In addition, 1 290 schools are supported with Local Area Networks of which 1 241 schools are connected to the broadband network for schools.

To date, a total of 1 855 workspaces within the WCG corporate and health domains were equipped with Wi-Fi access points which enabled employees to be mobile in their specific workspaces.

Over the last financial year, the department collaborated with client departments on key projects which include, amongst many others:

- Strengthening the Department of Health's Telehealth services that started during the COVID-19 pandemic. This service has now been extended to Tuberculosis patients.
- Successfully migrated DOA users from the Elsenburg.com domain to the westerncape.gov domain.
- Together with the Chief Directorate of Organisational Development, collaborated with WCED on a project to Reduce the Admin Burden in Schools.
- Leading the cross-departmental team with DOH to procure a new Emergency Medical Services Call and Dispatch service.
- Developing a new user interface for the WCED Schools Online Admission system.

4.4.2. Outcomes, outputs, output indicators, targets and actual achievements

Table 4.4.2.1: Programme 4: Centre for e-Innovation: target achievement against Annual Performance Plan

PROGRAMME 4: CENTRE FOR E-INNOVATION								
OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
Enabled citizen-centric culture	Frontline service delivery improvement reports	4.1.1 Number of frontline service delivery improvement reports per programme per annum	New indicator	New indicator	4	4	N/A	N/A
Digitally empowered citizens	Provide digital channels through which citizens have easy access to information and services	4.2.1 Number of WCG digital channels through which citizens actively engage government	13	14	15	15	N/A	N/A
	Provide public ICT access facilities where citizens have free access to ICT facilities and skills development opportunities	4.2.2 Total number of Cape Access Centres established and managed since inception	75	75	73	74	1	New Delft e-Centre opened in response to WCG Priority Safety areas.
	Provide digital skills development training to citizens	4.2.3 Number of WCG digital skills training opportunities available to citizens	1 532	2 429	2 000	3 135	1 135	Access to training opportunities is provided to citizens. The opportunities are promoted amongst WCG e-centre members who then register for the training. Internal reports

PROGRAMME 4: CENTRE FOR E-INNOVATION

OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
								are updated with the registration data. The service is demand-driven; the Department promotes the service but does not have control over who participates in the training.
Optimised and integrated citizen-centric services	Contact Centre service that is responsive and ensures accountability	4.2.4 Resolution rate of the WCG Contact Centre contact tickets	96.11% Calculated as the average of the 4 quarters: Excel formula: Average (91.69%, 97.96%, 96.42%, 98.39%) Mathematical formula: (91.69% + 97.96% + 96.42% + 98.39%) / 4	98.61%	95%	97.52% Numerator: 146 122 Denominator: 149 832	2.52%	The Denominator – number of tickets created – is demand driven by citizens. The level of citizen demand is difficult to predict. Closer management of the resolution of tickets may account for the over-achievement.
Connected Government and sound ICT governance	Ensure alignment of departmental ICT initiatives to departmental and provincial strategic priorities	4.2.5 Number of departmental ICT plans reviewed	13	13	10	12	2	The overachievement is due to closer management of the conclusion and sign-off of ICT Plans in collaboration with departments
	Perform research and development towards digital transformation of back-office operations	4.2.6 Number of research and development interventions undertaken	4	4	4	4	N/A	N/A

B

PROGRAMME 4: CENTRE FOR E-INNOVATION								
OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
	and services to citizens							
	Systems' hosting infrastructure will be operational 24 hours per day, seven days a week, 365 days per year	4.3.1 Average percentage systems uptime and availability maintained	99.94% 8,754.78 / 8,760 hours = 0,9994 x100 = 99.94%	99.92% 8,753.31 / 8,760 hours = 0.9992 x100 = 99.92%	98%	99.92% 8,753,11 / 8,760 hours = 0,9992 x100 = 99.92%	1.92%	Continuous management intervention, oversight and improved control.
	The network will be operational 24 hours per day, seven days a week, 365 days per year	4.3.2 Average percentage network uptime and availability maintained	99.12% 8682.66 / 8760 hours = 0,99117 x100 = 99.12%	99.14% 8,685.26 / 8,760 hours = 0.9914 x100 = 99.14%	98%	98.97% 8669.4 / 8760 hours = 0,98965 x100 = 98.97%	0.97%	Continuous management intervention, oversight and improved control
	Ensure employees are restored to operational functionality	4.3.3 Average turn-around time in days for finalising IT Service Desk requests	4.98 days 247 925 days / 49 817 Calls = 4.98 days per call	4.48 days	6 days	5.36 days 330700 Days / 61613 calls	0.64	Continuous management intervention, oversight and improved controls as well as a special focus on SITA's delivery of the back-end services
Digitally empowered employees	Employees equipped with modern enterprise productivity solutions	4.3.4 Number of computer users equipped with modern Office software (Office 365)	11 699	23 521	5 000	28 261	23 261	Some of these updates may be critical and must be deployed to as many machines as possible. This is often non-negotiable and must happen promptly as machines are at risk and vulnerable to hacks.
Connected Govern-	Improved Information	4.3.5 Information Technology	New Indicator	New Indicator	2	3	1	Overachievement was due to a

PROGRAMME 4: CENTRE FOR E-INNOVATION

OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
ment and sound ICT governance	Technology Security	Security Maturity level attained annually						combination of the following: Onboarding of 2 managed security contracts brought additional resources, expertise, and tools to strengthen the branches' security capabilities and improve existing security controls; and additional funding investment in information security provided the necessary resources to address gaps and improve security measures
Digitally empowered employees	Provide stable high-speed broadband connectivity to all WCG government sites	4.4.1 Total number of WCG sites upgraded to minimum network speeds of 100mbps	1 339	1 533	1 600	1 821	221	Target overachieved due to expedited rollout by service provider.
Digitally empowered citizens	Provide free access to the internet to citizens through public Wi-Fi Hotspots	4.4.2 Total number of WCG sites provided with free Public Wi-Fi Hotspots	1 100	1 286	1 440	1 508	68	Target overachieved due to expedited rollout by service provider.
Digitally empowered employees	Provide pervasive connectivity to employees that enables them to be	4.4.3 Total number of workspaces equipped with corporate Wi-Fi access points	1 468	1 791	1 790	1 855	65	Target overachievers due to continuous and constructive management oversight.

B

PROGRAMME 4: CENTRE FOR E-INNOVATION								
OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
	mobile in the workplace							
	Employees equipped with modern enterprise productivity solutions	4.5.1 Percentage of transversal business application solutions implemented	117.65% Numerator: 20 Denominator: 17	100% Numerator: 18 Denominator: 18	90%	100% Numerator: 16 Denominator: 16	10%	Adequate funding and strong collaboration between business owners and the TAPS team resulted in 100% achievement of target.
Optimised and integrated citizen-centric services	Provide citizen services via WCG citizens' mobile application platform	4.5.2 Number of services available on citizen mobile application platform	31	40	45	45	N/A	N/A
Optimised and integrated citizen-centric services	Increase the number of services delivered to citizens via digital channels	4.5.3 Number of prioritised WCG citizen-facing services or service channels digitalised	4	4	4	4	N/A	N/A

4.4.3. Strategy to overcome areas of under performance

The Branch has not underperformed in any of its deliverables.

4.4.4. Performance in relation to standardised outputs and output indicators for sectors with concurrent functions

There were no standardised outputs and output indicators applicable to the Department's functions during the period under review.

This programme has linkages with South Africa Connect (South Africa's Broadband Strategy) as well as the National Development Plan in respect of contributing towards its vision for the ICT sector.

4.4.5. Linking performance with budgets

Table 4.4.5.1: Subprogramme expenditure

SUB-PROGRAMME NAME	2022/2023			2021/22		
	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000
Programme Support	12 864	12 842	22	12 360	12 290	70
Strategic ICT Services	69 755	69 692	63	72 960	68 535	4 425
GITO Management Services	480 641	480 566	75	553 805	553 712	93
Connected Government Infrastructure Services	552 322	539 120	13 202	457 643	444 163	13 480
Transversal Applications Services	131 128	131 098	30	108 389	108 275	114
Total	1 246 710	1 233 318	13 392	1 205 157	1 186 975	18 182

The Programme underspent by 1.1% which is due to delays in the roll out of the Wi-Fi service as the service provider was running behind schedule with the upgrading of the broadband connections to the required minimum network speed of 100mbps and problems linked to SITA's procurement process which resulted in procurement delays with subsequent negative impact on capital expenditure.

BELOW:
Staff from the Corporate
Assurance team



PROGRAMME 5:

CORPORATE ASSURANCE

4.5. PROGRAMME 5: CORPORATE ASSURANCE

4.5.1. Programme Description

4.5.1.1 The purpose of the programme

The purpose of this programme is to render enterprise risk management, internal audit, provincial forensic services and corporate communication services.

4.5.1.2 Subprogrammes

Subprogramme 5.1: Programme support: to provide administrative support to the management of this programme.

Subprogramme 5.2: Enterprise Risk Management: to inspire and enable good governance for the benefit of all our citizens through embedded risk management.

Subprogramme 5.3: Internal Audit: to inspire, enable and assure good governance for the benefit of all our citizens through improved business processes.

Subprogramme 5.4: Provincial Forensic Services (PFS): to inspire, enable and assure good governance for the benefit of all our citizens through the prevention of and responding to fraud and corruption.

Subprogramme 5.5: Corporate Communication: to coordinate communication messaging to ensure that the strategic goals and Vision-Inspired Priorities of the WCG are communicated to the people of the Western Cape.

4.5.1.3 Programme contribution to institutional outcomes

The Programme contributed significantly to transforming governance in the WCG resulting in improved service delivery and improving trust in the WCG through its communication interventions. The core services provided by this programme are governance services, mostly assuring client departments that sufficient controls are in place to mitigate risks. Ultimately this impacts service delivery and achievement of objectives.



6 September 2022: Cape Access Centre



6 June 2022: Louwville Cape Access Centre

4.5.2. Outcomes, outputs, output indicators, targets and actual achievements

Table 4.5.2.1: Programme 5: Corporate Assurance: target achievement against Annual Performance Plan

PROGRAMME 5: CORPORATE ASSURANCE								
OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
Enabled citizen-centric culture	Frontline service delivery improvement reports	5.1.1 Number of frontline service delivery improvement reports per programme per annum	New indicator	New indicator	4	4	N/A	N/A
Transformed governance resulting in improved service delivery	Approved provincial and departmental enterprise risk management strategies and implementation plans	5.2.1 Number of provincial and departmental enterprise risk management strategies and implementation plans approved by Accounting Officers	12	12	13	13	N/A	N/A
	Actual ERM deliverables delivered against all deliverables agreed on	5.2.2 Percentage completion of activities in approved enterprise risk management implementation plans allocated to D.ERM	100.81% Nominator: 373 Denominator: 370	105% Nominator: 372 Denominator: 354	98%	101.66% Nominator: 366 Denominator: 360	3.66%	The over-achievement is due to additional awareness sessions conducted as well as close monitoring of deliverables
	Strategic risks identified that relate to the citizen and core service delivery	5.2.3 Percentage of departmental strategic risks identified that enable citizen-centric focus	77.30% Nominator: 109 Denominator: 141	65% Nominator: 91 Denominator: 140	60%	75.45% Nominator: 83 Denominator: 110	15.45%	Target overachieved, due to, amongst others, risks being merged, removed from risk registers.

PROGRAMME 5: CORPORATE ASSURANCE

OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
	Internal audit reports completed	5.3.1 Percentage of internal audit areas completed as per approved internal audit coverage plans	100% Nominator: 60 Denominator: 60	100% Numerator: 65 Denominator: 65	100%	100% Numerator: 81 Denominator: 81	N/A	N/A
	Recommendations incorporated into action plans	5.3.2 Percentage internal audit recommendations incorporated into agreed action plans	98% Numerator: 337 Denominator: 344	99.7% Numerator: 329 Denominator: 330	99%	99.5% Numerator: 407 Denominator: 409	0.5%	Management agreed to more action plans than anticipated.
	Action plans followed up and implemented	5.3.3 Percentage of action plans expired by the end of the third quarter followed up	100% 79 areas with 454 action plans to be followed up of which 454 were followed up by 30 March	100% Numerator: 424 Denominator: 424	99%	100% Numerator: 367 Denominator: 367	1%	More action plans were followed up than planned.
	Citizen-focused Internal Audit engagements conducted	5.3.4 Percentage of citizen-focused Internal Audit engagements conducted	70% Numerator: 42 Denominator: 60	67.7% Numerator: 44 Denominator: 65	62%	67% Numerator: 54 Denominator: 81	5%	During the prioritisation of Internal Audit projects, more citizen-focused areas were included in the plan and subsequently executed.
	Facilitate anti-fraud and corruption awareness sessions/engagements	5.4.1 Number of anti-fraud and corruption awareness sessions/engagements facilitated	134	261	120	171	51	Requests were received from departments in addition to the sessions initially planned and were accommodated. The PFS training prospectus created further interest in Departments



PROGRAMME 5: CORPORATE ASSURANCE

OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
								for awareness sessions.
	Implement fraud prevention activities allocated	5.4.2 Percentage of fraud prevention activities allocated to the PFS implemented	105% Numerator: 146 Denominator: 139	148.8% Numerator: 244 Denominator: 164	95%	100% Numerator: 135 Denominator: 135	5%	Deviation is a result of feedback sent to Departments for ERMCO's held ahead of schedule.
	Conduct forensic investigations on allegations	5.4.3 Number of forensic investigations finalised	31	31	28	29	1	A demand for and planning enabled the finalisation of one investigation additional to the target.
	Follow up on recommendations made in forensic reports	5.4.4 Percentage of PFS recommendations followed-up	99% Numerator: 206 Denominator: 208	99% Numerator: 193 Denominator: 195	90%	100% Numerator: 179 Denominator: 179	10%	Overachievement of target attributed to follow through and management of the recommendations follow-up process
Improved perception of trust in the WCG to deliver on promises through strengthened strategic	Providing a review and improving on transversal compliance of brand and brand concept by WCG departments	5.5.1 Number of Brand Assessment Reports generated	4	4	4	4	N/A	N/A

PROGRAMME 5: CORPORATE ASSURANCE

OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
communications	Providing research on the perception of trust in the WCG to deliver on its promises to enable the assessment of strategic communications efforts	5.5.2 Number of reports on improvement in public trust in the WCG to deliver, as determined by a perception survey	36	13	2	8	6	More surveys were conducted than initially planned to attain insights on priority areas and progress made
Improved awareness of WCG brand purpose amongst employees toward internal culture change	Providing research on the ability of staff to articulate the WCG brand purpose to enable an improved assessment of internal culture change efforts	5.5.3 Number of reports on the improvement of staff's ability to articulate the WCG brand purpose, as determined by the pass rate of an employee brand survey	2	2	2	2	N/A	N/A
Improved awareness of WCG brand purpose amongst employees toward internal culture change	Providing awareness of the WCG brand purpose in support of the WCG Vision Inspired-Priorities and building a single strong organisational brand identity	5.5.4 Number of WCG transversal internal communiques created and published	4	5	4	5	1	Special Edition was requested to showcase members of Cabinet and Heads of Department.



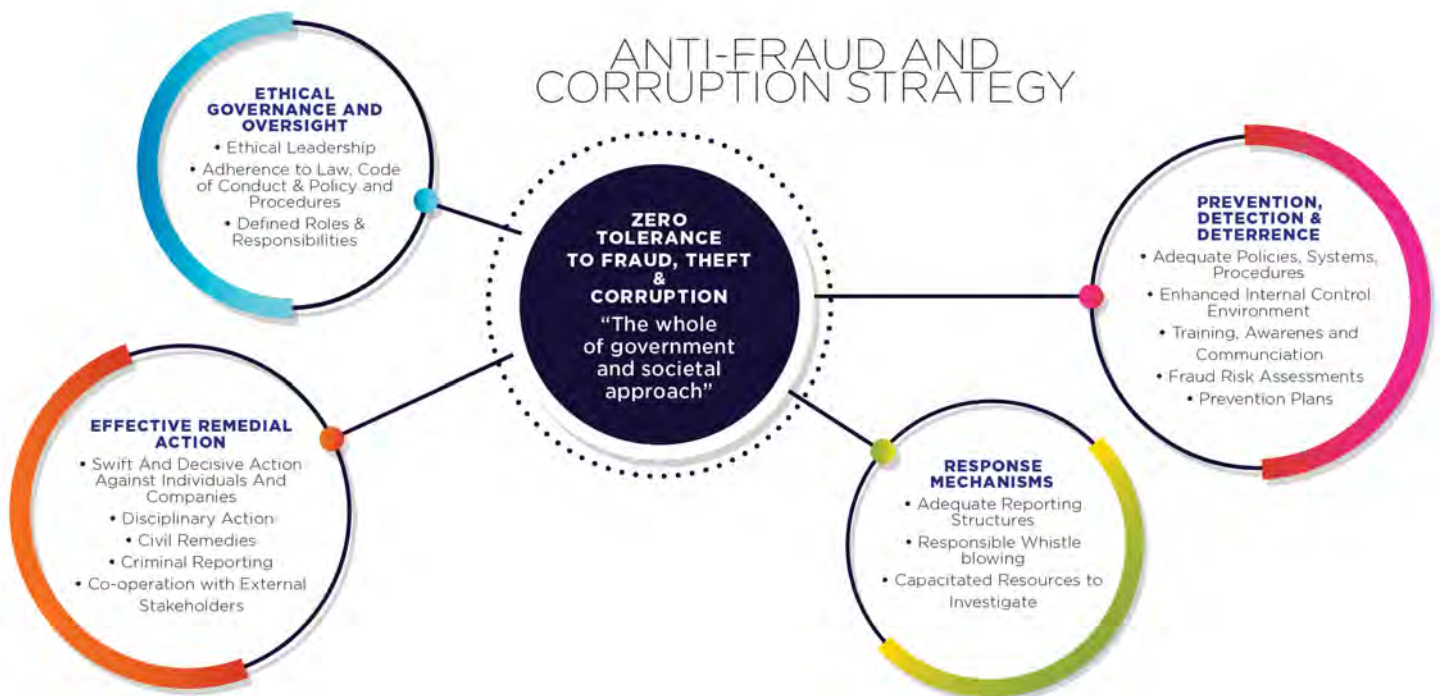
In the year under review, the Sub-programme Enterprise Risk Management continued to assist Departments in identifying the risks and opportunities associated with the achievement of departmental objectives.

The Sub-programme Internal Audit played an integral role in providing independent assurance on the adequacy and effectiveness of risk treatments for areas included in the Internal Audit Plans for all WCG departments.

The Sub-programme Provincial Forensic Services rendered reactive and proactive forensic services to all WCG departments. The unit’s proactive programme supports a zero-tolerant environment towards fraud and corruption, specifically focusing on fraud risk assessments, fraud and corruption awareness sessions and electronic anti-fraud newsletters and communications.

The Sub-programme, Corporate Communication, further rolled-out the updated brand to WCG, which was also adopted for all external communication. It was also rolled-out as part of the organisational culture journey. In addition the Sub-programme Corporate Communication continued the various Covid-10 communications campaigns as part of the Covid-19 response plan and also embarked on an external GBV campaign. The updated brand was rolled-out during this period through Communications campaigns which were developed to make WCG staff aware of the updated brand.

The Programme contributed to the prioritization of women, youth, and people with disabilities through consideration of gender-responsive auditing of Departmental plans and performance against predetermined objectives and gender indicators and targets. Practically the GRPBMEA:



Gender-Responsive Planning, Budgeting, Monitoring, Evaluation and Auditing framework is considered when relevant risk-based audits are performed.

4.5.3. Strategy to overcome areas of under performance

The Branch has not underperformed in any of its deliverables.

4.5.4. Performance in relation to standardised outputs and output indicators for sectors with concurrent functions

There were no standardised outputs and output indicators applicable to the Department's functions during the period under review.

This Branch contributes to the improvement of governance in the WCG through the services it renders. The strategic objective links directly to the National Development Plan and the Medium-term Strategic Framework, particularly Outcome 12 ("an efficient, effective and development-oriented public service"), and Outcome 3 ("all people in SA are and feel safe"), particularly as it pertains to fighting corruption. Furthermore, in collaboration with the Provincial Treasury and the Department of Local Government, this Branch contributed to the Innovation, Governance and Culture focus area (and more specifically the focus area "governance transformation"). As part of this collaboration, a quarterly report to the Provincial Cabinet was drafted where the root causes of the findings identified in this Branch were categorised according to the components of the Corporate Governance Framework. This report is a first and will mature over time. The analysis indicated that the majority of our findings relate to control activities that are either not formalised, complete or up-to-date, but more importantly, where this exists, not implemented or executed consistently. The Branch is considering ways to address this. The programme also contributed to the Departmental Strategic Outcome "Improved Good Governance in the Western Cape Government".

Corporate Communications continued on a smaller scale with communications campaigns in response to the Covid-19 pandemic, in partnership with the Department of Health, Strategic Communications and EG4C, by creating communications materials which were shared with all departments for their internal and external Covid-19 Vaccination Campaign. In addition Corporate Communications also embarked on an external GBV communications campaign to make staff and citizens aware of what it is, the effects and how to deal with it if exposed to it.

In addition, external communication interventions included paid-for awareness and education campaigns that consisted out-of-home adverts, digital (including social media) and adverts on various local and regional radio stations, in newspapers (community and regional), marketing on taxi interior and exterior and SMS using various mobile service providers.



An external GBV communications campaign was embarked on to make staff and citizens aware of what it is, the effects and how to deal with it if exposed to it

Internal communication interventions included up-to-date information on the Western Cape Government Intranet as well as weekly communication via electronic mail to all departmental staff on COVID-19 safety and GBV, providing up-to-date, accurate information, and guidelines. Further internal communication included articles in our departmental newsletter and magazine engaging our staff on Western Cape Government plans to combat the pandemic and awareness on GBV. In addition, more practical and on-the-ground, interventions included posters and floor marks/decals providing guidelines and in-office protocols which were circulated via the Departmental Occupational Health and Safety Team.

4.5.5. Linking performance with budgets

Table 4.5.5.1: Subprogramme expenditure

SUB-PROGRAMME NAME	2022/2023			2021/22		
	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000
Programme Support	2 430	2 418	12	2 439	2 221	218
Enterprise Risk Management	8 662	8 649	13	8 222	7 413	809
Internal Audit	39 614	38 638	976	39 615	38 473	1 142
Provincial Forensic Services	16 619	16 597	22	14 806	13 651	1 155
Corporate Communication	51 705	51 675	30	48 774	45 483	3 291
Total	119 030	117 977	1 053	113 856	107 241	6 615

The Programme underspent by 0.9% due to problems linked to SITA's procurement processes which resulted in procurement delays in respect of TeamMate license renewal. Lower than projected spending on Audit Committee occurred and outstanding stakeholder approvals/feedback resulted in deferred completion of projects: WCG Brand roll-out of Culture Toolkits booklets, Wall of Remembrance (COVID-19 related), and the Digital Design Toolkit.

BELOW:
Staff from the Legal
Services team



PROGRAMME 6:

LEGAL SERVICES

4.6. PROGRAMME 6: LEGAL SERVICES

4.6.1. Programme Description

4.6.1.1 The purpose of the programme

The purpose of this programme is to render a comprehensive legal support service to the Western Cape Government.

4.6.1.2 Subprogrammes

Subprogramme 6.1: Programme support: to provide administrative support to the management of this programme.

Subprogramme 6.2: Legal Advisory and Governance Services: to provide corporate legal advisory and governance services to Members of the Executive and provincial departments.

Subprogramme 6.3: Legislation: to provide the legislative drafting requirements of the Provincial Executive.

Subprogramme 6.4: Litigation: to provide a legal support service in respect of litigation, working in conjunction with the Office of the State Attorney.

4.6.1.3 Programme contribution to institutional outcomes

The Programme contributed to enabling legally sound decision-making by the Western Cape Government in the attainment of provincial strategic priorities and the delivery of services. Ultimately, the work conducted in this Programme impacts service delivery and the achievement of the WCG's strategic priorities.

4.6.2. Outcomes, outputs, output indicators, targets and actual achievements

Table 4.6.2.1: Programme 6: Legal Services: target achievement against Annual Performance Plan

PROGRAMME 6: LEGAL SERVICES								
OUTCOME	OUTPUT	OUTPUT INDICATOR	AUDITED ACTUAL PERFORMANCE 2020/2021	AUDITED ACTUAL PERFORMANCE 2021/2022	PLANNED ANNUAL TARGET 2022/2023	ACTUAL ACHIEVEMENT 2022/2023	DEVIATION FROM PLANNED TARGET TO ACTUAL ACHIEVEMENT 2022/2023	REASONS FOR DEVIATIONS
Enabled citizen-centric culture	Frontline service delivery improvement reports	6.1.1 Number of frontline service delivery improvement reports per programme per annum	New indicator	New indicator	4	4	N/A	N/A
Enabled legally sound decision-making by the WCG in the attainment of provincial strategic priorities and the delivery of services	Providing legal services to enable legally sound executive and administrative actions and decisions	6.2.1 Number of analytical reports on Legal Services activities	4	2	2	2	N/A	N/A
Enabled legally sound decision-making by the WCG in the attainment of provincial strategic priorities and the delivery of services	Providing legal services to enable legally sound executive and administrative actions and decisions	6.2.2 Number of legal training opportunities provided to employees of the WCG, provincial public entities and municipalities	37	110	70	79	9	Additional requests for training were received

During the year under review, the Programme presented analytical reports to the Provincial Cabinet and Heads of Department on a six-monthly basis. The reports aimed to demonstrate trends and patterns, as well as developments in the law every six months, according to which recommendations were made to address risks and improve legal governance. The reports also contained summaries of relevant judgments handed down by the superior courts, not only those in which the Western Cape Government was a party, but all judgments handed down that were of relevance to the organisation. These reports not only made it possible to collaborate with departments in finding strategic solutions to transversal or department-specific regulatory issues and risks; but were also intended to improve Provincial Ministers' and departments' knowledge and understanding of legal concepts and the requirements for legally sound actions and decisions.

The Programme strengthened its capacity to render proactive legal services by, amongst others, presenting legal training opportunities to Western Cape Government officials, as well as officials of municipalities and provincial public entities, where possible, and conducting legal governance assessments in respect of substantial provincial projects and decision-making processes. Sourcing these assessments upfront obviates the need for ad hoc requests for legal opinions when projects are implemented or decisions are required to be taken and hence eliminates service delivery delays that might otherwise be caused by the need to seek legal advice during project implementation, or before actions or decisions being taken.

The Sub-programme: Legal Advisory and Governance Services attended to approximately 1 400 requests for legal opinions and contract vetting. The Refresh programme was enabled from a regulatory and legal perspective, whilst additional capacity was directed at supporting municipalities in the Western Cape through the Department of Local Government, in the light of growing instability in the local sphere of government.

During the year under review, the Sub-programme provided 79 training opportunities, covering a wide range of subjects, such as contract management, compliance with the Protection of Personal Information Act (POPIA), supply chain management, litigation awareness, and applying the Promotion of Administrative Justice Act (PAJA) in procurement.

The Sub-programme: Legislation attended to the legislative drafting requirements of Provincial Ministers and their respective departments, and collated comments on several important draft national Bills. The Sub-programme: Litigation managed litigation matters that were instituted by or against the Western Cape Government in consultation with the State Attorney, reported on litigation outcomes and, through the Programme's analytical reports, highlighted emerging trends and made recommendations to eliminate or mitigate identified risks.

4.6.3. Strategy to overcome areas of under performance

The Programme did not underperform on any of its deliverables. Risk mitigation strategies were employed to address ongoing challenges posed by the COVID-19 pandemic.

4.6.4. Performance in relation to standardised outputs and output indicators for sectors with concurrent functions

There were no standardised outputs and output indicators applicable to the Department's functions during the period under review.

This Programme contributes to the improvement of governance in the WCG through the services it renders. The strategic objective links directly to the National Development Plan and the Medium-term Strategic Framework, particularly Outcome 12 ("an efficient, effective and development-oriented public service"). Furthermore, in collaboration with the Provincial Treasury and the

Department of Local Government, this Branch contributed to Vision-Inspired Priority 5 of the Western Cape Provincial Strategic Plan (and more specifically the focus area of “governance transformation”). The programme also contributed to the Departmental Strategic Outcome “Improved Good Governance in the Western Cape Government”.

4.6.5. Linking performance with budgets

Table 4.6.5.1: Subprogramme expenditure

SUB-PROGRAMME NAME	2022/2023			2021/22		
	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE	FINAL APPROPRIATION	ACTUAL EXPENDITURE	(OVER)/ UNDER EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000
Programme Support	6 364	6 344	20	7 620	7 607	13
Legal Advisory and Governance Services	28 290	28 207	83	25 465	25 038	427
Legislation	8 794	8 739	55	8 782	8 681	101
Litigation	8 593	8 584	9	8 317	8 194	123
Total	52 041	51 874	167	50 184	49 520	664

The Programme underspent by 0.3% due to staff exits.

5. TRANSFER PAYMENTS

5.1. TRANSFER PAYMENTS TO PUBLIC ENTITIES

Table 5.1.1: Transfer payments to public entities

NAME OF TRANSFEREE	TYPE OF ORGANISATION	PURPOSE FOR WHICH THE FUNDS WERE USED	DID THE DEPT. COMPLY WITH S 38 (1) (J) OF THE PFMA	AMOUNT TRANSFERRED (R'000)	AMOUNT SPENT BY THE ENTITY (R'000)	REASONS FOR THE FUNDS UNSPENT BY THE ENTITY
N/A	N/A	N/A	N/A	N/A	N/A	N/A

5.2. TRANSFER PAYMENTS TO ALL ORGANISATIONS OTHER THAN PUBLIC ENTITIES

The table below reflects the transfer payments made for the period 1 April 2022 to 31 March 2023.

Table 5.2.1: Transfer payment made to all organisations other than public entities

NAME OF TRANSFEREE	TYPE OF ORGANISATION	PURPOSE FOR WHICH THE FUNDS WERE USED	DID THE DEPT. COMPLY WITH S 38 (1) (J) OF THE PFMA	AMOUNT TRANSFERRED (R'000)	AMOUNT SPENT BY THE ENTITY (R'000)	REASONS FOR THE FUNDS UNSPENT BY THE ENTITY
Library Business Corners	Non-profit institution	Establishing and maintaining public ICT Access Centres	Yes	R22 000	R19 210	Timing of funds transfer
DG Murray Trust	Non-profit institution (Trust)	Contribution to Alcohol Harms research	Yes	R500	R390	Timing of funds transfer

The table below reflects the transfer payments which were budgeted for in the period 1 April 2022 to 31 March 2023, but no transfer payments were made.

Table 5.2.2: Transfer payments budgeted for, but not made

NAME OF TRANSFEREE	PURPOSE FOR WHICH THE FUNDS WERE USED	AMOUNT BUDGETED FOR (R'000)	AMOUNT TRANSFERRED (R'000)	REASONS WHY FUNDS WERE NOT TRANSFERRED
CHEC	Funding for university research projects related to WCG priorities	R500	R0	A new approach to the funding of CHEC is being discussed



Library Business Corners (LBC) manages all staff that work in the e-centres, exposes them to training opportunities and ensures that quality services are rendered in the centres.

LIBRARY BUSINESS CORNERS (LBC)

Transfers to the Library Business Corners are made towards the operational management of the WCG e-centre Programme.

LBC manages all staff that work in the e-centres, exposes them to training opportunities and ensures that quality services are rendered in the centres. They have also employed more than 26 PAY interns annually, thereby ensuring that further opportunities are created within the rural areas. LBC has reported a high staff turnover rate, but the WCG is encouraged by this situation as it points to the contract employees securing either permanent or more financially beneficial employment elsewhere in the formal employment sector.

Apart from the operational management LBC also manages and engages selected stakeholders and partners of the programme.

Bi-monthly management meetings are held between the Centre for e-Innovation and LBC to discuss progress and spending against predetermined targets of the Cape Access programme.

CAPE HIGHER EDUCATION CONSORTIUM (CHEC)

The Western Cape Government has allocated funds to CHEC annually in terms of a Transfer Payment Agreement. This transfer payment is intended to encourage researchers to undertake research that can contribute to positive societal outcomes aligned with the Western Cape Provincial Strategic Priorities.

During the year under review, CHEC embarked on a process of developing a new strategic direction, and the Province has similarly been reviewing its approach to the funding of research projects

through CHEC. The engagements are ongoing and as a result, no funding was transferred to CHEC for 2022/23.

DG MURRAY TRUST

The bulk of the research on Alcohol Harms has been conducted internally or funded by external partners to date. One such partner is the DG Murray Trust, which was conducting research into alcohol trading times during 2022/23. The contribution of R500 000 to the DG Murray Trust for the research on trading times was made through a Transfer Payment Agreement and has supported the existing research agenda.

6. CONDITIONAL GRANTS

6.1. CONDITIONAL GRANTS AND EARMARKED FUNDS PAID

The department did not pay any conditional grants or earmarked funds.

6.2. CONDITIONAL GRANTS AND EARMARKED FUNDS RECEIVED

The table below details the earmarked funding received for the period 1 April 2022 to 31 March 2023.

Table 6.2.1: Earmarked funding received for the 2022/23 financial year

DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Innovative Initiatives – Policy and Strategy
Expected outputs of the earmarked funding	Four policy areas identified where problem-solving methodologies are applied: <ol style="list-style-type: none"> 1 Family Strengthening 2 Youth at Risk 3 Shukuma (Violence Prevention @ Schools) pilot 4 Innovation initiatives (Behavioural Insights)
Actual outputs received	<ol style="list-style-type: none"> 1 Shukuma Strategic Brief 2 Innovation Strategic Insights Brief 3 Innovation Strategic Brief 4 Rapid Evidence Assessment of Youth at Risk Policy Brief
Amount as per DORA	N/A
Amount received (R' 000)	R3.629 million (Adjusted Budget)
Reasons for the funds unspent by the department	Underspending – R927 000
Reasons for deviations on performance	For the behavioural insights work, the team adopted a ‘train the trainer’ approach so that the training was not a once-off input. This meant that the work of two other workstreams needed to be finished to create the structure and demand that the tender would respond to. The key elements were only in place by the fourth quarter and there were no responses to the tender. A rollover is being applied for.
Measures taken to improve performance	N/A
Monitoring mechanism by the receiving department.	Quarterly progress reports received to monitor progress

DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Innovation Initiatives – Strategic Management Information Innovation for Impact Initiatives: 1. To conduct evaluations on specified interventions that are key to achieving the outcomes of the provincial priorities with a focus on the use of innovative methods. Further evaluation products are supported with the purpose of building capabilities for rapid evaluations.
Expected outputs of the earmarked funding	Evaluations conducted on provincial policy priority interventions. This expected output evolved to align with priority government initiatives.
Actual outputs received	The performance target was achieved for the period under review. The rapid evaluations delivered, up to March 2023 included the 'Lessons learned on the Problem Driven Iterative Adaptation Methodology', the 'Design review on the Growth for Jobs strategic framework' and a 'Synthesis review on WCG evaluations conducted over the period 2011 to 2022'. Evidence collaborative initiatives via workshops on selected evidence methods and evaluation techniques. Outputs relating to data and evidence tools and capability workshops achieved.
Amount as per DORA	N/A
Amount received (R'000)	R5.795 million
Reasons for the funds unspent by the department	Underspend of R95 000 due to partial billing for March 2023 for financial year closure.
Reasons for deviations on performance	N/A
Measures taken to improve performance	1. Mitigation of key risks associated with evaluation skills. Focused on the use of innovative research methods as indicative of evaluative thinking. This included the application of narrative synthesis and meta-analysis as instruments of evidence synthesis. 2. Flexible resourcing models for application with the implementation of identified responsive evaluations.
Monitoring mechanism by the receiving department	1. The Provincial Data Office monitored delivery through multiple mechanisms. This included weekly review by the Provincial Data Office Steercom (PDOS) of progress against project plans, review of data and evidence of product quality through peer reviews and gated clearance sessions, demonstration of working solutions, and sign-off of deliverables. Quarterly reviews by PDOS documented quarterly and annual progress reviews. 2. Review of service provider delivery through inclusive monitoring mechanisms.

DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Innovative Initiatives – Strategic Programmes
Expected outputs of the earmarked funding	<ol style="list-style-type: none"> 1. The identification and problem analysis of six policy areas using the Problem-Driven Iterative Adaptation (PDIA) methodology. 2. Innovation Mapping 3. Digital Innovation Portal Refresh
Actual outputs received	Six PDIA teams were functional Innovation mapping completed
Amount as per DORA	N/A
Amount received (R'000)	R2.971 million
Reasons for the funds unspent by the Department	Underspending – R718 000. The allocation on the Digital Innovation Portal refresh will be requested for rollover as the timelines for the refresh were adjusted to account for a more effective use of resources due to the BE-I platform upgrade process.
Reasons for deviations on performance	N/A
Measures taken to improve performance	N/A
Monitoring mechanism by the receiving department	Quarterly progress reports to monitor performance

DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Commissioner for Children
Expected outputs of the earmarked funding	Establishment of the Office of the Commissioner for Children
Actual outputs received	Commissioner and three permanent staff members appointed. An additional staff member is seconded from DotP. Mandate functions underway.
Amount as per DORA	N/A
Amount received (R'000)	R5.569 million (Adjusted Budget)
Reasons for the funds unspent by the department	The office is a new institution and thus is still building the capacity and programmes to address its mandate.
Reasons for deviations on performance	Limited staff capacity makes it difficult to implement all programmes linked to mandated functions.
Measures taken to improve performance	Additional COE allocations mean that more staff can be appointed.
Monitoring mechanism by the receiving department	As per quarterly financial and non-financial monitoring reports

DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Innovative Initiatives – People Training Empowerment
Expected outputs of the earmarked funding	Modernised furniture via DOI's framework contract for admin open plan- R1.3 million. Specialised furniture for whole campus - R2.5 million. External Mentors for PAY – R750 000
Actual outputs received	Order issued to supplier regarding procurement of modernised furniture as well as external mentors for PAY.
Amount as per DORA	N/A
Amount received (R' 000)	R6.950 million (includes Wellness Interns)
Reasons for the funds unspent by the department	Underspending – R3.060 million (of which R2.597 million relates to the Wellness Intern project).
Reasons for deviations on performance	N/A
Measures taken to improve performance	Quarterly progress reports to monitor performance
Monitoring mechanism by the receiving department	N/A

DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Broadband Project
Expected outputs of the earmarked funding	1,600 WCG sites upgraded to the phase 2 Broadband connectivity speeds as per the implementation plan.
Actual outputs received	1 821
Amount as per DORA	N/A
Amount received (R' 000)	R436.000 million (Adjusted Budget)
Reasons for the funds unspent by the department	Funds spent in full
Reasons for deviations on performance	Overperformance due to expedited delivery by the service provider
Measures taken to improve performance	None required
Monitoring mechanism by the receiving department	Service provider project plan and rollout progress reports.

DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Broadband: Municipalities
Expected outputs of the earmarked funding	1440 public Wi-Fi hotspots installed at WCG sites as per the implementation plan.
Actual outputs received	1508
Amount as per DORA	N/A
Amount received (R' 000)	R31.000 million
Reasons for the funds unspent by the department	Underspending – R3.790 million. Project dependent on BB roll-out.
Reasons for deviations on performance	Over-performance due to expedited delivery by the service provider
Measures taken to improve performance	None required
Monitoring mechanism by the receiving department	Service provider project plan and rollout progress reports.

DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Strengthening the WCG Cyber Security Posture
Expected outputs of the earmarked funding	Manage Cyber Security Services and infrastructure refresh – Cyber Security
Actual outputs received	Managed Cyber Security Services
Amount as per DORA	Infrastructure refresh
Amount received (R'000)	N/A
Reasons for the funds unspent by the department	R40.039 million
Reasons for deviations on performance	Funds spent in full.
Measures taken to improve performance	No deviation
Monitoring mechanism by the receiving department	None required

DEPARTMENT THAT TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Strengthening the WCG Cyber Security Posture – Infrastructure refresh
Expected outputs of the earmarked funding	<ul style="list-style-type: none"> Managed Cyber Security Services Managed Security Services and Penetration & e-Learning solution Advanced security tools: MS Defender
Actual outputs received	<ul style="list-style-type: none"> Managed Cyber Security Services Managed Security Services and Penetration & e-Learning solution Advanced security tools: MS Defender
Amount as per DORA	N/A
Amount received (R'000)	R15.361 million
Reasons for the funds unspent by the department	Underspending – R9.391 million
Reasons for deviations on performance	The underspending was due to delays in the awarding of the two IT security contracts.
Measures taken to improve performance	None required
Monitoring mechanism by the receiving department	Monthly ICT Security Forum

DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Legal, governance and investigative support flowing from the 2021 Municipal elections – Provincial Forensic Services
Expected outputs of the earmarked funding	N/A
Actual outputs received	N/A
Amount as per DORA	N/A
Amount received (R'000)	R1.500 million (Adjusted Budget)
Reasons for the funds unspent by the department	Underspending – R1.500 million. There is currently a residual duplication of functions between the Departments of the Premier and Local Government related to the respective earmarked allocation flowing from the 2021 Municipal elections. It was decided that the funding relating to governance and investigative support to municipalities should either be surrendered to Provincial Treasury or shifted to the Department of Local Government for further capacitation if required. Provincial Treasury



DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
	decided to re-allocate the funding for this project to the 2023/24 MTEF. All processes re these posts were put on hold.
Reasons for deviations on performance	N/A
Measures taken to improve performance	N/A
Monitoring mechanism by the receiving department	N/A

DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Strategic communication and COVID-19 vaccination communication
Expected outputs of the earmarked funding	WC Communications campaign which focused on Vaccine demand and COVID-19 safety
Actual outputs received	A communications campaign which included various mediums for example, out-of-home, radio and social media
Amount as per DORA	N/A
Amount received (R'000)	R25.000 million
Reasons for the funds unspent by the department	Funds spent in full.
Reasons for deviations on performance	N/A
Measures taken to improve performance	N/A
Monitoring mechanism by the receiving department	Bi-monthly Polling research

DEPARTMENT WHO TRANSFERRED THE EARMARKED FUNDING	PROVINCIAL TREASURY
Purpose of the earmarked funding	Legal, governance and investigative support flowing from the 2021 Municipal elections – Legal Services
Expected outputs of the earmarked funding	Enhanced legal support for local government
Actual outputs received	Enhanced legal support for local government
Amount as per DORA	N/A
Amount received (R'000)	R2.300 million (Adjusted Budget)
Reasons for the funds unspent by the department	Funds spent in full.
Reasons for deviations on performance	N/A
Measures taken to improve performance	N/A
Monitoring mechanism by the receiving department	Legal Services provided; feedback from Department of Local Government on outcomes achieved

7. DONOR FUNDS

7.1. DONOR FUNDS RECEIVED

No donor funds were received during the period under review.

8. CAPITAL INVESTMENT

8.1. CAPITAL INVESTMENT, MAINTENANCE AND ASSET MANAGEMENT PLAN

The Department's capital investments are restricted to movable assets in respect of computer equipment (infrastructure and end-user) and furniture.

Details regarding the amounts in respect of the movable assets of the Department can be found in note 24 of the Annual Financial Statements. The asset register is updated immediately with acquisitions, disposals and any other movements of assets. Information Technology assets include a three-year warranty if an asset breaks down.

The Department submitted its input in terms of the Government Immovable Asset Management Act, 2007 (GIAMA) to the provincial Department of Transport and Public Works.





Part C

GOVERNANCE

1. INTRODUCTION

The leadership team of the Department of the Premier is committed to maintaining the highest standards of ethics and governance and therefore strives to conform to the governance principles highlighted in the King IV Report on Corporate Governance for South Africa released in 2016. In terms of these principles, the Department's governance structures are made up as follows:

1. an Executive Committee which facilitates decision-making by top management on various strategic and governance matters requiring joint consideration and decision-making. This Executive Committee also constitutes the Department's Enterprise Risk Management Committee (which is dealt with in more detail in paragraph 2), the Department's Ethics Committee as well as the Department's Information Technology Strategic Committee. For this purpose, EXCO convenes for a distinct meeting as the Department's Governance Committee. An independent shared Audit Committee provides independent oversight over governance, risk management and control processes of the Department;
2. an independent Internal Audit function providing independent assurance that the controls in place to manage and mitigate risks are adequate and functioning effectively;
3. a Departmental Information Technology Steering Committee which facilitates the implementation of the Corporate Governance of Information Technology Charter and whose chairperson serves as the Department's IT Governance champion and represents the Department on the WCG Information Technology Steering Committee. These structures are aligned to the Control Objectives for Information and Related Technology (COBIT) framework; and
4. several committees that assist the Accounting Officer and Executive Committee in governing the business of the Department in a fair, responsible and transparent manner.

2. RISK MANAGEMENT

The Department established a Governance Committee (GOVCOM) to assist the Accounting Officer (AO) in executing his responsibilities relating to risk management.

ENTERPRISE RISK MANAGEMENT POLICY AND STRATEGY

The Department adopted an Enterprise Risk Management Policy on 28 April 2020 for the 2020/21 – 2024/25 financial years. This policy articulates the risk management philosophy and captures, on a high level, the roles and responsibilities of the different role players. It provides the basis for the risk management process which is supplemented with the detail in the strategy.

The Enterprise Risk Management (ERM) strategy and implementation plan outline how the Department will go about implementing the ERM Policy adopted by the Accounting Officer (AO). This ERM strategy is informed by the Provincial Enterprise Risk Management Policy and Strategy (PERMPS) as well as its own ERM Policy and risk profiles.

GOVCOM RESPONSIBILITY

GOVCOM reports that it has complied with its responsibilities arising from Section 38 (1)(a)(i) of the Public Finance Management Act, Treasury Regulation 3.2.1 and Public Service Regulations of 2016, Chapter 2, Part 1, 2 and 3. The GOVCOM also reports that it has adopted the appropriate formal Terms of Reference (approved by the GOVCOM chairperson on 21 October 2021) and regulated its affairs in compliance with these Terms of Reference and has discharged all its responsibilities as contained therein.

GOVCOM MEMBERS

The GOVCOM comprises the AO, top management, SMS and selected members of the department's management team. As per its Terms of Reference, the GOVCOM met four times during the year under review. All meetings were attended by members or his/her representative.

Table 2.1: Departmental GOVCOM members

MEMBER	POSITION	NR OF MEETINGS ATTENDED
Dr H Malila	Accounting Officer	4
Mr A Joemat	Head of the Corporate Service Centre and Programme Manager: Strategic Programmes	4
Ms L Esterhuysen	Programme Manager: People Management	4
Mr H Arendse	DDG: Centre for e-Innovation	4
Ms H Robson	DDG: Corporate Assurance	4
Adv L Buter	DDG: Legal Services	4
Mr D Basson	Chief Financial Officer and Programme Manager: Executive Governance and Integration	4

The following is an indication of other officials who attended the GOVCOM meetings for the year under review:

Table 2.2: Non-members who attended GOVCOM meetings

OFFICIALS IN ATTENDANCE	POSITION	ATTENDED
Mr R Janse van Rensburg	Chief Director: Provincial Forensic Services	4
Ms B Cairncross	Chief Audit Executive	4
Ms A Haq	Director: Enterprise Risk Management	3
Mr M Williams	Director: Internal Audit	4
Ms G Solomons	Chief Risk Advisor: Enterprise Risk Management	4
Ms B Cebekhulu	Deputy Director: Provincial Forensic Services	4
Ms A Behardien	Director: ICT Internal Audit	3
Mr Y Samodien	Risk Advisor: Enterprise Risk Management	4

GOVCOM COMMITTEE KEY ACTIVITIES

The AO is the chairperson of the GOVCOM and the Chief Financial Officer (CFO) is the Risk Champion of the department. In executing its function, the GOVCOM performed the following key activities during the year:

- Reviewed the department's ERM Strategy and Implementation Plan before recommendation by the Audit Committee and approval by the AO;
- Monitored and reviewed risks in set grouped categories of appetite ranges, reviewed and applied appropriate risk appetite and tolerances guided by the PERMPS adopted by Provincial Top Management;
- Reported to the AO any material changes to the risk profile of the department;
- Confirmed the department's citizen-centric strategic risks. This illustrates the department's efforts in addressing the contributing factors and impacts that relate directly to the citizens;
- Received and considered risk intelligence and trend reports;
- Identified emerging risks;
- Reviewed risks that are outside the tolerance levels for further action/attention;
- Monitored the implementation of the Fraud and Corruption Prevention Implementation Plan;
- Monitored the implementation of the departmental ERM Policy, Strategy and Implementation Plan;
- Evaluated the effectiveness and mitigating strategies to address the material, ethics and economic crime risks;
- Provided oversight on ethics management in the department.

KEY RISKS CONSIDERED AND ADDRESSED DURING THE YEAR

1. The unsuccessful onboarding of a service provider for Broadband 2.0 as the expiry date of the existing Broadband contract is looming.
2. A Major Disruptive Event (MDE) that may result in destabilised departmental service delivery and core function execution must always be considered in our volatile environment.
3. Due to the Department's central role a disruption of WCG business due to non-availability of networks and systems is a critical risk that is continuously addressed.
4. Transversal Strategies to improve Service Delivery may not be effectively implemented.
5. With the increase in cybercrime, a key risk that is acknowledged and mitigated is the WCG ICT security environment.

KEY EMERGING RISKS FOR THE FOLLOWING FINANCIAL YEAR

The risk relating to the unsuccessful onboarding of the service provider for Broadband 2.0 will remain critical to the department and will continuously be assessed to ensure that services are delivered to the citizens of the Western Cape.

The risk of “Inadequate financial resources resulting in risk to the Department fulfilling its mandate” will remain one of the key risks to manage during the next year, given the constrained economic environment within which the Department operates.

MANAGEMENT OF RISKS

Regular strategic and programme risk assessments are conducted to determine the effectiveness of the department’s risk management strategy and to identify new and emerging risks because of changes in the internal and/or external environment. Each programme’s risks were deliberated and debated during the year and presented at the quarterly GOVCOM meetings. Senior managers were required to provide feedback on progress with the implementation of action plans to reduce the likelihood of risks materialising and/or the impact should they materialise. GOVCOM also referred risks back to the respective programmes that should be analysed more extensively and recommended additional mitigations or actions to manage risks. Management takes ownership of risks and often discusses risk matters at various platforms as part of its culture to constrain risks collaboratively and innovatively. The department’s ERM Policy and Strategy are circulated to all officials on an annual basis for all levels of staff to stay abreast of enhancements that have been affected and as a means of embedding risk management throughout the department. Bespoke and generic risk awareness sessions were also conducted to share benchmarking elements so that risk management can mature in the department. Activities detailed in the implementation plan are perpetually monitored and periodically reported on, in the same way, that APP deliverables are monitored, to detect potential risks and deviations from indicators and the achievement of outcomes and non-adherence to legislative and policy mandates.

The Governance and Administration Cluster Audit Committee provided independent oversight of the department’s system of risk management. The Audit Committee was furnished with quarterly ERM progress reports and risk registers to execute their independent oversight role.

CONCLUSION

The Department continuously assessed its strategic and operational environment to ensure that the most pertinent risks in its environment are identified and managed. This resulted in the mitigative management of risks most relevant to the Department and having the greatest impact on its ability to achieve its strategic outcomes. Action plans were implemented as required. The Directorate: Enterprise Risk Management contributed to the effective and efficient functioning of the Department by facilitating these interventions.



3. FRAUD AND CORRUPTION

Fraud and corruption represent significant potential risks to the Department's assets and can negatively impact service delivery efficiency and the Department's reputation.

The WCG adopted an Anti-Fraud and Corruption Strategy which confirms the Province's zero-tolerance stance towards fraud, theft and corruption. In line with this strategy, the Department is committed to zero-tolerance concerning corrupt, fraudulent or any other criminal activities, whether internal or external, and vigorously pursues and prosecutes by all legal means available, any parties who engage in such practices or attempt to do so.



The Provincial Fraud Awareness (PFS) team gathers at the Concourse with other anti-fraud and corruption agencies during Fraud Awareness Week in November 2022 to minimise the impact of fraud in the Western Cape Government (WCG) and educate WCG officials and citizens.

The Department has an approved Fraud and Corruption Prevention Plan and a concomitant Implementation Plan which gives effect to the Prevention Plan.

Various channels for reporting allegations of fraud, theft and corruption exist and these are described in detail in the Provincial Anti-Fraud and Corruption Strategy, the WCG Whistle-blowing Policy and the Departmental Fraud and Corruption Prevention Plan. Each allegation received by the Provincial Forensic Services (PFS) Unit is recorded in a Case Management System which is used as a management tool to report on progress made with cases relating to the Department and to generate statistics for the WCG and the Department.

Employees and workers who blow the whistle on suspicions of fraud, corruption and theft are protected if the disclosure is a protected disclosure (i.e. meets statutory requirements of the Protected Disclosures Act, No. 26 of 2000, e.g. if the disclosure was made in good faith). The WCG Whistle-blowing Policy provides guidelines to employees and workers on how to raise concerns with the appropriate line management, specifically designated persons in the WCG or external institutions, where they have reasonable grounds for believing that offences or improprieties have been or are being perpetrated in the WCG. The opportunity to remain anonymous is afforded to any

person who would like to report acts of fraud, theft and corruption and, should they do so in person, their identities are kept confidential by the person to whom they are reporting.

If, after investigation, fraud, theft or corruption is confirmed, the employee who participated in such acts is subjected to a disciplinary hearing. The WCG representative initiating the disciplinary proceedings is required to recommend the dismissal of the employee concerned. Where prima facie evidence of criminal conduct is detected, a criminal matter is reported to the South African Police Service.

For the year under review, PFS issued a Case Movement Certificate for the Department noting the following:

Table 3.1: Departmental Provincial Forensic Services case movements for 2022/23

CASES	NUMBER OF CASES
Open cases as of 1 April 2022	0
New cases (2022/23)	2
Closed cases (2022/23)	(1)
Open cases as of 31 March 2023	1

The following table further analyses the closed case indicated above:

NATURE AND INVESTIGATION OUTCOME OF CLOSED CASE
In 1 case the investigation was concluded with no adverse findings but with recommendations.

4. MINIMISING CONFLICT OF INTEREST

Various Codes of Conduct (i.e. the Code of Conduct for the Public Service, the Code of Conduct for Supply Chain Practitioners, etc.) determine norms and standards to promote integrity and guide employees as to what is required of them in their conduct. The Department promotes and maintains a high standard of professional ethics including managing conflicts of interest. The following measures ensure professional ethics and minimising conflict of interest:

- All designated employees (which includes all members of the Senior Management Service (SMS) and any other employee or category of employees determined by the Minister) are required to annually disclose to the Executive Authority particulars of all their interests per Chapter 2 of the Public Service Regulations. The objective is to identify any conflict of interest to promote just and fair administrative actions of officials in positions of authority.
- All the members of the different Bid Specification Committees (BSC), Bid Evaluation Committee (BEC) and the Departmental Bid Adjudication Committee (BAC) sign a Declaration of Interest before each meeting. They are required to declare any conflict of interest which may exist and if there is a conflict of interest, it is expected of the member to excuse him/herself from the proceedings. The officials from the Procurement Unit of Supply Chain Management who render the secretariat service to the BAC also sign the Declaration of Interest Register.

- All bidders and prospective bidders need to register on the WC supplier database as well as the National Treasury's Central Supplier Database. Registration on the WC supplier database includes the completion of a declaration of interest by the bidder/prospective bidder. National Treasury's Central Supplier Database systematically detects and flags conflict of interest that exists between bidders and employees of the state.
- The Provincial Treasury compares the identity numbers of all officials on the PERSAL salary system of Departments to those of service providers registered on the Western Cape supplier database every quarter.
- Employees who wish to perform remunerative work outside of the public service must apply for relevant approval, in line with the Public Service Regulations, and more specifically the Directive on Other Remunerative Work Outside the employee's employment in the relevant department issued by the Minister for Public Service and Administration on 30 September 2016.
- Lastly, the Department has a gift policy that indicates that all gifts must be declared in a gift register per the Chief Directorate, and gifts above R350-00 must receive prior approval from the delegated authority. This is in addition to the declaration of gifts and hospitality from sources other than a family member that is part of the financial disclosure process indicated in the first bullet.

Should a conflict of interest be identified in any of the above-mentioned processes, this will be investigated, and the results of the investigation will determine the most appropriate action to be taken by the Department in line with the Disciplinary Code and Procedures for Public Service.

5. CODE OF CONDUCT

The Department fully supports the Public Sector Code of Conduct as per the Public Service Regulations issued in 2016, and all employees are expected to comply with its standards. The Public Sector Code of Conduct addresses employee behaviour in the workplace and contributes to the Department's drive to maintain the highest levels of ethics, the eradication of incidents of corruption and the promotion of good governance. During the induction, new appointees are made aware of the Code of Conduct, and they receive a copy thereof. All new employees are furthermore informed in their letters of appointment that the Code of Conduct is available on the WCG website.

It is noted that the primary purpose of the Code of Conduct is a positive one, namely to promote exemplary conduct. Notwithstanding this, an employee shall be guilty of misconduct and may be subject to disciplinary action if he or she contravenes any provision of the Code of Conduct.

There are several "profession-specific" codes of conduct, including the Code of Conduct for Supply Chain Management Practitioners and the relevant practitioners/ professionals are required to acknowledge that they will abide by these Codes.

6. HEALTH SAFETY AND ENVIRONMENTAL ISSUES

During the year under review, the Department of the Premier put various measures in place to ensure a healthy and safe environment at the workplace. The Occupational Health and Safety (OHS) team maintained the departmental Occupational Health and Safety Committee and met once a quarter. Most of the interventions implemented during the year under review aimed to increase minimum levels of compliance with the provisions of the Occupational Health and Safety Act 1993 (Act 85 of 1993) and its Regulations.

In respect of the Occupational Health and Safety Administration, the database of emergency team members and the filling of OHS Representatives vacancies were continuously updated and maintained as incumbents moved in and out of the Department.

The OHS team consulted the draft departmental Occupational Health and Safety Policy with relevant structures, including the Institutional Management and Labour Committee. It will be processed to EXCO for approval and sign-off by the Director-General.

Action plans are developed and progressively implemented in response to the recommendations emanating from compliance assessments and hazard identification and risk assessments. Departmental OHS risk assessment implementation plans were considered at DotP and Department of Community Safety (DOCS) Memorandum of Understanding monitoring meetings to ensure an OHS risk-based culture is institutionalized in DotP.

The team procured posters to raise internal awareness of the requirements of the OHS Act, Act 85 of 1993, which will be delivered and distributed during the 2023/2024 financial year. The gap was identified during the quarterly reporting on the Inspection Compliance Tool (ICT).

To ensure the safety of employees, COVID-19 protocols in the Department remained in place. Thirty (30) cases of COVID-19 were reported and managed, with zero cases reported during Q4 as the impact of the virus waned. The OHS team regularly advised managers and staff on the management of COVID-19 cases. The OHS team procured consumable goods distributed through the OHS Representatives.

In collaboration with Corporate Communication, the OHS team implemented thirty-six (36) OHS awareness and information-sharing interventions consisting of e-mailers and articles in the DotPulse magazine. Topics covered included prevention of paper cuts, COVID-19 awareness and slip-trip-and-fall incidents.

The team facilitated and compiled a consolidated monthly report on employee safety in DotP and submitted it to DOCS as part of an ongoing assessment of the safety risk exposure of employees.

OHS accountability reports were kept up to date and inputs were submitted quarterly for sign-off by the Accounting Officer and further processed to the national Department of Public Service and Administration. These included:

- a) Legal Compliance Tool (LCT);
- b) Integrated Reporting Tool (IRT);
- c) Systems Monitoring Tool (SMT);
- d) Safety, Health, Environment, Risk and Quality Management (SHERQ) Operational Plan (DSOP).

In addition, the team also conducted its own floor-by-floor hazard and risk assessment and highlighted measures that needed to be put in place to prevent safety incidents.

The Electricity BCP Plan was updated and submitted to IMLC for their input/ comments before presenting it to EXCO. It was subsequently signed off by the Director-General. The OHS Manager activated the emergency response team and outlined its roles and responsibilities in case of a total blackout. Contingency plans are being put in place.

OHS incidents were managed and reported to the OHS Committee. OHS work-related illnesses were reported and investigated and have drastically decreased from 83 in 2020/2021 to 31 during the 2022/23 financial year as fewer employees contracted COVID-19. One (1) fatal work-related injury was reported during the period under review when an employee was involved in a motor vehicle accident. Eight OHS incidents were reported and managed. These included paper cuts, slip-and-fall, fainting, and falling. The injuries were minor. The new OHS incident notification form was published on 31 May 2022 (DotPulse).

The Department attended various liaison committees in buildings where DotP occupies space and resolutions were actioned where required. Four (4) Accommodation Committee meetings and Transversal OHS Steering Committee meetings were attended via MS teams and feedback was shared with relevant stakeholders.

In respect of contingency planning, dry runs/evacuations took place in 6 buildings and 15 floors in collaboration with the Department of Community Safety. The OHS team sourced a service provider who will conduct maintenance on evacuation chairs to ensure they are in good working condition during an evacuation. Since only one service provider/ manufacturer maintained the evacuation chair, a limited bidding process was pursued and remains in progress.

The OHS team coordinated the training of Evacuation Chair handlers in collaboration with DOCS on 22 & 23 March 2023. Procurement for OHS Representatives and emergency training commenced, but could not be concluded as service providers were not registered on the Central Supplier Database and the Western Cape Supplier Evidence Bank. The process will continue in the 2023/2024 financial year.

7. PORTFOLIO COMMITTEES

STANDING COMMITTEE ON PREMIER AND CONSTITUTIONAL MATTERS

Standing Committee engagements with the Department of the Premier during the period under review (1 April 2022 – 31 March 2023):

Table 7.1: Engagement with the Standing Committee on the Premier and Constitutional matters

DATE OF MEETING	SUBJECT	DETAILS	RESPONSE BY THE DEPARTMENT	RESOLVED (YES/NO)
3 June 2022	Standing committee briefing and update on the status of Cyber Security and Broadband	Standing committee briefing and update on the status of Cyber Security and Broadband	Department responded to Committee members' questions during the meeting and detailed reply was submitted to the Committee's request for information	Yes
10 June 2022	Standing Committee briefing on 2021/22 3rd Quarter Performance (financial and non-financial) and the progress and activities of the office of the Commissioner for Children	Standing Committee briefing on 2021/22 3rd Quarter Performance (financial and non-financial) and the progress and activities of the office of the Commissioner for Children	Department responded to Committee members' questions during the meeting and detailed reply was submitted to the Committee's request for information	Yes
9 September 2022	Standing Committee briefing on DOTP's 2022/23 Annual Performance Plan and performance (financial and non-financial) to date	Standing Committee briefing on DOTP's 2022/23 Annual Performance Plan and performance (financial and non-financial) to date	Department responded to Committee members' questions during the meeting and detailed reply was submitted to the Committee's request for information	Yes
11 October 2022	Standing Committee briefing on Department of the Premier's Annual Report 2021/22	Standing Committee briefing on Department of the Premier's Annual Report 2021/22	Department responded to Committee members' questions during the meeting and detailed reply was submitted to the Committee's request for information	Yes
25 November 2022	Standing Committee on Vote 1, Western Cape Adjustment Appropriation Bill, 2022	Standing Committee on Vote 1, Western Cape Adjustment Appropriation Bill, 2022	Department responded to Committee members' questions during the meeting and detailed reply was submitted to the Committee's request for information	Yes
15 March 2023	Standing Committee deliberations on the funds appropriated for Vote 1, WC Appropriation Bill, 2023	Standing Committee deliberations on the funds appropriated for Vote 1, WC Appropriation Bill, 2023	Department responded to Committee members' questions during the meeting and detailed reply was submitted to the Committee's request for information	Yes

8. PUBLIC ACCOUNTS COMMITTEE (PAC) RESOLUTIONS

Public Accounts Committee engagements with the Department of the Premier during the period under review (1 April 2022 – 31 March 2023):

Table 8.1: Engagements with the Standing Committee on Public Accounts

DATE OF MEETING	SUBJECT	DETAILS	RESPONSE BY THE DEPARTMENT	RESOLVED (YES/NO)
4 May 2022	Briefing by the Department of the Premier and Provincial Treasury on the status of the implementation of the Integrated Financial Management System (IFMS) piloting in the Western Cape	Briefing by the Department of the Premier and Provincial Treasury on the status of the implementation of the Integrated Financial Management System (IFMS) piloting in the Western Cape	Department responded to Committee members' questions during the meeting	Yes
25 May 2022	Briefing on the forensic investigations that took place in the 1 st and 2 nd quarter of 2021/22 financial year across departments and entities of the Western Cape Government	Briefing on the forensic investigations that took place in the 1 st and 2 nd quarter of 2021/22 financial year across departments and entities of the Western Cape Government	Department responded to Committee members' questions during the meeting and detailed reply was submitted to the Committee's request for information	Yes
11 October 2022	Briefing on the Department of the Premier's Annual Report 2021/22	Briefing on the Department of the Premier's Annual Report 2021/22	Department responded to Committee members' questions during the meeting.	Yes
22 February 2023	<p>Briefing of the Public Accounts Committee on the following matters:</p> <ul style="list-style-type: none"> The erroneous overpayments to employees of the Western Cape Government during 2021/22 financial year, including mitigating measures in place to avoid a recurrence The impact of under expenditures on the operations of the department The underspending due to delays in the procurement of the TeamMate licence renewal due to problems with SITA's procurement processes Briefing on 1st and 2nd quarter forensic investigations for 2022/23 financial year 	<p>Briefing of Public Accounts Committee on the following matters:</p> <ul style="list-style-type: none"> The erroneous overpayments to employees of the Western Cape Government during 2021/22 financial year, including mitigating measures in place to avoid a recurrence The impact of under expenditures on the operations of the department The underspending due to delays in the procurement of the TeamMate licence renewal due to problems with SITA's procurement processes Briefing on 1st and 2nd quarter forensic investigations for 2022/23 financial year 	Department responded to Committee members' questions during the meeting and detailed reply was submitted to the Committee's request for information.	Yes

8.1. VOTE 1: PREMIER

The Committee noted the audit opinion of the AGSA regarding the annual financial statements for the 2021/22 financial year of the Department, having obtained a clean audit outcome. This audit opinion remains unchanged from the 2020/21 financial year.

8.2. AUDIT OPINION

The AGSA raised no findings with the Department on compliance with laws and regulations, predetermined objectives or internal control deficiencies.

8.3. FINANCIAL MANAGEMENT

For the financial year under review, the Department of the Premier spent R1.702 billion from an appropriated budget of R1.745 billion, which resulted in an under-expenditure of R42.509 million (97.5% budget spend). However, for the 2020/21 financial year, the Department spend R1.610 billion of an appropriated budget of R1.616 billion, which resulted in an under-expenditure of R6.593 million (99.6% spend). The under-expenditure of R42.509 million occurred under the following programmes:

- Programme 1: Executive Support (R1.845 million)
- Programme 2: Provincial Strategic Management (R7.352 million)
- Programme 3: People Management (R7.878 million)
- Programme 4: Centre for e-Innovation (R18.182 million)
- Programme 5: Corporate Assurance (R6.615 million), and
- Programme 6: Legal Services (R664 000).

The underspending within the programmes was mainly due to:

- staff exits and on Goods and Services,
- the impact of the COVID-19 pandemic on the roll out of the Commissioner for Children projects;
- the COVID-19 fourth wave not being as severe as initially anticipated and directives from national Health received late in Quarter 4 to focus on youth in the vaccine campaign.
- the postponement of the VPI@schools project;
- efficiency saving on recruitment contracts;
- a delay in finding a suitable service provider for the Employee Engagement Tool;
- delays in the procurement of TeamMate upgrade due to problems with SITA's procurement processes; and
- underspending under machinery and equipment which was due to challenges with SITA's procurement processes.

In addition, the total estimated Departmental revenue budget of R1.602 million was over-collected by R2.857 million, which resulted in a total departmental receipt of R4.459 million.

The revenue over-collection occurred under the following line items:

- Interest, dividends and rent on land (R14 000);

- Sale of capital assets (R5 000); and
- Financial transactions in assets and liabilities (R3.424 million).

The revenue under-collection occurred under the line item *sale of goods and services other than capital assets* (-R586 000).

8.4. RESOLUTION/S

Table 8.4.1: Resolutions of the Public Accounts Committee

BACKGROUND/CONCERNS	RESOLUTIONS	ACTION DATE
<p>Pages: 5 of the Auditor General Briefing Report.</p> <p>Description: The <i>Committee notes the concern</i> expressed by the Auditor General in terms of the fact that the Department has oversight over the human resources function of the Western Cape Government (WCG) through the Corporate Service Centre. There seems to be an increase in the erroneous overpayments to employees of the WCG which could risk being classified as future fruitless and wasteful expenditure.</p>	<p>6.4.1. That the Department develop and implement a mechanism to address the concern raised by the AGSA; including the measures in place to mitigate this risk.</p> <p>6.4.2. That the Department brief the Committee on the overpayments of staff of the WCG over the 2019/20, 2020/21 and 2021/22 financial years.</p>	Meeting held on 22 February 2023
<p>Pages: 172 of the Annual Report.</p> <p>Description: The Committee notes that the Department experienced underspending due to various reasons as aforementioned.</p>	6.4.3. That the Department brief the Public Accounts Committee on the impact of the under expenditures on the operations of the Department, including the action plans developed and implemented to avoid a similar future recurrence.	Meeting held on 22 February 2023
<p>Pages: 172 of the Annual Report.</p> <p>Description: The Committee notes that the Department experienced an underspending due to delays in the procurement of the TeamMate licence renewal due to problems with SITA's procurement processes.</p>	6.4.4. That the Department brief the Public Accounts Committee on how the matter was, or will be, resolved; including how a recurrence of a similar nature can be avoided.	Meeting held on 22 February 2023

8.5. LIST OF INFORMATION REQUESTED

None

9. PRIOR MODIFICATIONS TO AUDIT REPORT

None.

10. INTERNAL CONTROL UNIT

The Internal Control Unit located within the Directorate: Financial Management is responsible for rendering assurance services, ensuring good governance and providing fraud, theft and loss management services as outlined in its annually approved risk-based Operational Plan. These tasks are underpinned by the WCG Combined Assurance Framework which requires the Internal Control Unit to i) ensure that the first level of assurance/management maintained effective internal controls, processes and the implementation of remedial action where required; and ii) ensure effective contribution to the second level of assurance given its consistent and robust approach towards assessing adherence to policies, procedures, norms and standards and the framework.

Internal Control tasks performed during the year under review are as follows:

Table 10.1: Tasks performed by the departmental Internal Control unit

BACKGROUND / CONCERNS	RESOLUTIONS
Post-audit of LOGIS payments, sundry payments, journals, travel and subsistence (T&S) claims and receipts	<ul style="list-style-type: none"> • LOGIS payments (3686) • Sundry payments (3833) • Journals (756) • T&S claims (503) • Receipts (7)
Assessment of Irregular Expenditure and Fruitless and Wasteful Expenditure cases	<ul style="list-style-type: none"> • Irregular Expenditure (3) • Fruitless and Wasteful Expenditure (2)
Coordination of the departmental Fraud Risk Assessment process in conjunction with the Chief Directorate Provincial Forensic Services as related to: <ul style="list-style-type: none"> • The follow-up and implementation of the action plans as per the Fraud Risk Register 	<ul style="list-style-type: none"> • Action plans (3)
Managed and coordinated the acceptance and declaration of gifts within the departmental Gift Register	<ul style="list-style-type: none"> • Quarterly Gift Registers (4)
Coordination of the Internal Audit process as it related to: <ul style="list-style-type: none"> • The implementation of management action plans and requests for information 	<ul style="list-style-type: none"> • Management action plans followed up (25) <ul style="list-style-type: none"> ◦ Implemented (19) ◦ In progress (6) • Request for information <ul style="list-style-type: none"> ◦ Transfer Payments (1) ◦ Internal Control Assessment (1)
Managed, facilitated and coordinated the Auditor General's annual audit process as it related to: <ul style="list-style-type: none"> • Requests for Information 	<ul style="list-style-type: none"> • Request for Information (76)
The management of losses as it related to: <ul style="list-style-type: none"> • Investigation and finalisation (write-off/removal/recovery) of all reported cases of theft, loss and GG-vehicle damages 	<ul style="list-style-type: none"> • Theft and loss cases (10) • GG-vehicle damages (5)

BACKGROUND / CONCERNS	RESOLUTIONS
<p>Mandatory reporting:</p> <ul style="list-style-type: none"> • IYM relating to Irregular Expenditure and Fruitless and Wasteful Expenditure; • Compilation and submission of disclosure notes for inclusion in the Interim and Annual Financial Statements relating to Irregular Expenditure and Fruitless and Wasteful Expenditure; • CGRO self-assessments and associated Executive Summary (includes 7 focus areas) and • Coordination of the departmental quarterly reporting requirements as required by the Audit Committee 	<ul style="list-style-type: none"> • IYM report (12) • Quarterly submission (3) • Annual submission (1) • CGRO self-assessment (7) • Executive Summary (4) • Quarterly Reports (4)

11. INTERNAL AUDIT AND AUDIT COMMITTEES

Internal Audit provides management with independent, objective assurance and consulting services designed to add value and to continuously improve the operations of the Department. It should assist the Department to accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of Governance, Risk Management and Control processes. The following key activities are performed in this regard:

- Assess and make appropriate recommendations for improving the governance processes in achieving the department’s objectives;
- Evaluate the adequacy and effectiveness and contribute to the improvement of the risk management process;
- Assist the Accounting Officer in maintaining efficient and effective controls by evaluating those controls to determine their effectiveness and efficiency, and by developing recommendations for enhancement or improvement.

Internal Audit work completed during the year under review for the Department included six assurance audits, two consulting engagements and six follow-up audits. The details of these engagements are included in the Audit Committee report.

The Audit Committee is established as an oversight body, providing independent oversight over governance, risk management and control processes in the Department, which include oversight and review of the following:

- Internal Audit function;
- External Audit function (Auditor General of South Africa - AGSA);
- Departmental Accounting and reporting;
- Departmental Accounting Policies;
- AGSA management and audit report;
- Departmental In year Monitoring;
- Departmental Risk Management;
- Internal Control;

- Pre-determined objectives;
- Ethics, Fraud and Corruption.

The table below discloses relevant information on the audit committee members:

Table 11.1: Members of the Governance and Administration Cluster Audit Committee.

NAME	QUALIFICATIONS	INTERNAL OR EXTERNAL	IF INTERNAL, POSITION IN THE DEPARTMENT	DATE APPOINTED	DATE RESIGNED	NO. OF MEETINGS ATTENDED
Mr F Barnard (Chairperson)	BProc; BCompt (Hons); CTA; Postgrad Diploma Auditing; MCom; CA (SA)	External	N/A	01 January 2022 (2 nd term)	N/A	7
Mr A Davids	BCom; Post-Graduate Qualification: Company Secretarial and Governance Practice, ACG(CS)	External	N/A	01 January 2020 (1 st term)	31 December 2022 (end of contract)	5
Ms C Abdoll	BCom; BCompt (Hons); CA (SA); Post-graduate Diploma: Certified Internal Auditing (CIA)	External	N/A	01 March 2021 (1 st term)	N/A	7
Mr C Bunting	National Diploma: Internal Auditing MBA	External	N/A	01 January 2022 (1 st term)	N/A	7
Ms A Mvandaba	B Acc (Hons) CA(SA) Member of the Institute of Directors	External	N/A	01 February 2023 (1 st term)	N/A	2



12. AUDIT COMMITTEE REPORT

We are pleased to present our report for the financial year ended 31 March 2023.

12.1. AUDIT COMMITTEE RESPONSIBILITY

The Audit Committee reports that it has complied with its responsibilities arising from Section 38 (1) (a) (ii) of the Public Finance Management Act and National Treasury Regulation 3.1. The Audit Committee also reports that it has adopted appropriate formal Terms of Reference (TOR), has regulated its affairs in compliance with the TOR and has discharged its responsibilities as contained therein.

12.2. THE EFFECTIVENESS OF INTERNAL CONTROL

The Department is required to develop and maintain systems of internal control that would improve the likelihood of achieving its objectives, to adapt to changes in the environment it operates in and to promote efficiency and effectiveness of operations, supports reliable reporting and compliance with laws and regulations. The WCG adopted a Combined Assurance Framework which identifies and integrates assurance providers.

The first level of assurance is management assurance, requiring of line management to maintain effective internal controls and execute those procedures on a day-to-day basis by means of supervisory controls and taking remedial action where required. The second level of assurance is internal assurance provided by functions separate from direct line management, entrusted with assessing adherence to policies, procedures, norms, standards and frameworks. The third level of assurance is independent assurance providers that are guided by professional standards requiring the highest levels of independence.

A risk-based Combined Assurance Plan was developed for the Department, facilitated by Internal Audit, who is also an independent assurance provider. Internal Audit provides the Audit Committee and Management with reasonable assurance that the internal controls are adequate and effective. This is achieved by an approved risk-based internal audit plan, Internal Audit assessing the adequacy of controls mitigating the risks and the Audit Committee monitoring implementation of corrective actions.

The following internal audit engagements were approved by the audit committee and completed by Internal Audit during the year under review:

ASSURANCE ENGAGEMENTS:

- Transfer Payments;
- Internal Control Unit Assessment;
- Service Excellence Awards 2022;
- Performance Against Service Schedules (People Management);
- IT Infrastructure Management; and
- Adequacy of POPIA Implementation(Cyber Security Risk) (WCG Transversal IA Plan).

CONSULTING ENGAGEMENTS:

- Reconfiguring the PTI and Future Fit Skills Strategy (Part 2); and
- Data Assets for the Western Cape Recovery Plan.

The areas for improvement, as noted by Internal Audit during performance of their work, were agreed to by management. The Audit Committee monitors the implementation of the agreed actions on a quarterly basis.

12.3. IN-YEAR MANAGEMENT AND MONTHLY/QUARTERLY REPORT

The Audit Committee is satisfied with the content and quality of the quarterly in-year management and performance reports issued during the year under review by the Accounting Officer of the Department in terms of the National Treasury Regulations and the Division of Revenue Act.

12.4. EVALUATION OF FINANCIAL STATEMENTS

The Audit Committee has:

- reviewed the Audited Annual Financial Statements to be included in the Annual Report;
- reviewed the AGSA's Management Report and management's response thereto; and
- reviewed changes to accounting policies and practices as reported in the Annual Financial Statements.

12.5. COMPLIANCE

The Audit Committee has reviewed the Department's processes for compliance with legal and regulatory provisions. Feedback on new provisions that has an impact on the Department are provided quarterly to the Audit Committee.

12.6. PROVINCIAL FORENSIC SERVICES

The Audit Committee has reviewed the reports presented by Provincial Forensic Services on a quarterly basis. There were no matters brought to our attention that required further reporting by the Audit Committee.

12.7. PERFORMANCE INFORMATION

The Audit Committee has reviewed the information on predetermined objectives as reported in the Annual Report.



12.8. REPORT OF THE AUDITOR-GENERAL SOUTH AFRICA

The Audit Committee has on a quarterly basis reviewed the Department's implementation plan for audit issues raised in the prior year. The Audit Committee has met with the AGSA to ensure that there are no unresolved issues that emanated from the regulatory audit.

Corrective actions on the detailed findings raised by the AGSA are monitored by the Audit Committee on a quarterly basis.

The Audit Committee concurs and accepts the AGSA's opinion regarding the Annual Financial Statements and proposes that these Audited Annual Financial Statements be accepted and read together with their report.

The Audit Committee commends the department for maintaining an unqualified audit opinion with no findings.



MR FRANCOIS BARNARD

CHAIRPERSON OF THE GOVERNANCE AND ADMINISTRATION CLUSTER AUDIT COMMITTEE

Western Cape Department of the Premier

DATE: 12 AUGUST 2023

13. B-BBEE COMPLIANCE PERFORMANCE INFORMATION

The following table has been completed following compliance with the BBBEE requirements of the BBBEE Act of 2013 and as determined by the Department of Trade and Industry.

Table 13.1: B-BBEE compliance performance information

HAS THE DEPARTMENT / PUBLIC ENTITY APPLIED ANY RELEVANT CODE OF GOOD PRACTICE (B-BBEE CERTIFICATE LEVELS 1 – 8) CONCERNING THE FOLLOWING:		
CRITERIA	RESPONSE YES / NO	DISCUSSION (INCLUDE A DISCUSSION ON YOUR RESPONSE AND INDICATE WHAT MEASURES HAVE BEEN TAKEN TO COMPLY)
Determining qualification criteria for the issuing of licences, concessions or other authorisations in respect of economic activity in terms of any law?	No	The Department does not issue licenses, concessions or other authorisations in respect of economic activity in terms of any law.
Developing and implementing a preferential procurement policy?	Yes	The Department has issued an Accounting Officer System in 2023. To this end, this (AOS) is being applied to the supply chain management process when procuring goods and services. This policy document has been developed based on the Preferential Procurement Framework Act, 2000 and its related Preferential Procurement Regulations. The Department therefore applies the prescribed preference point system as follows: 80/20 for bids up to R50m, of which 80 points are allocated for price and a maximum of 20 points are allocated for B-BBEE status level; and 90/10 for bids above R50m, of which 90 points are allocated for price and a maximum of 10 points are allocated for B-BBEE status level.
Determining qualification criteria for the sale of state-owned enterprises?	No	The Department does not engage in the sale of state-owned enterprises.
Developing criteria for entering into partnerships with the private sector?	No	The Department does not participate in partnerships with the private sector.
Determining criteria for the awarding of incentives, grants and investment schemes in support of Broad-based Black Economic Empowerment?	No	The Department was not involved in the awarding of incentives, grants and investment schemes in support of Broad-based Black Economic Empowerment.

C





Part D

PEOPLE MANAGEMENT OVERSIGHT

1. INTRODUCTION

Our ability to contribute effectively to the Western Cape Government's (WCG) work is a direct outcome of the persistent and often selfless efforts of the individuals within the Department.

The contemporary landscape of people management has undergone significant changes in recent years, exacerbated by the onset of COVID-19, necessitating intricate navigation through various competing factors. These factors are not only interconnected but also subject to stringent rules and regulations, which pose challenges when implementing initiatives to attract and retain talent.

Some of these challenges include striking a balance between service delivery imperatives, attracting and retaining critical and scarce skills, empowering the workforce, managing career development, succession planning, promoting employment equity, and creating an environment that enables employee growth and fulfilment. Furthermore, the Department operates within a constrained budgetary environment, requiring managers to consider the impact of accomplishing more with limited resources.

Despite the evolving patterns and demands that impact the modern workplace, our dedicated employees have consistently demonstrated their unwavering commitment, resulting in notable achievements and improvements in service delivery throughout the year under review.

2. STATUS OF PEOPLE MANAGEMENT AT THE DEPARTMENT

2.1. DEPARTMENTAL WORKFORCE PLANNING PRIORITIES

The role of workforce planning is important to ensure that the Department has the required number of people with the requisite skills, knowledge and attitudes to perform the work. Through this process, the Department annually assesses its workforce profile against current and future organisational needs.

This assessment aims to identify to what extent the current workforce profile addresses the key people management outcomes that would guarantee service continuity and value.

The Workforce Plan 2020 - 2025, is therefore aligned to the vision and mission of the Department's Strategic Plan, as well as the People Management Strategy.

The assumptions on which this Workforce Plan was developed are still valid and the Action Plan was reviewed to ensure that strategies (as per the listed priorities) would achieve their outcomes:

- ✓ Leaders that are exemplars of the behaviours associated with the organisational values;
- ✓ Highly engaged people;
- ✓ A citizen-centric performance culture;
- ✓ Competent people in the right numbers at the right place at the right time with the right attitude;
- ✓ Youth who were exposed to first work experience and who are enabled to compete in the job market;
- ✓ An optimised and aligned WCG design;

- ✓ Innovation in people practices;
- ✓ Evidence-based people management strategizing, planning and policy development;
- ✓ Decision-making based on readily available and integrated information; and
- ✓ A healthy and engaged workforce.

The Workforce Plan has been reviewed in consultation with internal People Management stakeholders, as well as the Department of the Premier's Executive Committee (EXCO).

2.2. EMPLOYEE PERFORMANCE MANAGEMENT

The purpose of performance management is to increase performance by encouraging individual commitment, accountability and motivation.

All employees are required to complete a performance agreement before 31 May each year. The agreement is in essence a contract between the employer and the employee containing the projects, programmes, activities, expectations and standards for the required delivery. To facilitate a standardised administration process, the Western Cape Government has devised an electronic system, namely PERMIS (Performance Management Information System), that allows for the entire performance management process to be captured, monitored and managed.

The performance management process requires a mid-year review and an annual assessment to be conducted, but the operational targets and achievements linked to the performance agreement be monitored and communicated on an ongoing basis. In instances where targets or performance expectations are not met, the gaps are addressed through the management of poor performance. In this context, a performance consulting unit has been established within the Chief Directorate: People Management Practices to assist line managers (people managers) in dealing- with poor performance. The process is developmental. However, in instances where individuals have been identified as poor performers in terms of the legislative framework, they are required to subject themselves to a developmental plan or disciplinary action.

2.3. EMPLOYEE WELLNESS

The WCG's transversal Employee Health and Wellness Programme (EHW) follows a holistic approach to employee well-being and is largely preventative, offering both primary and secondary services.

The EHW Programme is monitored in the Department through monthly utilisation reports for primary services (24/7/365 telephonic counselling service, online e-care service and reporting) and secondary services (face-to-face counselling, trauma and critical incident support, training and targeted intervention, executive coaching and advocacy).

A quarterly report is prepared by the Directorate: Organisational Behaviour within the Branch: People Management that provides a trend analysis of utilisation, risk identification and its impact on productivity. Furthermore, ongoing reporting to the Department of Public Service and Administration - is a requirement and such reporting focuses on four areas namely, HIV/ AIDS, Health and Productivity, Wellness Management and SHERQ (safety health environment risk and quality).

2.4. PEOPLE MANAGEMENT MONITORING

The Department, in collaboration with the Branch: People Management, monitors the implementation of a range of people management compliance indicators. The monthly Barometer Fact File, which is developed by the Chief-Directorate: People Management Practices within the Branch: People Management, provides the Department with regular updates on the workforce profile and other relevant people management data to enable decision-making. The indicators include- staff establishment information, headcount, people expenditure projections, sick leave patterns, the monetary value of annual leave credits, discipline cases, vacancy rates, staff movement, and employment equity.

3. PEOPLE MANAGEMENT OVERSIGHT STATISTICS

3.1. PERSONNEL-RELATED EXPENDITURE

The following tables summarise the final audited expenditure by programme (Table 3.1.1) and by salary bands (Table 3.1.2).

The figures in Table 3.1.1 are drawn from the Basic Accounting System and the figures in Table 3.1.2 are drawn from PERSAL [Personnel and Salary Administration System]. The two systems are not synchronised for salary refunds in respect of staff appointments and resignations and/or transfers to and from other departments. This means there may be a difference in the total expenditure reflected on these systems.

The key in the table below is a description of the Programmes within the Department. Programmes will be referred to by their number from this point forward.

PROGRAMME	PROGRAMME DESIGNATION
Programme 1	Executive Governance and Integration*
Programme 2	Provincial Strategic Management**
Programme 3	People Management
Programme 4	Centre for e-Innovation
Programme 5	Corporate Assurance
Programme 6	Legal Services

***NOTE:** The employee statistics in Part D include:

*Employees of the Ministry of Mobility who were temporarily carried against the Department's establishment while the reconfiguration process was being finalised;

**The Western Cape Commissioner for Children who is a statutory contractual appointment on salary level 15 is included here.

Table 3.1.1: Personnel expenditure by programme, 2022/23

PROGRAMME	TOTAL EXPENDITURE (R'000)	PERSONNEL EXPENDITURE (R'000)	TRAINING EXPENDITURE (R'000)	GOODS AND SERVICES (R'000)	PERSONNEL EXPENDITURE AS A % OF TOTAL EXPENDITURE	AVERAGE PERSONNEL EXPENDITURE PER EMPLOYEE (R'000)	NUMBER OF EMPLOYEES REMUNERATED
Programme 1	104 315	82 117	83	19 020	78,7	501	164
Programme 2	71 614	38 326	248	32 034	53,5	532	72
Programme 3	205 004	172 959	911	29 292	84,4	419	413
Programme 4	1 233 318	202 874	140	988 549	16,4	516	393
Programme 5	117 977	71 643	351	44 915	60,7	618	116
Programme 6	51 874	48 367	43	3 169	93,2	879	55
Total	1 784 102	616 286	1 776	1 116 979	34,5	508	1 213

NOTE: The number of employees refers to all individuals remunerated during the reporting period, including interns (i.e. Premier's Advancement of Youth [PAY], matric, graduate and student), but excluding the Premier and Special Advisors. The number of employees is cumulative and not a snapshot as of a specific date.

Table 3.1.2: Personnel expenditure by salary band, 2022/23

SALARY BANDS	PERSONNEL EXPENDITURE (R'000)	% OF TOTAL PERSONNEL EXPENDITURE	AVERAGE PERSONNEL EXPENDITURE PER EMPLOYEE (R'000)	NUMBER OF EMPLOYEES
Interns	9 293	1.5	41	228
Lower skilled (Levels 1-2)	2 547	0.4	196	13
Skilled (Levels 3-5)	31 039	5.1	268	116
Highly skilled production (Levels 6-8)	87 849	14.4	414	212
Highly skilled supervision (Levels 9-12)	394 395	64.4	684	577
Senior management (Levels 13-16)	86 924	14.2	1 297	67
Total	612 047	100.0	505	1 213

NOTE: The number of employees refers to all individuals remunerated during the reporting period, including interns (i.e. Premier's Advancement of Youth [PAY], matric, graduate and student), but excluding the Premier and Special Advisors. The number of employees is cumulative and not a snapshot as of a specific date.

The following tables provide a summary per programme (Table 3.1.3) and salary bands (Table 3.1.4), of expenditure incurred as a result of salaries, overtime, housing allowance and medical assistance. These tables do not make provision for other expenditures such as pensions, performance bonuses and other allowances, which are part of total personnel expenditure. In each case, the table indicates the percentage of the personnel expenditure that was used for these items.

Table 3.1.3: Salaries, Overtime, Housing Allowance and Medical Assistance by programme, 2022/23

PROGRAMME	SALARIES		OVERTIME		HOUSING ALLOWANCE		MEDICAL ASSISTANCE	
	AMOUNT (R'000)	SALARIES AS A % OF PERSONNEL EXPENDITURE	AMOUNT (R'000)	OVERTIME AS A % OF PERSONNEL EXPENDITURE	AMOUNT (R'000)	HOUSING ALLOWANCE AS A % OF PERSONNEL EXPENDITURE	AMOUNT (R'000)	MEDICAL ASSISTANCE AS A % OF PERSONNEL EXPENDITURE
Programme 1	51 024	8.3	65	0.0	1 328	0.2	2 869	0.5
Programme 2	28 034	4.6	2	0.0	374	0.1	962	0.2
Programme 3	121 877	19.9	110	0.0	4 144	0.7	9 540	1.6
Programme 4	145 950	23.8	1 367	0.2	2 975	0.5	8 105	1.3
Programme 5	50 538	8.3	-	-	971	0.2	1 992	0.3
Programme 6	33 179	5.4	-	-	143	0.0	467	0.1
Total	430 603	70.4	1 545	0.3	9 934	1.6	23 935	3.9

NOTE: The figures in Tables 3.1.3 and 3.1.4 are drawn from - PERSAL [Personnel and Salary Administration System] and not the Basic Accounting System. The two systems are not synchronised for salary refunds in respect of staff appointments and resignations and/or transfers to and from other departments. This means there may be a difference in the expenditure reflected on these systems, e.g. salaries, overtime, housing and medical assistance. Further to this, the table above does not make provision for other expenditures such as pensions, performance bonuses and other allowances, which are part of total personnel expenditure. The above expenditure reflects all individuals remunerated during the reporting period, including interns (PAY, matric, graduate and student), but excluding the Premier and Special Advisors.

Table 3.1.4: Salaries, Overtime, Housing Allowance and Medical Assistance by salary band, 2022/23

SALARY BANDS	SALARIES		OVERTIME		HOUSING ALLOWANCE		MEDICAL ASSISTANCE	
	AMOUNT (R'000)	SALARIES AS A % OF PERSONNEL EXPENDITURE	AMOUNT (R'000)	OVERTIME AS A % OF PERSONNEL EXPENDITURE	AMOUNT (R'000)	HOUSING ALLOWANCE AS A % OF PERSONNEL EXPENDITURE	AMOUNT (R'000)	MEDICAL ASSISTANCE AS A % OF PERSONNEL EXPENDITURE
Interns	8 963	1.5	-	-	16	0.0	9	0.0
Lower skilled (Levels 1–2)	1 469	0.2	11	0.0	205	0.0	301	0.0
Skilled (Levels 3–5)	20 009	3.3	186	0.0	1 488	0.2	3 130	0.5
Highly skilled production (Levels 6–8)	60 775	9.9	155	0.0	2 859	0.5	7 183	1.2
Highly skilled supervision (Levels 9–12)	282 354	46.1	1 193	0.2	4 972	0.8	12 770	2.1
Senior management (Levels 13–16)	57 032	9.3	-	-	394	0.1	543	0.1
Total	430 603	70.4	1 545	0.3	9 934	1.6	23 935	3.9

NOTE: The figures in Tables 3.1.3 and 3.1.4 are drawn from - PERSAL [Personnel and Salary Administration System] and not the Basic Accounting System. The two systems are not synchronised for salary refunds in respect of staff appointments and resignations and/or transfers to and from other departments. This means there may be a difference in the expenditure reflected on these systems, e.g. salaries, overtime, housing and medical assistance. Further to this, the table above does not make provision for other expenditures such as pensions, performance bonuses and other allowances, which are part of- total personnel expenditure. The above expenditure reflects all individuals remunerated during the reporting period, including interns (PAY, matric, graduate and student), but excluding the Premier and Special Advisors.



3.2. EMPLOYMENT AND VACANCIES

The owing tables summarise the number of active posts on the establishment, the number of employees (excluding interns, the Premier and Special Advisors), and the percentage of active vacant posts as of the end of the financial year. This information is presented in terms of three key variables, namely: Programme (Table 3.2.1), Salary Band (Table 3.2.2) and Critical Occupations (Table 3.2.3). All information in this section is provided as a snapshot as of the end of the financial year under review.

Table 3.2.1: Employment and vacancies by programme, as at 31 March 2023

PROGRAMME	NUMBER OF ACTIVE POSTS	NUMBER OF POSTS FILLED	VACANCY RATE %
Programme 1	128	125	2.3
Programme 2	55	52	5.5
Programme 3	304	303	0.3
Programme 4	286	280	2.1
Programme 5	100	100	-
Programme 6	48	48	-
Total	921	908	1.4

Table 3.2.2: Employment and vacancies by salary band, as at 31 March 2023

SALARY BAND	NUMBER OF ACTIVE POSTS	NUMBER OF POSTS FILLED	VACANCY RATE %
Lower skilled (Levels 1-2)	15	15	-
Skilled (Levels 3-5)	111	110	0.9
Highly skilled production (Levels 6-8)	186	184	1.1
Highly skilled supervision (Levels 9-12)	544	535	1.7
Senior management (Levels 13-16)	65	64	1.5
Total	921	908	1.4

Table 3.2.3: Employment and vacancies by critical occupation, as at 31 March 2023

CRITICAL OCCUPATIONS	NUMBER OF ACTIVE POSTS	NUMBER OF POSTS FILLED	VACANCY RATE %
Network Technologist	123	120	2.4

NOTE: Critical occupations - refer to occupations that are critical for service delivery. If these occupations are not present in the department, the function/services will collapse.

3.3. JOB EVALUATION

Job evaluation was introduced as a way of ensuring that work of equal value is remunerated equally. Within a nationally determined framework, executing authorities are required to evaluate each new post in his or her organisation or re-evaluate any post where the post mandate or content has significantly changed. This job evaluation process determines the grading and salary level of a post. It should be understood that Job Evaluation and Staff Performance Management differ in the sense that Job Evaluation refers to the value/ weighting of the activities that are associated with the post and Staff Performance Management refers to the review of an individual's performance.

Table 3.3.1 summarises the number of posts that were evaluated during the year under review. The table also provides statistics on the number of posts that were upgraded or downgraded.

Table 3.3.1: Job evaluation, 1 April 2022 to 31 March 2023

SALARY BAND	NUMBER OF ACTIVE POSTS AS AT 31 MARCH 2022	NUMBER OF POSTS EVALUATED	% OF POSTS EVALUATED	POSTS UPGRADED		POSTS DOWNGRADED	
				NUMBER	POSTS UPGRADED AS A % OF TOTAL POSTS	NUMBER	POSTS DOWNGRADED AS A % OF TOTAL POSTS
Lower skilled (Levels 1-2)	15	-	-	-	-	-	-
Skilled (Levels 3-5)	111	4	0.4	-	-	-	-
Highly skilled production (Levels 6-8)	186	23	2.5	-	-	-	-
Highly skilled supervision (Levels 9-12)	544	49	5.3	-	-	-	-
Senior Management Service Band A (Level 13)	46	4	0.4	-	-	-	-
Senior Management Service Band B (Level 14)	13	1	0.1	-	-	-	-
Senior Management Service Band C (Level 15)	4	-	-	-	-	-	-
Senior Management Service Band D (Level 16)	2	-	-	-	-	-	-
Total	921	81	8.8	-	-	-	-

NOTE: The "Number of posts evaluated" per Salary Band reflects the Final Approved Post Level after Job Evaluation.

Table 3.3.2: Profile of employees whose salary positions were upgraded due to their posts being upgraded, 1 April 2022 to 31 March 2023

BENEFICIARIES	AFRICAN	COLOURED	INDIAN	WHITE	TOTAL
None					

Table 3.3.3 summarises the number of cases where salary levels exceeded the grade determined by job evaluation or where higher notches were awarded to employees within a particular salary level. Each salary level consists of 12 notches. Reasons for the deviation are provided in each case.

Table 3.3.3: Employees who have been granted higher salaries than those determined by job evaluation per major occupation, 1 April 2022 to 31 March 2023

MAJOR OCCUPATION	NUMBER OF EMPLOYEES	JOB EVALUATION LEVEL	REMUNERATION ON A HIGHER SALARY LEVEL	REMUNERATION ON A HIGHER NOTCH OF THE SAME SALARY LEVEL	REASON FOR DEVIATION
None					

Table 3.3.4: Profile of employees who have been granted higher salaries than those determined by job evaluation, 1 April 2022 to 31 March 2023

BENEFICIARIES	AFRICAN	COLOURED	INDIAN	WHITE	TOTAL
None					

3.4. EMPLOYMENT CHANGES

Turnover rates indicate trends in the employment profile of the Department during the year under review. The following tables provide a summary of turnover rates by salary band (Table 3.4.1) and by critical occupation (Table 3.4.2). This section does not include information related to interns.

Table 3.4.1: Annual turnover rates by salary band, 1 April 2022 to 31 March 2023

SALARY BAND	NUMBER OF EMPLOYEES AS AT 31 MARCH 2022	TURNOVER RATE 2021/22	APPOINTMENTS INTO THE DEPARTMENT	TRANSFERS INTO THE DEPARTMENT	TERMINATIONS OUT OF THE DEPARTMENT	TRANSFERS OUT OF THE DEPARTMENT	TURNOVER RATE % 2022/23
Lower skilled (Levels 1–2)	17	-	-	-	-	-	-
Skilled (Levels 3–5)	108	3.6	14	2	12	2	13.0
Highly skilled production (Levels 6–8)	190	5.8	17	1	18	5	12.1
Highly skilled supervision (Levels 9–12)	523	8.4	49	2	47	8	10.5
Senior Management Service Band A (Level 13)	43	6.7	4	-	3	-	7.0
Senior Management Service Band B (Level 14)	12	-	-	-	-	-	-
Senior Management Service Band C (Level 15)	4	20.0	-	-	-	-	-
Senior Management Service Band D (Level 16)	2	-	-	-	-	-	-
Total	899	7.0	84	5	80	15	10.6
			89		95		

NOTE: “Transfers” refer to the lateral movement of employees from one Public Service Department to another (Both Provincially and Nationally). The turnover rate is determined by calculating the total exits as a percentage of the baseline (Number of employees as of 31 March 2022).

Table 3.4.2: Annual turnover rates by critical occupation, 1 April 2022 to 31 March 2023

CRITICAL OCCUPATION	NUMBER OF EMPLOYEES AS AT 31 MARCH 2022	TURNOVER RATE % 2021/22	APPOINTMENTS INTO THE DEPARTMENT	TRANSFERS INTO THE DEPARTMENT	TERMINATIONS OUT OF THE DEPARTMENT	TRANSFERS OUT OF THE DEPARTMENT	TURNOVER RATE % 2022/23
Network Technologist	113	5.0	8	-	3	-	2.7

NOTE: "Transfers" refer to the lateral movement of employees from one Public Service Department to another (Both Provincially and Nationally). The turnover rate is determined by calculating the total exits as a percentage of the baseline (Number of employees as of 31 March 2022).

Table 3.4.3: Staff leaving the employ of the Department, 1 April 2022 to 31 March 2023

EXIT CATEGORY	NUMBER	% OF TOTAL EXITS	NUMBER OF EXITS AS A % OF TOTAL NUMBER OF EMPLOYEES AS AT 31 MARCH 2022
Death	2	2.1	0.2
Resignation *	54	56.8	6.0
Expiry of contract	10	10.5	1.1
Dismissal – operational changes	-	-	-
Dismissal – misconduct	-	-	-
Dismissal – inefficiency	-	-	-
Discharged due to ill-health	1	1.1	0.1
Retirement	13	13.7	1.4
Employee initiated severance package	-	-	-
Transfers to Statutory Body	-	-	-
Transfers to other Public Service departments	12	12.6	1.3
Promotion to another WCG Department	3	3.2	0.3
Total	95	100.0	10.6

NOTE: Table 3.4.3 identifies the various exit categories for those staff members who have left the employ of the Department.

* Resignations are further discussed in tables 3.4.4 and 3.4.5.

Table 3.4.4: Reasons why staff resigned, 1 April 2022 to 31 March 2023

RESIGNATION REASONS	NUMBER	% OF TOTAL RESIGNATIONS
Current Remuneration	11	20.4
Family/ personal circumstances	2	3.7
Lack of promotional opportunities	4	7.4
Need for career change	5	9.3
No reason provided	30	55.6
Work/ life balance	2	3.7
Total	54	100.0

Table 3.4.5: Different age groups of staff who resigned, 1 April 2022 to 31 March 2023

AGE GROUP	NUMBER	% OF TOTAL RESIGNATIONS
Ages <19	-	-
Ages 20 to 24	-	-
Ages 25 to 29	11	20.4
Ages 30 to 34	13	24.1
Ages 35 to 39	12	22.2
Ages 40 to 44	10	18.5
Ages 45 to 49	6	11.1
Ages 50 to 54	1	1.9
Ages 55 to 59	-	-
Ages 60 to 64	1	1.9
Ages 65 >	-	-
Total	54	100.0

Table 3.4.6: Employee initiated severance packages

TOTAL NUMBER OF EMPLOYEE INITIATED SEVERANCE PACKAGES OFFERED IN 2022/23	None
---	------

Table 3.4.7: Promotions by salary band, 1 April 2022 to 31 March 2023

SALARY BAND	NUMBER OF EMPLOYEES AS AT 31 MARCH 2023	PROMOTIONS TO ANOTHER SALARY LEVEL	PROMOTIONS AS A % OF TOTAL EMPLOYEES	PROGRESSIONS TO ANOTHER NOTCH WITHIN A SALARY LEVEL	NOTCH PROGRESSIONS AS A % OF TOTAL EMPLOYEES
Lower skilled (Levels 1–2)	17	-	-	11	64.7
Skilled (Levels 3–5)	108	-	-	89	82.4
Highly skilled production (Levels 6–8)	190	4	2.1	131	68.9
Highly skilled supervision (Levels 9–12)	523	9	1.7	353	67.5
Senior management (Levels 13–16)	61	2	3.3	41	67.2
Total	899	15	1.7	625	69.5

NOTE: Promotions refer to the total number of employees who have advanced to a higher post level within the Department by applying and being successful for an advertised post through the recruitment and selection process. The information reflects the salary level of an employee after he/ she was promoted. Employees who do not qualify for notch progressions are not included.

Table 3.4.8: Promotions by critical occupation, 1 April 2022 to 31 March 2023

CRITICAL OCCUPATION	NUMBER OF EMPLOYEES AS AT 31 MARCH 2023	PROMOTIONS TO ANOTHER SALARY LEVEL	PROMOTIONS AS A % OF TOTAL EMPLOYEES IN CRITICAL OCCUPATIONS	PROGRESSIONS TO ANOTHER NOTCH WITHIN A CRITICAL OCCUPATION	NOTCH PROGRESSIONS AS A % OF TOTAL EMPLOYEES IN CRITICAL OCCUPATIONS
Network Technologist	113	1	0.9	72	63.7

NOTE: Promotions refer to the total number of employees who have advanced to a higher post level within the Department by applying and being successful for an advertised post through the recruitment and selection process. The information reflects the salary level of an employee after he/ she was promoted. Employees who do not qualify for notch progressions are not included.

3.5. EMPLOYMENT EQUITY

Table 3.5.1: Total number of employees (including employees with disabilities) in each of the following occupational levels, as at 31 March 2023

OCCUPATIONAL LEVELS	MALE				FEMALE				FOREIGN NATIONALS		TOTAL
	A	C	I	W	A	C	I	W	MALE	FEMALE	
Top management (Levels 15–16)	-	3	-	1	-	1	-	1	-	-	6
Senior management (Levels 13–14)	2	15	1	15	2	13	2	8	-	-	58
Professionally qualified and experienced specialists and mid-management (Levels 9–12)	39	168	11	54	66	132	4	57	2	1	534
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents (Levels 6–8)	20	36	-	7	23	86	2	17	-	-	191
Semi-skilled and discretionary decision making (Levels 3–5)	17	30	-	-	23	32	1	3	-	-	106
Unskilled and defined decision making (Levels 1–2)	2	4	-	-	1	6	-	-	-	-	13
Total	80	256	12	77	115	270	9	86	2	1	908
Temporary employees	-	-	-	-	-	-	-	-	-	-	-
Grand total	80	256	12	77	115	270	9	86	2	1	908

A = African; C = Coloured; I = Indian; W = White.

NOTE: The figures reflected per occupational level include all permanent, part-time and contract employees, but exclude interns. Furthermore, the information is presented by salary level and not post level.

For the number of employees with disabilities, refer to Table 3.5.2.

Table 3.5.2: Total number of employees (with disabilities only) in each of the following occupational levels, as at 31 March 2023

OCCUPATIONAL LEVELS	MALE				FEMALE				FOREIGN NATIONALS		TOTAL
	A	C	I	W	A	C	I	W	MALE	FEMALE	
Top management (Levels 15-16)	-	-	-	-	-	-	-	-	-	-	-
Senior management (Levels 13-14)	-	-	-	2	-	-	-	-	-	-	2
Professionally qualified and experienced specialists and mid-management (Levels 9-12)	-	3	-	6	1	2	-	5	-	-	17
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents (Levels 6-8)	-	-	-	2	-	-	-	2	-	-	4
Semi-skilled and discretionary decision making (Levels 3-5)	-	-	-	-	-	1	-	-	-	-	1
Unskilled and defined decision making (Levels 1-2)	-	-	-	-	-	-	-	-	-	-	-
Total	-	3	-	10	1	3	-	7	-	-	24
Temporary employees	-	-	-	-	-	-	-	-	-	-	-
Grand total	-	3	-	10	1	3	-	7	-	-	24

A = African; C = Coloured; I = Indian; W = White.

NOTE: The figures reflected per occupational level include all permanent, part-time and contract employees, but exclude interns. Furthermore, the information is presented by salary level and not post level.



Table 3.5.3: Recruitment, 1 April 2022 to 31 March 2023

OCCUPATIONAL LEVELS	MALE				FEMALE				FOREIGN NATIONALS		TOTAL
	A	C	I	W	A	C	I	W	MALE	FEMALE	
Top management (Levels 15–16)	-	-	-	-	-	-	-	-	-	-	-
Senior management (Levels 13–14)	-	-	-	-	2	-	-	2	-	-	4
Professionally qualified and experienced specialists and mid-management (Levels 9–12)	9	11	1	3	12	12	-	2	-	1	51
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents (Levels 6–8)	2	6	1	-	4	5	-	-	-	-	18
Semi-skilled and discretionary decision making (Levels 3–5)	1	3	1	-	6	5	-	-	-	-	16
Unskilled and defined decision making (Levels 1–2)	-	-	-	-	-	-	-	-	-	-	-
Total	12	20	3	3	24	22	-	4	-	1	89
Temporary employees	-	-	-	-	-	-	-	-	-	-	-
Grand total	12	20	3	3	24	22	-	4	-	1	89

A = African; C = Coloured; I = Indian; W = White.

NOTE: Recruitment refers to the appointment of new employees to the staff establishment of the Department, but exclude interns. The totals include transfers from other government departments and/or institutions, as per Table 3.4.1.

Table 3.5.4: Promotions, 1 April 2022 to 31 March 2023

OCCUPATIONAL LEVELS	MALE				FEMALE				FOREIGN NATIONALS		TOTAL
	A	C	I	W	A	C	I	W	MALE	FEMALE	
Top management (Levels 15–16)	-	-	-	-	-	-	-	-	-	-	-
Senior management (Levels 13–14)	-	-	-	2	-	-	-	-	-	-	2
Professionally qualified and experienced specialists and mid-management (Levels 9–12)	1	-	-	-	1	4	-	3	-	-	9
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents (Levels 6–8)	-	1	-	1	-	2	-	-	-	-	4
Semi-skilled and discretionary decision making (Levels 3–5)	-	-	-	-	-	-	-	-	-	-	-
Unskilled and defined decision making (Levels 1–2)	-	-	-	-	-	-	-	-	-	-	-
Total	1	1	-	3	1	6	-	3	-	-	15
Temporary employees	-	-	-	-	-	-	-	-	-	-	-
Grand total	1	1	-	3	1	6	-	3	-	-	15

A = African; C = Coloured; I = Indian; W = White.

NOTE: Promotions refer to the total number of employees who have advanced to a higher post level within the Department, by applying and being successful for an advertised post, through the recruitment and selection process as per Table 3.4.7.



Table 3.5.5: Terminations, 1 April 2022 to 31 March 2023

OCCUPATIONAL LEVELS	MALE				FEMALE				FOREIGN NATIONALS		TOTAL
	A	C	I	W	A	C	I	W	MALE	FEMALE	
Top management (Levels 15–16)	-	-	-	-	-	-	-	-	-	-	-
Senior management (Levels 13–14)	-	1	-	-	-	1	-	1	-	-	3
Professionally qualified and experienced specialists and mid-management (Levels 9–12)	2	8	1	9	10	15	-	8	-	2	55
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents (Levels 6–8)	2	1	2	1	7	9	-	1	-	-	23
Semi-skilled and discretionary decision making (Levels 3–5)	2	4	1	-	2	5	-	-	-	-	14
Unskilled and defined decision making (Levels 1–2)	-	-	-	-	-	-	-	-	-	-	-
Total	6	14	4	10	19	30	-	10	-	2	95
Temporary employees	-	-	-	-	-	-	-	-	-	-	-
Grand total	6	14	4	10	19	30	-	10	-	2	95

A = African; C = Coloured; I = Indian; W = White.

NOTE: Terminations refer to those employees (excluding interns) who have left the employ of the Department, including transfers to other departments, as per Table 3.4.1.

Table 3.5.6: Disciplinary actions, 1 April 2022 to 31 March 2023

OCCUPATIONAL LEVELS	MALE				FEMALE				FOREIGN NATIONALS		TOTAL
	A	C	I	W	A	C	I	W	MALE	FEMALE	
Suspension without a salary and a Final Written Warning	1	-	-	-	-	-	-	-	-	-	1
Not guilty	1	-	-	-	-	1	-	-	-	-	2
Total	2	-	-	-	-	1	-	-	-	-	3
Temporary employees	-	-	-	-	-	-	-	-	-	-	-
Grand total	2	-	-	-	-	1	-	-	-	-	3

A = African; C = Coloured; I = Indian; W = White.

NOTE: The disciplinary actions total refers to formal outcomes only and not headcount. For further information on the outcomes of the disciplinary hearings and the types of misconduct addressed at disciplinary hearings, refer to Table 3.12.2 and Table 3.12.3.

Table 3.5.7: Skills development, 1 April 2022 to 31 March 2023

OCCUPATIONAL LEVELS	MALE				FEMALE				TOTAL
	A	C	I	W	A	C	I	W	
Top management (Levels 15–16)	-	-	-	-	-	-	-	1	1
Senior management (Levels 13–14)	1	6	-	6	1	4	-	2	20
Professionally qualified and experienced specialists and mid-management (Levels 9–12)	23	86	6	27	40	89	2	35	308
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents (Levels 6–8)	13	30	-	3	19	54	1	11	131
Semi-skilled and discretionary decision making (Levels 3–5)	15	21	-	-	14	23	-	1	74
Unskilled and defined decision making (Levels 1–2)	-	-	-	-	2	-	-	-	2
Total	52	143	6	36	76	170	3	50	536
Temporary employees	-	-	-	-	-	-	-	-	-
Grand total	52	143	6	36	76	170	3	50	536

A = African; C = Coloured; I = Indian; W = White.

NOTE: The above table refers to the total number of employees who have received training during the period under review, and not the number of training interventions attended by individuals. For further information on the actual training provided, refer to Table 3.13.2.

3.6. SIGNING OF PERFORMANCE AGREEMENTS BY SMS MEMBERS

Table 3.6.1: Signing of Performance Agreements by SMS Members, as at 31 May 2022

SMS POST LEVEL	NUMBER OF ACTIVE SMS POSTS PER LEVEL	NUMBER OF SMS MEMBERS PER LEVEL	NUMBER OF SIGNED PERFORMANCE AGREEMENTS PER LEVEL	SIGNED PERFORMANCE AGREEMENTS AS % OF SMS MEMBERS PER LEVEL
Director-General	1	1	1	100.0
Salary Level 16, but not DG	1	1	1	100.0
Salary Level 15	3	3	3	100.0
Salary Level 14	12	12	12	100.0
Salary Level 13	44	44	44	100.0
Total	61	61	61	100.0

NOTE: This table refers to employees who are appointed as Senior Management Service (SMS) members only. Employees who are remunerated higher than a SL12, but who are not SMS members have been excluded as well as the Western Cape Commissioner for Children who is a contractual statutory appointment. Furthermore, the table reflects post salary details and not the individual salary level of employees. The allocation of performance-related rewards (cash bonus) for SMS members is dealt with later in the report. Refer to Table 3.8.5 in this regard.

Table 3.6.2: Reasons for not having concluded Performance Agreements with all SMS Members on 31 May 2022

REASONS FOR NOT CONCLUDING PERFORMANCE AGREEMENTS WITH ALL SMS
None.

Table 3.6.3: Disciplinary steps taken against SMS Members for not having concluded Performance Agreements on 31 May 2022

DISCIPLINARY STEPS TAKEN AGAINST SMS MEMBERS FOR NOT HAVING CONCLUDED PERFORMANCE AGREEMENTS
None required

3.7. FILLING OF SMS POSTS

The tables in this section provide information on employment and vacancies as it relates to members of the SMS by salary level. It also provides information of advertising and the filling of SMS posts, reasons for not complying with prescribed timeframes and disciplinary steps taken in cases of non-compliance.

Table 3.7.1: SMS posts information, as at 30 September 2022

SMS LEVEL	NUMBER OF ACTIVE SMS POSTS PER LEVEL	NUMBER OF SMS POSTS FILLED PER LEVEL	% OF SMS POSTS FILLED PER LEVEL	NUMBER OF SMS POSTS VACANT PER LEVEL	% OF SMS POSTS VACANT PER LEVEL
Director-General	1	1	100.0	-	-
Salary Level 16, but not DG	1	1	100.0	-	-
Salary Level 15	4	4	100.0	-	-
Salary Level 14	13	13	100.0	-	-
Salary Level 13	44	44	100.0	-	-
Total	63	63	100.0	-	-

NOTE: This table refers to employees who are appointed as Senior Management Service (SMS) members only. Employees who are remunerated higher than a SL12, but who are not SMS members have been excluded.

Table 3.7.2: SMS posts information, as at 31 March 2023

SMS LEVEL	NUMBER OF ACTIVE SMS POSTS PER LEVEL	NUMBER OF SMS POSTS FILLED PER LEVEL	% OF SMS POSTS FILLED PER LEVEL	NUMBER OF SMS POSTS VACANT PER LEVEL	% OF SMS POSTS VACANT PER LEVEL
Director-General	1	1	100.0	-	-
Salary Level 16, but not DG	1	1	100.0	-	-
Salary Level 15	4	4	100.0	-	-
Salary Level 14	13	13	100.0	-	-
Salary Level 13	46	45	97.8	1	2.2
Total	65	64	98.5	1	1.5

NOTE: This table refers to employees who are appointed as Senior Management Service (SMS) members only. Employees who are remunerated higher than a SL12, but who are not SMS members have been excluded.

Table 3.7.3: Advertising and Filling of SMS posts, as at 31 March 2023

SMS LEVEL	ADVERTISING	FILLING OF POSTS	
	NUMBER OF VACANCIES PER LEVEL ADVERTISED IN 6 MONTHS OF BECOMING VACANT	NUMBER OF VACANCIES PER LEVEL FILLED IN 6 MONTHS AFTER BECOMING VACANT	NUMBER OF VACANCIES PER LEVEL NOT FILLED IN 6 MONTHS BUT FILLED IN 12 MONTHS
Director-General	-	-	-
Salary Level 16, but not DG	-	-	-
Salary Level 15	-	-	-
Salary Level 14	-	1	-
Salary Level 13	3	5	-
Total	3	6	-

NOTE: The SMS post filled on salary level 14 as well as two posts filled on salary level 13 were advertised in the 2021/22 financial year. Further to this, two of the SMS posts filled on salary level 13, were in the Ministry of Mobility which was temporarily carried against the Department's establishment while the reconfiguration process was being finalised.

Table 3.7.4: Reasons for not having complied with the filling of active vacant SMS posts – Advertised within 6 months and filled within 12 months after becoming vacant

SMS LEVEL	REASONS FOR NON-COMPLIANCE
Director-General	N/A
Salary Level 16, but not DG	N/A
Salary Level 15	N/A
Salary Level 14	N/A
Salary Level 13	N/A

Table 3.7.5: Disciplinary steps taken for not complying with the prescribed timeframes for filling SMS posts within 12 months

DISCIPLINARY STEPS TAKEN FOR NOT COMPLYING WITH THE PRESCRIBED TIMEFRAMES FOR FILLING SMS POSTS
None

3.8. EMPLOYEE PERFORMANCE

The following tables note the number of staff by salary band (Table 3.8.1) and staff within critical occupations (Table 3.8.2) who received a notch progression as a result of performance management. (i.e. qualifying employees who scored between 3 and 4 in their performance ratings).

Table 3.8.1: Notch progressions by salary band, 1 April 2022 to 31 March 2023

SALARY BAND	EMPLOYEES AS AT 31 MARCH 2022	PROGRESSIONS TO ANOTHER NOTCH WITHIN A SALARY LEVEL	NOTCH PROGRESSIONS AS A % OF EMPLOYEES BY SALARY BAND
Lower skilled (Levels 1–2)	17	11	64.7
Skilled (Levels 3–5)	108	89	82.4
Highly skilled production (Levels 6–8)	190	131	68.9
Highly skilled supervision (Levels 9–12)	523	353	67.5
Senior management (Levels 13–16)	61	41	67.2
Total	899	625	69.5

Table 3.8.2: Notch progressions by critical occupation, 1 April 2022 to 31 March 2023

CRITICAL OCCUPATIONS	EMPLOYEES AS AT 31 MARCH 2022	PROGRESSIONS TO ANOTHER NOTCH WITHIN A SALARY LEVEL	NOTCH PROGRESSIONS AS A % OF EMPLOYEES BY SALARY BAND
Network Technologist	113	72	63.7

Table 3.8.3: Performance rewards by race, gender, and disability, 1 April 2022 to 31 March 2023

RACE AND GENDER	BENEFICIARY PROFILE			COST	
	NUMBER OF BENEFICIARIES	TOTAL NUMBER OF EMPLOYEES IN GROUP AS AT 31 MARCH 2022	% OF TOTAL WITHIN GROUP	COST (R'000)	AVERAGE COST PER BENEFICIARY (R)
None					

Table 3.8.4: Performance rewards (cash bonus), by salary bands for personnel below Senior Management Service level, 1 April 2022 to 31 March 2023

SALARY BANDS	BENEFICIARY PROFILE			COST		
	NUMBER OF BENEFICIARIES	TOTAL NUMBER OF EMPLOYEES IN GROUP AS AT 31 MARCH 2022	% OF TOTAL WITHIN SALARY BANDS	COST (R'000)	AVERAGE COST PER BENEFICIARY (R)	COST AS A % OF THE TOTAL PERSONNEL EXPENDITURE
None						

Table 3.8.5: Performance rewards (cash bonus), by salary band, for Senior Management Service level, 01 April 2022 to 31 March 2023

SALARY BANDS	BENEFICIARY PROFILE			COST		
	NUMBER OF BENEFICIARIES	TOTAL NUMBER OF EMPLOYEES IN GROUP AS AT 31 MARCH 2022	% OF TOTAL WITHIN SALARY BANDS	COST (R'000)	AVERAGE COST PER BENEFICIARY (R)	COST AS A % OF THE TOTAL PERSONNEL EXPENDITURE
None						

Table 3.8.6: Performance rewards (cash bonus) by critical occupation, 1 April 2022 to 31 March 2023

CRITICAL OCCUPATION	BENEFICIARY PROFILE			COST		
	NUMBER OF BENEFICIARIES	TOTAL NUMBER OF EMPLOYEES IN GROUP AS AT 31 MARCH 2022	% OF TOTAL WITHIN SALARY BANDS	COST (R'000)	AVERAGE COST PER BENEFICIARY (R)	COST AS A % OF TOTAL PERSONNEL EXPENDITURE
None						

3.9. FOREIGN WORKERS

The tables below summarise the employment of foreign nationals in the Department in terms of salary bands (Table 3.9.1) and major occupations (Table 3.9.2). The tables also summarise changes in the total number of foreign workers in each salary band and by each major occupation.

Table 3.9.1: Foreign Workers by salary band, 1 April 2022 to 31 March 2023

SALARY BAND	1 APRIL 2022		31 MARCH 2023		CHANGE	
	NUMBER	% OF TOTAL	NUMBER	% OF TOTAL	NUMBER	% CHANGE
Lower skilled (Levels 1–2)	-	-	-	-	-	-
Skilled (Levels 3–5)	-	-	-	-	-	-
Highly skilled production (Levels 6–8)	-	-	-	-	-	-
Highly skilled supervision (Levels 9–12)	4	100.0	3	100.0	-1	-25.0
Senior management (Levels 13–16)	-	-	-	-	-	-
Total	4	100.0	3	100.0	-1	-25.0

NOTE: The table above includes non- citizens with permanent residence in the Republic of South Africa.

Table 3.9.2: Foreign Workers by major occupation, 1 April 2022 to 31 March 2023

MAJOR OCCUPATION	1 APRIL 2022		31 MARCH 2023		CHANGE	
	NUMBER	% OF TOTAL	NUMBER	% OF TOTAL	NUMBER	% CHANGE
Deputy Director: ICT Audit	1	25.0	1	33.3	-	-
Deputy Director: Communication	1	25.0	-	-	-1	-100.0
State Law Advisor	1	25.0	1	33.3	-	-
Policy and Strategy Analyst	1	25.0	1	33.3	-	-
Total	4	100.0	3	100.0	-1	-25.0

NOTE: The table above includes non-citizens with permanent residence in the Republic of South Africa.

3.10. LEAVE UTILISATION FOR THE PERIOD 1 JANUARY 2022 TO 31 DECEMBER 2022

The following tables provide an indication of the use of sick leave (Table 3.10.1) and incapacity leave (Table 3.10.2). In both instances, the estimated cost of the leave is also provided.

Table 3.10.1: Sick leave, 1 January 2022 to 31 December 2022

SALARY BAND	TOTAL DAYS	% DAYS WITH MEDICAL CERTIFICATION	NUMBER OF EMPLOYEES USING SICK LEAVE	TOTAL NUMBER OF EMPLOYEES	% OF TOTAL EMPLOYEES USING SICK LEAVE	AVERAGE DAYS PER EMPLOYEE	ESTIMATED COST (R'000)
Interns	360	61.9	88	108	81.5	4	81
Lower skilled (Levels 1-2)	75	74.7	11	13	84.6	7	32
Skilled (Levels 3-5)	1 066	84.5	105	204	51.5	10	772
Highly skilled production (Levels 6-8)	1 669	88.0	167	256	65.2	10	1 987
Highly skilled supervision (Levels 9-12)	2 877	86.0	342	573	59.7	8	5 814
Senior management (Levels 13-16)	200	78.5	34	72	47.2	6	652
Total	6 247	84.5	747	1 226	60.9	8	9 338

NOTE: The leave dispensation as determined in the "Leave Determination", read with the applicable collective agreements, provides for normal sick leave of 36 working days in a sick leave cycle of three years. The three-year sick leave cycle started in January 2022 and ends in December 2024. The information in each case reflects the totals excluding incapacity leave taken by employees. For an indication of incapacity leave taken, refer to Table 3.10.2.

Table 3.10.2: Incapacity leave, 1 January 2022 to 31 December 2022

SALARY BAND	TOTAL DAYS	% DAYS WITH MEDICAL CERTIFICATION	NUMBER OF EMPLOYEES USING INCAPACITY LEAVE	TOTAL NUMBER OF EMPLOYEES	% OF TOTAL EMPLOYEES USING INCAPACITY LEAVE	AVERAGE DAYS PER EMPLOYEE	ESTIMATED COST (R'000)
Interns	-	-	-	108	-	-	-
Lower skilled (Levels 1–2)	-	-	-	13	-	-	-
Skilled (Levels 3–5)	54	100.0	3	204	1.5	18	42
Highly skilled production (Levels 6–8)	236	100.0	2	256	0.8	118	282
Highly skilled supervision (Levels 9–12)	292	100.0	9	573	1.6	32	598
Senior management (Levels 13–16)	-	-	-	72	-	-	-
Total	582	100.0	14	1 226	1.1	42	922

NOTE: The leave dispensation as determined in the “Leave Determination”, read with the applicable collective agreements, provides for normal sick leave of 36 working days in a sick leave cycle of three years. If an employee has exhausted his or her normal sick leave, the employer must investigate the nature and extent of the employee’s incapacity. Such investigations must be carried out following item 10(1) of Schedule 8 of the Labour Relations Act (LRA).

Incapacity leave is not an unlimited amount of additional sick leave days at an employee’s disposal. Incapacity leave is additional sick leave granted conditionally at the employer’s discretion, as provided for in the Leave Determination and Policy on Incapacity Leave and Ill-Health Retirement (PILIR).

Table 3.10.3 summarises the utilisation of annual leave. The wage agreement concluded with trade unions in the Public Service Coordinating Bargaining Council (PSCBC) in 2000 requires management of annual leave to prevent high levels of accrued leave having to be paid at the time of termination of service.

Table 3.10.3: Annual Leave, 1 January 2022 to 31 December 2022

SALARY BAND	TOTAL DAYS TAKEN	TOTAL NUMBER EMPLOYEES USING ANNUAL LEAVE	AVERAGE NUMBER OF DAYS TAKEN PER EMPLOYEE
Interns	896	88	10
Lower skilled (Levels 1–2)	316	13	24
Skilled (Levels 3–5)	2 926	173	17
Highly skilled production (Levels 6–8)	4 705	226	21
Highly skilled supervision (Levels 9–12)	11 281	528	21
Senior management (Levels 13–16)	1 609	66	24
Total	21 733	1 094	20

Table 3.10.4: Capped leave, 1 January 2022 to 31 December 2022

SALARY BAND	TOTAL CAPPED LEAVE AVAILABLE AS AT 31 DEC 2021	TOTAL DAYS OF CAPPED LEAVE TAKEN	NUMBER OF EMPLOYEES USING CAPPED LEAVE	AVERAGE NUMBER OF DAYS TAKEN PER EMPLOYEE	NUMBER OF EMPLOYEES WITH CAPPED LEAVE AS AT 31 DEC 2022	TOTAL CAPPED LEAVE AVAILABLE AS AT 31 DEC 2022
Lower skilled (Levels 1–2)	-	-	-	-	-	-
Skilled (Levels 3–5)	16.93	0.43	1	-	-	-
Highly skilled production (Levels 6–8)	720.74	5.57	3	2	28	583.10
Highly skilled supervision (Levels 9–12)	1 867.64	87.39	3	29	54	1 616.40
Senior management (Levels 13–16)	656.56	3.00	1	3	18	639.63
Total	3 261.87	96.39	8	12	100	2 839.13

NOTE: It is possible for the total number of capped leave days to increase as employees who were promoted or transferred into the Department, retain their capped leave credits, which form part of that specific salary band and ultimately the departmental total.

Table 3.10.5: Leave pay-outs, 1 April 2022 to 31 March 2023

REASON	TOTAL AMOUNT (R'000)	NUMBER OF EMPLOYEES	AVERAGE PAYMENT PER EMPLOYEE
Leave pay-outs during 2022/23 due to non-utilisation of leave for the previous cycle	-	-	-
Capped leave pay-outs on termination of service	185	5	37 080
Current leave pay-outs on termination of service	1 447	128	11 308

3.11. HEALTH PROMOTION PROGRAMMES, INCLUDING HIV AND AIDS

Table 3.11.1: Steps taken to reduce the risk of occupational exposure, 1 April 2022 to 31 March 2023

UNITS/CATEGORIES OF EMPLOYEES IDENTIFIED TO BE AT HIGH RISK OF CONTRACTING HIV AND RELATED DISEASES (IF ANY)	KEY STEPS TAKEN TO REDUCE THE RISK
The nature of the Department's work does not expose employees to increased risk of contracting HIV & AIDS. Despite the very low occupational risk, all employees have been targeted at all levels within the Department.	Employee Health and Wellness Services are rendered to all employees in need and include the following: <ul style="list-style-type: none"> Wellness screenings for employees to know their HIV status; Condom distribution; Information, communication and education campaigns; Psycho-social development interventions; and Counselling.

Table 3.11.2: Details of Health Promotion including HIV & AIDS Programmes, 1 April 2022 to 31 March 2023

QUESTION	YES	NO	DETAILS, IF YES
1. Has the department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2016? If so, provide her/his name and position.	✓		Letitia Isaacs, Director (Acting): Organisational Behaviour
2. Does the department have a dedicated unit or has it designated specific staff members to promote the health and well-being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	✓		The Directorate: Organisational Behaviour within the Branch: People Management provides a transversal service to 11 provincial departments, including the Department of the Premier. A designated Employee Health and Wellness unit - in the Directorate of Organisational Behaviour and the Chief Directorate of Organisation Development serves to promote the health and well-being of employees in the -11- client departments. The unit consists of a Deputy Director, three - Assistant Directors, and two - EHW Practitioners. The annual budget was R 3 261 000.00.
3. Has the department introduced an Employee Assistance or Health Promotion Programme for employees? If so, indicate the key elements/services of this Programme.	✓		The Department of the Premier has entered into a service-level agreement with Metropolitan Health (external service provider) to render an employee health and wellness service to 11 provincial departments. The following interventions were conducted: counselling; trauma debriefing and awareness; managerial consultations; psychosocial development Interventions; information, communication and education; coaching; group therapy; and reasonable accommodation. These interventions are based on trends reflected in the quarterly reports and implemented to address employee or departmental needs. Information on how to access the Employee Health and Wellness - Programme was distributed online.
4. Has the department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2016? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	✓		The Provincial Employee Health and Wellness Steering Committee has been established with members nominated by each department. The Department is represented by Fatima Gallie.
5. Has the department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees based on their HIV status? If so, list the employment policies/practices so reviewed.	✓		The Transversal Management Framework for Employee Health and Wellness Programmes in the Western Cape Government is in effect and was adopted by the Coordinating Chamber of the PSCBC for the Western Cape Province in December 2016. In this regard, all employment policies make provision for fair practices, regardless of the HIV status of staff or applicants. Workplace practices are constantly monitored to ensure policy compliance and fairness. Under the EHW banner, four EHW Policies were approved which include HIV and AIDS and TB Management that responds to the prevention of discrimination against employees affected and infected by HIV AIDS and TB in the workplace. Further to this, the Department of Health, which is the lead department for HIV and AIDS, has approved the Transversal HIV and AIDS/ STI Workplace Policy and Programme that applies to all departments of the Western Cape Government. The document is in line with the four pillars of the National EHW Strategic Framework 2018 as amended. During the reporting period, the transversal EHW policies including the HIV, AIDS and TB Management Policy have been reviewed against the DPSA policies as well as the National Strategic Plan for HIV, TB and STIs (2023 - 2028) which ensures inclusivity and elimination of discrimination and stigma against employees with HIV.
6. Has the department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from	✓		The Provincial Strategic Plan on HIV and AIDS, STIs and TB has been implemented to mainstream HIV and TB and its gender and rights-based dimensions into the core mandates to reduce HIV-related stigma.

QUESTION	YES	NO	DETAILS, IF YES
discrimination? If so, list the key elements of these measures.			<p>The aim is to:</p> <ul style="list-style-type: none"> Reduce HIV and TB discrimination in the workplace. This included campaigns against unfair discrimination and the empowerment of employees. Reduce unfair discrimination in access to services. This included ensuring that the Directorate of Employee Relations addresses complaints or grievances relating to unfair discrimination and provides training to employees. <p>The Department implemented the following measures to address the stigma and discrimination against those infected or perceived to be infected with HIV:</p> <ul style="list-style-type: none"> Education campaigns Commemoration of World AIDS Day Grievance process Interventions such as diversity management
7. Does the department encourage its employees to undergo HIV counselling and testing (HCT)? If so, list the results that you have you achieved.	✓		<p>HCT SESSIONS:</p> <ul style="list-style-type: none"> The Department participated in 4 HCT and Wellness screening sessions. 78 employees were tested and counselled for HIV, tuberculosis and sexually transmitted infections (STIs).
8. Has the department developed measures/indicators to monitor & evaluate the impact of its health promotion programme? If so, list these measures/indicators.	✓		<p>The EHWP is monitored through Quarterly and Annual reporting and trend analysis can be derived through a comparison of departmental utilisation and demographics i.e. age, gender, problem profiling, employee vs. manager utilisation and number of cases. Themes and trends also provide a picture of the risks and impact the EHW issues have on individuals and the workplace.</p>

3.12. LABOUR RELATIONS

The following provincial collective agreements were entered into with trade unions for the period under review.

Table 3.12.1: Collective agreements, 1 April 2022 to 31 March 2023

SUBJECT MATTER	DATE
PSCBC Resolution 2 of 2023 - Agreement on the Salary Adjustment 2023 - 2025	31/3/2023

Table 3.12.2 summarises the outcome of disciplinary hearings conducted within the Department for the period.

Table 3.12.2: Misconduct and disciplinary hearings finalised, 1 April 2022 to 31 March 2023

OUTCOMES OF DISCIPLINARY HEARINGS	NUMBER OF CASES FINALISED	% OF TOTAL
Suspension without a salary and a Final Written Warning	1	33.3
Not guilty	2	66.7
Total	3	100.0
Percentage of total employment		0.2

NOTE: Outcomes of disciplinary hearings refer to formal cases only.

Table 3.12.3: Types of misconduct addressed at disciplinary hearings, 1 April 2022 to 31 March 2023

TYPE OF MISCONDUCT	NUMBER	% OF TOTAL
Sexual Harassment	3	100.0
Total	3	100.0

Table 3.12.4: Grievances lodged, 1 April 2022 to 31 March 2023

GRIEVANCES LODGED	NUMBER	% OF TOTAL
Number of grievances resolved	5	71.4
Number of grievances not resolved	2	28.6
Total number of grievances lodged	7	100.0

NOTE: Grievances lodged refers to cases that were finalised within the reporting period. Grievances **not resolved** refers to cases where the outcome was **not in favour of the aggrieved**. All cases, resolved and not resolved have been finalised.

Table 3.12.5: Disputes lodged with Councils, 1 April 2022 to 31 March 2023

DISPUTES LODGED WITH COUNCILS	NUMBER	% OF TOTAL
Number of disputes upheld	1	20.0
Number of disputes dismissed	4	80.0
Total number of disputes lodged	5	100.0

NOTE: Councils refer to the Public Service Co-ordinating Bargaining Council (PSCBC) and General Public Service Sector Bargaining Council (GPSSBC). When a dispute is "upheld", it means that the Council endorses the appeal as legitimate and credible in favour of the aggrieved. When a dispute is "dismissed", it means that the Council is not ruling in favour of the aggrieved.

Table 3.12.6: Strike actions, 1 April 2022 to 31 March 2023

STRIKE ACTIONS	NUMBER
Total number of person working days lost	1
Total cost (R'000) of working days lost	3
Amount (R'000) recovered as a result of no work no pay	3

NOTE: The total number of person working days lost include cases where days and/or hours were lost due to strike action.

Table 3.12.7: Precautionary suspensions, 1 April 2022 to 31 March 2023

PRECAUTIONARY SUSPENSIONS	NUMBER
Number of people suspended	3
Number of people whose suspension exceeded 30 days	3
Average number of days suspended	134 days
Cost (R'000) of suspensions	294

NOTE: Precautionary suspensions refer to staff who were suspended with full pay, whilst the case was being investigated.

3.13. SKILLS DEVELOPMENT

This section highlights the efforts of the Department with regard to skills development. Table 3.13.1 reflects the training needs as at the beginning of the period under review, and Table 3.13.2 the actual training provided.

Table 3.13.1: Training needs identified, 1 April 2022 to 31 March 2023

OCCUPATIONAL CATEGORIES	GENDER	NUMBER OF EMPLOYEES AS AT 1 APRIL 2022	TRAINING NEEDS IDENTIFIED AT START OF REPORTING PERIOD			
			LEARNERSHIPS	SKILLS PROGRAMMES AND OTHER SHORT COURSES	OTHER FORMS OF TRAINING	TOTAL
Legislators, senior officials and managers (Salary Band 13–16)	Female	25	-	62	-	62
	Male	36	-	47	-	47
Professionals (Salary Band 9–12)	Female	254	-	328	-	328
	Male	265	-	500	-	500
Technicians and associate professionals (Salary Band 6–8)	Female	137	-	132	-	132
	Male	58	-	88	-	88
Clerks (Salary Band 3–5)	Female	59	-	62	-	62
	Male	49	-	66	-	66
Elementary occupations (Salary Band 1–2)	Female	7	-	-	-	-
	Male	6	-	-	-	-
Sub Total	Female	482	-	584	-	584
	Male	414	-	701	-	701
Total		896	-	1 285	-	1 285
Employees with disabilities	Female	11	-	23	-	23
	Male	14	-	36	-	36

NOTE: The above table identifies the training needs at the start of the reporting period as per the Department's Workplace Skills Plan.

Table 3.13.2: Training provided, 1 April 2022 to 31 March 2023

OCCUPATIONAL CATEGORIES	GENDER	NUMBER OF EMPLOYEES AS AT 31 MARCH 2023	TRAINING PROVIDED DURING THE REPORTING PERIOD			
			LEARNERSHIPS	SKILLS PROGRAMMES & OTHER SHORT COURSES	OTHER FORMS OF TRAINING	TOTAL
Legislators, senior officials and managers (Salary Band 13–16)	Female	27	-	17	-	17
	Male	37	-	29	-	29
Professionals (Salary Band 9–12)	Female	260	-	353	-	353
	Male	274	-	274	-	274
Technicians and associate professionals (Salary Band 6–8)	Female	128	-	268	-	268
	Male	63	-	133	-	133
Clerks (Salary Band 3–5)	Female	59	-	114	-	114
	Male	47	-	91	-	91
Elementary occupations (Salary Band 1–2)	Female	7	-	7	-	7
	Male	6	-	-	-	-
Sub Total	Female	481	-	759	-	759
	Male	427	-	527	-	527
Total		908	-	1 286	-	1 286
Employees with disabilities	Female	11	-	23	-	23
	Male	13	-	36	-	36

NOTE: The above table identifies the number of training courses attended by individuals during the period under review.

3.14. INJURY ON DUTY

This section provides basic information on injuries sustained whilst being on official duty.

Table 3.14.1: Injury on duty, 1 April 2022 to 31 March 2023

NATURE OF INJURY ON DUTY	NUMBER	% OF TOTAL
Required basic medical attention only	1	16.7
Temporary disablement	4	66.7
Permanent disablement	-	-
Fatal	1	16.7
Total	6	100.0
Percentage of total employment		0.5

3.15. UTILISATION OF CONSULTANTS

Table 3.15.1: Consultant appointments using appropriated funds

CONSULTING FIRM	PROJECT TITLE	NATURE OF THE PROJECT	TOTAL NUMBER OF CONSULTANTS THAT WORKED ON THE PROJECT	DURATION: WORK DAYS/ HOURS	CONTRACT VALUE IN RAND	TOTAL NUMBER OF PROJECTS	BBBEE LEVEL
Nexus Forensic Services	Lifestyle audit on 3 MECs	Lifestyle audit on 3 MECs	3	Oct 2022-Feb 2023	R257 813.04	1	2
Strat planning	Procurement of a service provider to analyse and recommend a new Modern Communications Operating Model for the Western Cape Government	Procurement of a service provider to analyse and recommend a new Modern Communications Operating Model for the Western Cape Government	1	Aug 2022-Nov 2022	R415 000.00	1	N/C
Praxis Partners Consulting (PTY) LTD	Procurement of the Strategic Consulting & Facilitation of the Western Cape PDIA initiative	Procurement of the Strategic Consulting & Facilitation of the Western Cape PDIA initiative	1	April 2022-Nov 2022	R1 398 280.00	1	N/C
Stellenbosch University	Procurement of a service provider to map the basket of services offered to youth in the Western Cape and provide knowledge support to understand youth at risk in the Western Cape	Procurement of a service provider to map the basket of services offered to youth in the Western Cape and provide knowledge support to understand youth at risk in the Western Cape	8	May 2022-Aug 2022	R399 625.00	1	8
Arc Sakhile Chartered Accountants and Auditors Incorporated	Comprehensive corporate secretariat service to 6 audit committees in the Province	Comprehensive corporate secretariat service to 6 audit committees in the Province	1	Jun 2022-Mar 2023	R570 400.00	1	2
Open Space Consulting	Procurement of a Service Provider to conduct a mapping exercise of innovative initiatives in the Western Cape Government and provide a stakeholder mapping of key innovative projects and organisations which exist in South Africa	Procurement of a Service Provider to conduct a mapping exercise of innovative initiatives in the Western Cape Government and provide a stakeholder mapping of key innovative projects and organisations which exist in South Africa	4	Jul 2022-Sep 2022	R 498 180.00	1	3
					R3 539 298.04		

Table 3.15.2: Consultant appointments using Donor funds

PROGRAMME	CONSULTING FIRM	PROJECT TITLE	NATURE OF THE PROJECT	TOTAL NUMBER OF CONSULTANTS THAT WORKED ON THE PROJECT	DURATION: WORK DAYS/ HOURS	CONTRACT VALUE IN RAND	TOTAL NUMBER OF PROJECTS	TOTAL INDIVIDUAL CONSULTANTS	BBBEE LEVEL
None									







Part E

PFMA COMPLIANCE REPORT

1. IRREGULAR, FRUITLESS WASTEFUL AND UNAUTHORISED EXPENDITURE AND MATERIAL LOSSES

1.1. IRREGULAR EXPENDITURE

Three cases of irregular expenditure amounting to R787 901.11 were identified during the year. Of the three cases:

- One case amounting to R17 269.19 was condoned after year-end;
- One case amounting to R472 551.92 awaits Provincial Treasury condonation; and
- One case amounting to R298 080.00 is still under investigation.

1.1.1. Reconciliation of irregular expenditure

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Opening balance	12 440	8 457
Prior period error*	-	3 816
As restated	12 440	12 273
Add: Irregular expenditure confirmed	788	1 153
Less: Irregular expenditure condoned	(191)	(961)
Less: Irregular expenditure not condoned and removed	-	(25)
Less: Irregular expenditure recoverable	(278)	-
Less: Irregular expenditure not recovered and written off	-	-
Closing balance	12 759	12 440

**An amount of R3 816 045.29 was identified as irregular expenditure incurred relating to the 2010/11 to 2020/21 financial years but only identified in the 2022/23 financial year. This relates to the appointment of a salary level 8 official in a salary level 11 post in 2010 and subsequent increase to salary level 12 during 2013 which did not comply with the legislative framework that governed these people management actions.*

RECONCILING NOTES

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Irregular expenditure that was under assessment in 2021/22*	-	500
Irregular expenditure that relates to 2021/22 and identified in 2022/23	-	-
Irregular expenditure for the current year	788	653
Total	788	1 153

*An amount of R500 485.50 was identified as irregular expenditure incurred in 2021/22 but only identified in the 2022/23 financial year. This relates to the appointment of a salary level 8 official in a salary level 11 post in 2010 and the subsequent increase to salary level 12 during 2013 which did not comply with the legislative framework that governed these people management actions.

1.1.2. Details of current and previous year irregular expenditure (under assessment, determination, and investigation)

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Irregular expenditure under assessment*	37	500
Irregular expenditure under determination	-	-
Irregular expenditure under investigation	-	-
Total	37	500

*As of the year ended March 2023, four cases amounting to R36 988.67 were under assessment of which three relates to non-compliance to SCM Delegations and one relates to no prior approval by the AO and no CFO certification.

1.1.3. Details of current and previous year irregular expenditure condoned

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Irregular expenditure condoned	191	961
Total	191	961

Irregular Expenditure condoned in the current year relates to two cases of non-compliance to procurement prescripts:

R120 709.75 - no CFO quotation approval for services rendered and these services were rendered in the absence of a valid contract

R70 139.65 - services rendered and paid for by the Department for services that preceded the contract start date

1.1.4. Details of current and previous year irregular expenditure removed - (not condoned)

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Irregular expenditure NOT condoned and removed	-	25
Total	-	25

1.1.5. Details of current and previous year irregular expenditure recoverable

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Irregular expenditure recoverable	278	-
Total	278	-

Irregular Expenditure recoverable relates to one case amounting to R277 990.48 for additional expenditure incurred without prior approval.

1.1.6. Details of current and previous year irregular expenditure written off (irrecoverable)

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Irregular expenditures written off	-	-
Total	-	-

ADDITIONAL DISCLOSURE RELATING TO INTER-INSTITUTIONAL ARRANGEMENTS

1.1.7. Details of non-compliance cases where an institution is involved in an inter-institutional arrangement (where such institution *is not* responsible for the non-compliance)

DESCRIPTION
None

1.1.8. Details of non-compliance cases where an institution is involved in an inter-institutional arrangement (where such institution *is* responsible for the non-compliance)

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
None	-	-
Total	-	-

1.1.9. Details of current and previous year disciplinary or criminal steps taken as a result of irregular expenditure

DISCIPLINARY STEPS TAKEN
None



1.2. FRUITLESS AND WASTEFUL EXPENDITURE

2 cases of fruitless and wasteful expenditure amounting to R121 696.52 were identified during the year. Of the 2 cases:

- 1 case amounting to R1 334.00 was deemed a valid expense; and
- 1 case amounted to R120 362.52 of which R25 280.37 was deemed recoverable and R95 082.15 was written-off.

1.2.1. Reconciliation of fruitless and wasteful expenditure

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Opening balance	1 290	242
Prior period error*	-	1 108
As restated	1 290	1 350
Add: Fruitless and wasteful expenditure confirmed	122	182
Less: Fruitless and wasteful expenditure written off	(13)	(230)
Less: Fruitless and wasteful expenditure resolved (valid expense)	(1)	-
Less: Fruitless and wasteful expenditure recoverable	-	(12)
Closing balance	1 398	1 290

**An amount of R1108 344.32 identified as fruitless and wasteful expenditure incurred relating to the 2013/14 to 2020/21 financial years but only identified in the 2022/23 financial year. This relates to the appointment of a salary level 8 official in a salary level 11 post in 2010 and subsequent increase to salary level 12 during 2013 which did not comply with the legislative framework that governed these people management actions.*

RECONCILING NOTES

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Fruitless and wasteful expenditure that was under assessment in 2021/22	-	168
Fruitless and wasteful expenditure that relates to 2021/22 and identified in 2022/23	-	-
Fruitless and wasteful expenditure for the current year	122	14
Total	122	182

1.2.2. Details of current and previous years' fruitless wasteful expenditure (under assessment, determination, and investigation)

DESCRIPTION ^[5]	2022/2023	2021/2022
	R'000	R'000
Fruitless and wasteful expenditure under assessment*	445	-
Fruitless and wasteful expenditure under determination	-	-
Fruitless and wasteful expenditure under investigation	-	-
Total	445	-

**As of the year ended March 2023, thirty-three cases amounting to R445 015.50 were under assessment of which three relate to additional costs incurred during the relocation/transportation of assets and thirty relate to salary overpayments*

1.2.3. Details of current and previous years' expenditure recoverable

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Fruitless and wasteful expenditures recoverable	-	12
Total	-	12

1.2.4. Details of current and previous years' fruitless and wasteful expenditure not recovered and written off

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Fruitless and wasteful expenditure written off	13	230
Total	13	230

Fruitless and Wasteful Expenditure written off in the current year relates to two cases:

R7 500.00 - a SARS penalty imposed for failure to pay Value Added Tax (VAT) within 30 days of receiving an invoice for imported services

R4 856.58 - Air Travel tickets were not utilised by the interview candidate - the supplier was not notified regarding the cancellation timeously

1.2.5. Details of current and previous year disciplinary or criminal steps taken as a result of fruitless and wasteful expenditure

DISCIPLINARY STEPS TAKEN	
None	
Total	

1.3. UNAUTHORISED EXPENDITURE

1.3.1. Reconciliation of unauthorised expenditure

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Opening balance	-	-
Add: unauthorised expenditure confirmed	-	-
Less: unauthorised expenditure approved with funding	-	-
Less: unauthorised expenditure approved without funding	-	-
Less: unauthorised expenditure recoverable	-	-
Less: unauthorised not recovered and written off ^[7]	-	-
Closing balance	-	-

RECONCILING NOTES

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Unauthorised expenditure that was under assessment in 2021/22	-	-
Unauthorised expenditure that relates to 2021/22 and identified in 2022/23	-	-
Unauthorised expenditure for the current year	-	-
Total	-	-

1.3.2. Details of current and previous year unauthorised expenditure (under assessment, determination, and investigation)

DESCRIPTION	2022/2023	2021/2022
	R'000	R'000
Unauthorised expenditure under assessment	-	-
Unauthorised expenditure under determination	-	-
Unauthorised expenditure under investigation	-	-
Total	-	-

1.4. ADDITIONAL DISCLOSURE RELATING TO MATERIAL LOSSES IN TERMS OF PFMA SECTION 40(3)(B)(I) &(III)

1.4.1. Details of current and previous year material losses through criminal conduct

MATERIAL LOSSES THROUGH CRIMINAL CONDUCT	2022/2023	2021/2022
	R'000	R'000
Theft	-	-
Other material losses	-	-
Less: Recovered	-	-
Less: Not recovered and written off	-	-
Total	-	-

1.4.2. Details of other material losses

NATURE OF OTHER MATERIAL LOSSES	2022/2023	2021/2022
	R'000	R'000
None	-	-
Total	-	-

1.4.3. Other material losses recovered

NATURE OF LOSSES	2022/2023	2021/2022
	R'000	R'000
None	-	-
Total	-	-

1.4.4. Other material losses written off

NATURE OF LOSSES	2022/2023	2021/2022
	R'000	R'000
None	-	-
Total	-	-

2. LATE AND/OR NON-PAYMENT OF SUPPLIERS

DESCRIPTION	NUMBER OF INVOICES	CONSOLIDATED VALUE
		R'000
Valid invoices received	10 068	R1 209 198
Invoices paid within 30 days or agreed period	10 057	R1 205 832
Invoices paid after 30 days or agreed period	11	R3 366
Invoices older than 30 days or agreed period (unpaid and without dispute)	N/A	N/A
Invoices older than 30 days or agreed period (unpaid and in dispute)	N/A	N/A

Invoices paid after 30 days or agreed period were mainly due to high volumes, leave arrangements and delayed submissions.

3. SUPPLY CHAIN MANAGEMENT

3.1. PROCUREMENT BY OTHER MEANS

PROJECT DESCRIPTION	NAME OF SUPPLIER	TYPE OF PROCUREMENT BY OTHER MEANS	CONTRACT NUMBER	VALUE OF CONTRACT
Procurement of the Strategic Consulting and Facilitation of the Western Cape PDIA Initiative	Praxis Partners Consulting	Limited bidding	LTD DOTP 0001-2022/23	R1 398 280.00
Creation of Citizen Centric Competencies	SHL	Limited bidding	LTD DOTP 0002-2022/22	R2 347 853.34
Procurement of online and printed legal products for the period 01 July 2022 - 30 June 2025 (36 months) - Juta	Juta and Company	Limited bidding	LTD DOTP 0003-2022/23	R2 079 116.87
Procurement of online and printed legal products for the period 01 July 2022 - 30 June 2025 (36 months) - Lexis Nexis	Lexis Nexis	Limited bidding	LTD DOTP 0004-2022/23	R2 213 021.80
Procurement of assessment tools and services - Psytech	Psytech SA	Limited bidding	LTD DOTP 0005 - 2022/23	R2 281 480.86
Procurement of assessment services and tools - Shl	SHL	Limited bidding	LTD DOTP 0006 - 2022/23	R4 998 730.30
Procurement of the Barrett Values Survey (BVS) for the Western Cape Government	Barret Value Centre	Limited bidding	LTD DOTP 0008-2022/23-RE	R1 492 846.00

3.2. CONTRACT VARIATIONS AND EXPANSIONS

PROJECT DESCRIPTION	NAME OF SUPPLIER	CONTRACT MODIFICATION TYPE (EXPANSION OR VARIATION)	CONTRACT NUMBER	ORIGINAL CONTRACT VALUE	VALUE OF PREVIOUS CONTRACT EXPANSION/S OR VARIATION/S (IF APPLICABLE)	VALUE OF CURRENT CONTRACT EXPANSION OR VARIATION
Provision of an Employee Health and Wellness Service to the WCG	Metropolitan Health Corporate (Pty) Ltd	Extension	FMA 0003-2019/20	R20 886 071.76		R14 212 434.00
Provision of Consolidated ICT Service Desk Centre Solution for the Western Cape Government for a period of 3 years	Sizwe	Extension	FMA CEI 0004-2019/20	R66 046 800.00	R6 161 700.00	R21 182 160.18
Procurement of a Contracted Network Management Service for the WCG	Datacentrix	Extension	FMA CEI 0010-2017/18	R129 047 213.76		R8 578 308.13
Software Support & Maintenance	Open Text South Africa	Extension	LTD DOTP 0004-2019/20	R40 916 548.26	R8 600 000.00	R12 044 408.7
Provision of Communication Services to the Western Cape Government (WCG) for a contractual period of 2 years	LS Communications (Pty) Ltd and The Media Shop (joint-venture)	Extension	FMA 0001-2020/21	R94 000 000.00		R44 800 000.00
Procurement of Open Text Development and Support Services for the Western Cape Government (WCG) for a period of up to 5 years (60 months)	Datacentrix	Expansion	FMA CEI 0014-2020/21	R29 051 567.89		R956 000.00
Appointment of a Travel Management Service Provider to render travel management and related services to the Department of the Premier for a period of 36 months	Trigon Travel (Pty) Ltd	Expansion	FMA 0001-2021/22	R5 642 824.81		R60 000.00

PROJECT DESCRIPTION	NAME OF SUPPLIER	CONTRACT MODIFICATION TYPE (EXPANSION OR VARIATION)	CONTRACT NUMBER	ORIGINAL CONTRACT VALUE	VALUE OF PREVIOUS CONTRACT EXPANSION/S OR VARIATION/S (IF APPLICABLE)	VALUE OF CURRENT CONTRACT EXPANSION OR VARIATION
Procurement of Microsoft Technical Services to the Western Cape Government (WCG) for a period of up to 5 years (60 months)	EOH Mthombo	Expansion	FMA CEI 0001-2021/22	R287 979 653.93	R4 907 014.02	R75 000.00
Security services at Kromme Rhee	Princeton	Extension	DOTP 152022/23-RE	R1 176 215.37		R369 351.66
Procurement for the Enhancements, Consulting and Support Services for the Webfocus Application Tool of the WCED for a period of 3 years (36 months)	Infobuild	Extension	RFB 1753-2018	R12 725 060.47	R700 000.00	R2 800 000.00
Security services at Die Bult-George	Vhugi Protection	Extension	OR-046643	R406 168.32		R101 542.08





Part F

FINANCIAL INFORMATION

**DEPARTMENT OF THE PREMIER
VOTE 1**

**APPROPRIATION STATEMENT
for the year ended 31 March 2023**

CONTENTS

1.	REPORT OF THE AUDITOR-GENERAL TO WESTERN CAPE PROVINCIAL PARLIAMENT ON VOTE NO. 1: WESTERN CAPE DEPARTMENT OF THE PREMIER	171
1.1.	Report on the audit of the financial statements	171
1.2.	Report on the audit of the annual performance report	172
1.3.	Achievement of planned targets	174
1.4.	Report on compliance with legislation	174
1.5.	Other information in the Annual Report	174
1.6.	Internal control deficiencies	175
2.	ANNEXURE TO THE AUDITOR'S REPORT	176
3.	AUDITOR-GENERAL'S RESPONSIBILITY FOR THE AUDIT	176
4.	APPROPRIATION STATEMENT	179
5.	NOTES TO THE APPROPRIATION STATEMENT	187
6.	STATEMENT OF FINANCIAL PERFORMANCE	190
7.	STATEMENT OF FINANCIAL POSITION	191
8.	STATEMENT OF CHANGES IN NET ASSETS	192
9.	CASH FLOW STATEMENT	193
10.	NOTES TO THE ANNUAL FINANCIAL STATEMENTS (INCLUDING ACCOUNTING POLICIES)	194
11.	ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS	224

DEPARTMENT OF THE PREMIER
VOTE 1

APPROPRIATION STATEMENT
for the year ended 31 March 2023

1. REPORT OF THE AUDITOR-GENERAL TO WESTERN CAPE PROVINCIAL PARLIAMENT ON VOTE NO. 1: WESTERN CAPE DEPARTMENT OF THE PREMIER

1.1. REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

OPINION

1. I have audited the financial statements of the Western Cape Department of the Premier set out on pages 179 - 223, which comprise the appropriation statement, statement of financial position as at 31 March 2023, statement of financial performance, statement of changes in net assets and cash flow for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Western Cape Department of the Premier as at 31 March 2023, and its financial performance and cash flows for the year then ended in accordance with the Modified Cash Standard (MCS) prescribed by the National Treasury and the requirements of the Public Finance Management Act 1 of 1999 (PFMA) and the Division of Revenue Act 5 of 2022 (Dora).

BASIS FOR OPINION

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the financial statements section of my report.
4. I am independent of the department in accordance with the International Ethics Standards Board for Accountants' International code of ethics for professional accountants (including International Independence Standards) (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

OTHER MATTERS

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Unaudited irregular expenditure and fruitless and wasteful expenditure

7. On 23 December 2022, the National Treasury issued Instruction Note No 4 of 2022-23, which came into effect on 3 January 2023, in terms of section 76(1)(b), (e) and (f), 2(e) and (4)(a) and (c) of the PFMA. The instruction note deals with the PFMA compliance and reporting framework and addresses, amongst others, the disclosure of unauthorised expenditure, irregular expenditure and fruitless and wasteful expenditure. Irregular expenditure and fruitless and wasteful expenditure incurred in prior financial years and not yet addressed no longer need to be disclosed in either the annual report or the disclosure notes to the annual financial statements. Only the current year and prior year figures are disclosed in note 21 to the financial statements of the Western Cape Department of the Premier. Movements in respect of irregular expenditure and fruitless and wasteful expenditure also no longer need to be disclosed in the

**DEPARTMENT OF THE PREMIER
VOTE 1**

**APPROPRIATION STATEMENT
for the year ended 31 March 2023**

notes to the annual financial statements. The disclosure of these movements (e.g. condoned, recoverable, removed, written off, under assessment, under determination and under investigation) is now included as part of the other information in the annual report of the Department of the Premier. I do not express an opinion on the disclosure of irregular expenditure and fruitless and wasteful expenditure in the annual report.

Unaudited supplementary schedules

8. Unaudited supplementary schedules - the supplementary information set out in pages 222-234 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion on them.

RESPONSIBILITIES OF THE ACCOUNTING OFFICER FOR THE FINANCIAL STATEMENTS

9. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the MCS as prescribed by the National Treasury and the requirements of the PFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
10. In preparing the financial statements, the accounting officer is responsible for assessing the department's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the department or to cease operations or has no realistic alternative but to do so.

RESPONSIBILITIES OF THE AUDITOR-GENERAL FOR THE AUDIT OF THE FINANCIAL STATEMENTS

11. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
12. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's.

1.2. REPORT ON THE AUDIT OF THE ANNUAL PERFORMANCE REPORT

13. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance against predetermined objectives for selected programmes presented in the annual performance report. The department is responsible for the preparation of the annual performance report.
14. I selected the following programme presented in the annual performance report for the year ended 31 March 2023 for auditing. I selected a programme that measures the department's

**DEPARTMENT OF THE PREMIER
VOTE 1**

**APPROPRIATION STATEMENT
for the year ended 31 March 2023**

performance on its primary mandated functions and that are of significant national, community or public interest.

PROGRAMME	PAGE NUMBERS	PURPOSE
Programme 2 - Provincial Strategic Management	50 - 52	The overall purpose is to lead and coordinate provincial strategic management through policy and strategy support, leveraging data and evidence and institutionalising strategic programmes across the WCG. The provincial strategic management programme plays a pivotal role in providing strategic leadership and coordination in provincial policy formulation and review and supporting and overseeing service delivery planning and implementation in support of provincial priorities and plans.

15. I evaluated the reported performance information for the selected programme against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the department's planning and delivery on its mandate and objectives.
16. I performed procedures to test whether:
 - o the indicators used for planning and reporting on performance can be linked directly to the department's mandate and the achievement of its planned objectives
 - o the indicators are well defined and verifiable to ensure that they are easy to understand and apply consistently and that I can confirm the methods and processes to be used for measuring achievements
 - o the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated
 - o the indicators and targets reported on in the annual performance report are the same as what was committed to in the approved initial or revised planning documents
 - o the reported performance information is presented in the annual performance report in the prescribed manner
 - o there is adequate supporting evidence for the achievements reported and for the reasons provided for any over- or underachievement of targets.
17. I performed the procedures for the purpose of reporting material findings only and not to express an assurance opinion.
18. I did not identify any material findings on the reported performance information of the selected programmes.

Other matter

19. I draw attention to the matter below.

DEPARTMENT OF THE PREMIER
VOTE 1

APPROPRIATION STATEMENT
for the year ended 31 March 2023

1.3. ACHIEVEMENT OF PLANNED TARGETS

20. The annual performance report includes information on reported achievements against planned targets and provides explanations for over- and under achievements.

1.4. REPORT ON COMPLIANCE WITH LEGISLATION

21. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the department's compliance with legislation.
22. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.
23. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the department, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.
24. I did not identify any material non-compliance with the selected legislative requirements.

1.5. OTHER INFORMATION IN THE ANNUAL REPORT

25. The accounting officer is responsible for the other information included in the annual report, which includes the audit committee's report. The other information referred to does not include the financial statements, the auditor's report and those selected programmes presented in the annual performance report that have been specifically reported on in this auditor's report.
26. My opinion on the financial statements, the report on the audit of the annual performance report and the report on compliance with legislation, do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.
27. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected programmes presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
28. If, based on the work I have performed, I conclude that there is a material misstatement in this other information, I am required to report on that fact.
29. I have nothing to report in this regard.

DEPARTMENT OF THE PREMIER
VOTE 1

APPROPRIATION STATEMENT
for the year ended 31 March 2023

1.6. INTERNAL CONTROL DEFICIENCIES

30. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.
31. I did not identify any significant deficiencies in internal control.

Auditor-General

Cape Town

31 July 2023



AUDITOR - GENERAL
SOUTH AFRICA

Auditing to build public confidence

**DEPARTMENT OF THE PREMIER
VOTE 1**

**APPROPRIATION STATEMENT
for the year ended 31 March 2023**

2. ANNEXURE TO THE AUDITOR'S REPORT

The annexure includes the following:

- the auditor-general's responsibility for the audit
- the selected legislative requirements for compliance testing.

3. ANNEXURE – AUDITOR-GENERAL'S RESPONSIBILITY FOR THE AUDIT

PROFESSIONAL JUDGEMENT AND PROFESSIONAL SCEPTICISM

As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected programmes and on the department's compliance with selected requirements in key legislation.

FINANCIAL STATEMENTS

In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the department's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made
- conclude on the appropriateness of the use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the department to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a department to cease operating as a going concern

**DEPARTMENT OF THE PREMIER
VOTE 1**

**APPROPRIATION STATEMENT
for the year ended 31 March 2023**

- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide the accounting officer with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

COMPLIANCE WITH LEGISLATION – SELECTED LEGISLATIVE REQUIREMENTS

The selected legislative requirements are as follows:

LEGISLATION	SECTIONS OR REGULATIONS
Public Finance Management Act No.1 of 1999 (PFMA)	PFMA 40(1)(a); 40(1)(b); 40(1)(c)(i) PFMA 38(1)(b); 38(1)(c)(ii); 39(1)(a); 39(2)(a); 43(4); 45(b) PFMA 38(1)(d) PFMA 38(1)(h)(iii) PFMA 38(1)(a)(iv); 38(1)(b); 38(1)(c); 38(1)(c)(ii); 44; 44 (1); 44 (2); 45 (b); 50 (3); 50(3)(a)
Treasury Regulations for departments, trading entities, constitutional institutions and public entities (TR)	Treasury Regulation 17.1.1; 18.2; 19.8.4 Treasury Regulation 6.3.1 (a); 6.3.1 (b); 6.3.1 (c); 6.3.1 (d); 6.4.1 (b); 8.1.1; 8.2.1; 8.2.3; 9.1.1; 15.10.1.2 (c) Treasury Regulation 10.1.1 (a); 10.1.2; 16A.7.1; 16A.7.3; 16A.7.6; 16A.7.7 Treasury Regulation 8.4.1 Treasury Regulation 5.1.1 ;5.2.1 ;5.2.3 (a); 5.2.3 (d); 5.3.1 Treasury Regulation 4.1.1; 4.1.3; 9.1.4; 12.5.1; 16A9.1(b)(ii); 16A9.1 (e); 16A9.1 (f) Treasury Regulation 16A 3.1; 16A 3.2 (fairness); 16A 3.2(a); 16A 6.1; 16A6.2 (a) & (b); 16A6.2 (e); 16A 6.3 (a); 16A 6.3 (a)(i); 16A 6.3 (b); 16A 6.3 (c); 16A 6.3 (d); 16A 6.3 (e); 16A 6.4; 16A 6.5; 16A 6.6; 16A8.2 (1) and (2); 16A 8.3; 16A 8.3 (d); 16A 8.4; 16A 9; 16A 9.1; 16A9.1 (c); 16A 9.1 (d); 16A 9.1 (e); 16A 9.2; 16A 9.2 (a)(ii); 16A 9.2 (a)(iii); 8.2.1; 8.2.2
Public service regulation	Public service regulation 25(1)(e)(i); 25(1)(e)(iii) Public service regulation 13 (c); 18; 18 (1) and (2)
Prevention and Combating of Corrupt Activities Act No.12 of 2004 (PRECCA)	Section 34 (1) PRECCA Section 29
PPPFA	Section 1(i); 2.1(a); 2.1(b); 2.1(f)
PPR 2017	Paragraph 4.1; 4.2 Paragraph 5.1; 5.3; 5.6; 5.7 Paragraph 6.1; 6.2; 6.3; 6.5; 6.6; 6.8 Paragraph 7.1; 7.2; 7.3; 7.5; 7.6; 7.8 Paragraph 8.2; 8.5 Paragraph 9.1; 9.2 Paragraph 10.1; 10.2

**DEPARTMENT OF THE PREMIER
VOTE 1**

**APPROPRIATION STATEMENT
for the year ended 31 March 2023**

LEGISLATION	SECTIONS OR REGULATIONS
	Paragraph 11.1; 11.2 Paragraph 12.1 and 12.2
PPR 2022	Paragraph 3.1 Paragraph 4.1; 4.2; 4.3; 4.4 Paragraph 5.1; 5.2; 5.3; 5.4
SITA ACT	Section 7(3) Section 7(6)(b) Section 20(1)(a)(l)
SITA regulations	Regulation 8.1.1 (b); 8.1.4; 8.1.7 Regulation 9.6; 9.4 Regulation 12.3 Regulation 13.1 (a) Regulation 14.1; 14.2
PFMA SCM Instruction no. 09 of 2022/2023	Paragraph 3.1; 3.3 (b); 3.3 (c); 3.3 (e); 3.6
National Treasury Instruction No.1 of 2015/16	Paragraph 3.1; 4.1; 4.2
NT SCM Instruction Note 03 2021/22	Paragraph 4.1; 4.2 (b); 4.3; 4.4; 4.4 (a); 4.4 (c) - (d); 4.6 Paragraph 5.4 Paragraph 7.2; 7.6
NT SCM Instruction 4A of 2016/17	Paragraph 6
NT SCM Instruction Note 03 2019/20	Par 5.5.1(vi); Paragraph 5.5.1(x);
NT SCM Instruction Note 11 2020/21	Paragraph 3.1; 3.4 (a) and (b); 3.9; 6.1; 6.2; 6.7
NT SCM Instruction note 2 of 2021/22	Paragraph 3.2.1; 3.2.2; 3.2.4 (a) and (b); 3.3.1; 3.2.2 Paragraph 4.1
PFMA SCM Instruction 04 of 2022/23	Paragraph 4(1); 4(2); 4(4)
Practice Note 5 of 2009/10	Paragraph 3.3
PFMA SCM instruction 08 of 2022/23	Paragraph 3.2 Par. 4.3.2; 4.3.3
Competition Act	Section 4(1)(b)(ii)
NT instruction note 4 of 2015/16	Paragraph 3.4
NT instruction 3 of 2019/20 - Annexure A	Section 5.5.1 (iv) and (x)
Second amendment of NTI 05 of 2020/21	Paragraph 4.8; 4.9; 5.1; 5.3
Erratum NTI 5 of 2020/21	Paragraph 1
Erratum NTI 5 of 2020/21	Paragraph 2
Practice note 7 of 2009/10	Paragraph 4.1.2
Practice note 11 of 2008/9	Paragraph 3.1 Paragraph 3.1 (b)
NT instruction note 1 of 2021/22	Paragraph 4.1
Public Service Act	Section 30 (1)

DEPARTMENT OF THE PREMIER
VOTE 1

APPROPRIATION STATEMENT
for the year ended 31 March 2023

APPROPRIATION PER PROGRAMME									
	2022/23							2021/22	
PROGRAMME	APPROVED BUDGET	SHIFTING OF FUNDS	VIREMENT	FINAL BUDGET	ACTUAL EXPENDITURE	VARIANCE	EXPENDITURE AS % OF FINAL BUDGET	FINAL BUDGET	ACTUAL EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1. Executive Governance and Integration (Administration)	106 358	-	(1 753)	104 605	104 315	290	99.7	99 648	97 803
2. Provincial Strategic Management	76 644	-	(1 840)	74 804	71 614	3 190	95.7	77 407	70 082
3. People Management	212 277	-	(4 185)	208 092	205 004	3 088	98.5	198 760	190 882
4. Centre for e-Innovation	1 231 388	-	15 322	1 246 710	1 233 318	13 392	98.9	1 205 157	1 186 975
5. Corporate Assurance	125 251	-	(6 221)	119 030	117 977	1 053	99.1	113 856	107 241
6. Legal Services	53 364	-	(1 323)	52 041	51 874	167	99.7	50 184	49 520
Subtotal	1 805 282	-	-	1 805 282	1 784 102	21 180	98.8	1 745 012	1 702 503
Statutory Appropriation	-	-	-	-	-	-	-	-	-
TOTAL	1 805 282	-	-	1 805 282	1 784 102	21 180	98.8	1 745 012	1 702 503
TOTAL (brought forward)				1 805 282				1 745 012	
Reconciliation with statement of financial performance									
ADD									
Departmental receipts				874				2 857	
Actual amounts per statement of financial performance (total revenue)				1 806 156				1 747 869	
Actual amounts per statement of financial performance (total expenditure)					1 784 102				1 702 503

DEPARTMENT OF THE PREMIER
VOTE 1

APPROPRIATION STATEMENT
for the year ended 31 March 2023

APPROPRIATION PER ECONOMIC CLASSIFICATION									
ECONOMIC CLASSIFICATION	2022/23							2021/22	
	APPROVED BUDGET	SHIFTING OF FUNDS	VIREMENT	FINAL BUDGET	ACTUAL EXPENDITURE	VARIANCE	EXPENDITURE AS % OF FINAL BUDGET	FINAL BUDGET	ACTUAL EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	1 755 626	(7 874)	(2 766)	1 744 986	1 733 265	11 721	99.3	1 688 898	1 660 189
Compensation of employees	634 002	(3 541)	(9 917)	620 544	616 286	4 258	99.3	601 258	591 336
Goods and services	1 121 624	(4 333)	7 151	1 124 442	1 116 979	7 463	99.3	1 087 640	1 068 853
Transfers and subsidies	23 786	980	-	24 766	24 732	34	99.9	24 733	24 434
Departmental agencies and accounts	66	8	-	74	63	11	85.1	81	63
Non-profit institutions	22 800	(81)	-	22 719	22 719	-	100.0	21 385	21 120
Households	920	1 053	-	1 973	1 950	23	98.8	3 267	3 251
Payments for capital assets	25 870	6 886	2 766	35 522	26 098	9 424	73.5	30 934	17 441
Machinery and equipment	25 870	6 886	2 766	35 522	26 098	9 424	73.5	30 084	16 592
Software and other intangible assets	-	-	-	-	-	-	-	850	849
Payments for financial assets	-	8	-	8	7	1	87.5	447	439
TOTAL	1 805 282	-	-	1 805 282	1 784 102	21 180	98.8	1 745 012	1 702 503

DEPARTMENT OF THE PREMIER
VOTE 1

APPROPRIATION STATEMENT
for the year ended 31 March 2023

PROGRAMME 1: EXECUTIVE GOVERNANCE AND INTEGRATION (ADMINISTRATION)									
	2022/23							2021/22	
SUBPROGRAMME	APPROVED BUDGET	SHIFTING OF FUNDS	VIREMENT	FINAL BUDGET	ACTUAL EXPENDITURE	VARIANCE	EXPENDITURE AS % OF FINAL BUDGET	FINAL BUDGET	ACTUAL EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1. Programme Support	476	28	-	504	498	6	98.8	509	451
2. Office of the Premier *	23 109	611	(1 988)	21 732	21 630	102	99.5	17 412	17 377
3. Executive Council Support	10 885	2 084	402	13 371	13 346	25	99.8	11 659	11 329
4. Departmental Strategy	6 282	(785)	-	5 497	5 426	71	98.7	5 077	5 007
5. Office of the Director-General	15 957	737	-	16 694	16 658	36	99.8	16 236	15 491
6. Financial Management	45 377	(1 027)	(167)	44 183	44 139	44	99.9	43 883	43 296
7. Strategic Communication	4 272	(1 648)	-	2 624	2 618	6	99.8	4 872	4 852
Total for subprogrammes	106 358	-	(1 753)	104 605	104 315	290	99.7	99 648	97 803
Economic classification									
Current payments	104 363	(1 197)	(1 753)	101 413	101 137	276	99.7	95 775	94 213
Compensation of employees	84 785	(266)	(2 251)	82 268	82 117	151	99.8	77 183	76 401
Goods and services	19 578	(931)	498	19 145	19 020	125	99.3	18 592	17 812
Transfers and subsidies	394	427	-	821	814	7	99.1	1 497	1 222
Departmental agencies and accounts	9	1	-	10	9	1	90.0	12	8
Non-profit institutions	300	(81)	-	219	219	-	100.0	285	20
Households	85	507	-	592	586	6	99.0	1 200	1 194
Payments for capital assets	1 601	766	-	2 367	2 361	6	99.7	2 312	2 305
Machinery and equipment	1 601	766	-	2 367	2 361	6	99.7	2 312	2 305
Payments for financial assets	-	4	-	4	3	1	75.0	64	63
TOTAL	106 358	-	(1 753)	104 605	104 315	290	99.7	99 648	97 803

* Includes an approved budgeted amount of R6,05m for the Ministry of Mobility which temporarily resided in the Department of the Premier until 31 March 2023.

DEPARTMENT OF THE PREMIER
VOTE 1

APPROPRIATION STATEMENT
for the year ended 31 March 2023

PROGRAMME 2: PROVINCIAL STRATEGIC MANAGEMENT									
	2022/23							2021/22	
SUBPROGRAMME	APPROVED BUDGET	SHIFTING OF FUNDS	VIREMENT	FINAL BUDGET	ACTUAL EXPENDITURE	VARIANCE	EXPENDITURE AS % OF FINAL BUDGET	FINAL BUDGET	ACTUAL EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1. Programme Support	616	(8)	-	608	552	56	90.8	1 932	1 688
2. Policy and Strategy	14 601	(439)	(447)	13 715	12 757	958	93.0	14 365	11 712
3. Strategic Management Information	41 760	(175)	(1 135)	40 450	40 403	47	99.9	42 950	42 105
4. Strategic Programmes	19 667	622	(258)	20 031	17 902	2 129	89.4	18 160	14 577
Total for subprogrammes	76 644	-	(1 840)	74 804	71 614	3 190	95.7	77 407	70 082
Economic classification									
Current payments	75 899	(516)	(1 840)	73 543	70 360	3 183	95.7	76 227	68 916
Compensation of employees	41 507	(15)	(1 698)	39 794	38 326	1 468	96.3	42 377	39 179
Goods and services	34 392	(501)	(142)	33 749	32 034	1 715	94.9	33 850	29 737
Transfers and subsidies	695	17	-	712	708	4	99.4	1 114	1 108
Departmental agencies and accounts	2	2	-	4	1	3	25.0	5	3
Non-profit institutions	500	-	-	500	500	-	100.0	500	500
Households	193	15	-	208	207	1	99.5	609	605
Payments for capital assets	50	499	-	549	546	3	99.5	41	34
Machinery and equipment	50	499	-	549	546	3	99.5	41	34
Payments for financial assets	-	-	-	-	-	-	-	25	24
TOTAL	76 644	-	(1 840)	74 804	71 614	3 190	95.7	77 407	70 082

DEPARTMENT OF THE PREMIER
VOTE 1

APPROPRIATION STATEMENT
for the year ended 31 March 2023

PROGRAMME 3: PEOPLE MANAGEMENT									
	2022/23							2021/22	
SUBPROGRAMME	APPROVED BUDGET	SHIFTING OF FUNDS	VIREMENT	FINAL BUDGET	ACTUAL EXPENDITURE	VARIANCE	EXPENDITURE AS % OF FINAL BUDGET	FINAL BUDGET	ACTUAL EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1. Programme Support	1 326	-	-	1 326	616	710	46.5	1 593	1 253
2. Organisation Development	63 732	574	(2 085)	62 221	62 132	89	99.9	57 683	53 540
3. People Training and Empowerment	39 626	(224)	-	39 402	37 309	2 093	94.7	36 624	34 159
4. People Management Practices	107 593	(350)	(2 100)	105 143	104 947	196	99.8	102 860	101 930
Total for subprogrammes	212 277	-	(4 185)	208 092	205 004	3 088	98.5	198 760	190 882
Economic classification									
Current payments	210 612	(1 108)	(4 185)	205 319	202 251	3 068	98.5	196 092	188 234
Compensation of employees	178 648	(274)	(2 985)	175 389	172 959	2 430	98.6	170 353	167 469
Goods and services	31 964	(834)	(1 200)	29 930	29 292	638	97.9	25 739	20 765
Transfers and subsidies	325	275	-	600	589	11	98.2	793	787
Departmental agencies and accounts	21	1	-	22	19	3	86.4	22	20
Households	304	274	-	578	570	8	98.6	771	767
Payments for capital assets	1 340	833	-	2 173	2 164	9	99.6	1 579	1 568
Machinery and equipment	1 340	833	-	2 173	2 164	9	99.6	1 579	1 568
Payments for financial assets	-	-	-	-	-	-	-	296	293
TOTAL	212 277	-	(4 185)	208 092	205 004	3 088	98.5	198 760	190 882

DEPARTMENT OF THE PREMIER
VOTE 1

APPROPRIATION STATEMENT
for the year ended 31 March 2023

PROGRAMME 4: CENTRE FOR E-INNOVATION									
	2022/23							2021/22	
SUBPROGRAMME	APPROVED BUDGET	SHIFTING OF FUNDS	VIREMENT	FINAL BUDGET	ACTUAL EXPENDITURE	VARIANCE	EXPENDITURE AS % OF FINAL BUDGET	FINAL BUDGET	ACTUAL EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1. Programme Support	8 689	4 175	-	12 864	12 842	22	99.8	12 360	12 290
2. Strategic ICT Services	76 991	(7 236)	-	69 755	69 692	63	99.9	72 960	68 535
3. GITO Management Services	468 906	3 974	7 761	480 641	480 566	75	100.0	553 805	553 712
4. Connected Government and Infrastructure Services	548 952	(3 404)	6 774	552 322	539 120	13 202	97.6	457 643	444 163
5. Transversal Application Services	127 850	2 491	787	131 128	131 098	30	100.0	108 389	108 275
Total for subprogrammes	1 231 388	-	15 322	1 246 710	1 233 318	13 392	98.9	1 205 157	1 186 975
Economic classification									
Current payments	1 186 508	(3 658)	12 556	1 195 406	1 191 423	3 983	99.7	1 157 296	1 152 586
Compensation of employees	205 754	(2 817)	-	202 937	202 874	63	100.0	197 083	196 726
Goods and services	980 754	(841)	12 556	992 469	988 549	3 920	99.6	960 213	955 860
Transfers and subsidies	22 301	92	-	22 393	22 386	7	100.0	21 077	21 069
Departmental agencies and accounts	25	4	-	29	27	2	93.1	33	25
Non-profit institutions	22 000	-	-	22 000	22 000	-	100.0	20 600	20 600
Households	276	88	-	364	359	5	98.6	444	444
Payments for capital assets	22 579	3 562	2 766	28 907	19 505	9 402	67.5	26 762	13 299
Machinery and equipment	22 579	3 562	2 766	28 907	19 505	9 402	67.5	25 912	12 450
Software and other intangible assets	-	-	-	-	-	-	-	850	849
Payments for financial assets	-	4	-	4	4	-	100.0	22	21
TOTAL	1 231 388	-	15 322	1 246 710	1 233 318	13 392	98.9	1 205 157	1 186 975

DEPARTMENT OF THE PREMIER
VOTE 1

APPROPRIATION STATEMENT
for the year ended 31 March 2023

PROGRAMME 5: CORPORATE ASSURANCE									
2022/23								2021/22	
SUBPROGRAMME	APPROVED BUDGET	SHIFTING OF FUNDS	VIREMENT	FINAL BUDGET	ACTUAL EXPENDITURE	VARIANCE	EXPENDITURE AS % OF FINAL BUDGET	FINAL BUDGET	ACTUAL EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1. Programme Support	2 364	66	-	2 430	2 418	12	99.5	2 439	2 221
2. Enterprise Risk Management	8 635	127	(100)	8 662	8 649	13	99.8	8 222	7 413
3. Internal Audit	41 355	(387)	(1 354)	39 614	38 638	976	97.5	39 615	38 473
4. Provincial Forensic Services	18 269	-	(1 650)	16 619	16 597	22	99.9	14 806	13 651
5. Corporate Communication	54 628	194	(3 117)	51 705	51 675	30	99.9	48 774	45 483
Total for subprogrammes	125 251	-	(6 221)	119 030	117 977	1 053	99.1	113 856	107 241
Economic classification									
Current payments	124 946	(1 121)	(6 221)	117 604	116 558	1 046	99.1	113 345	106 740
Compensation of employees	73 533	(6)	(1 857)	71 670	71 643	27	100.0	69 123	67 059
Goods and services	51 413	(1 115)	(4 364)	45 934	44 915	1 019	97.8	44 222	39 681
Transfers and subsidies	55	6	-	61	58	3	95.1	251	247
Departmental agencies and accounts	8	-	-	8	6	2	75.0	8	6
Households	47	6	-	53	52	1	98.1	243	241
Payments for capital assets	250	1 115	-	1 365	1 361	4	99.7	240	235
Machinery and equipment	250	1 115	-	1 365	1 361	4	99.7	240	235
Payments for financial assets	-	-	-	-	-	-	-	20	19
TOTAL	125 251	-	(6 221)	119 030	117 977	1 053	99.1	113 856	107 241

DEPARTMENT OF THE PREMIER
VOTE 1

APPROPRIATION STATEMENT
for the year ended 31 March 2023

PROGRAMME 6: LEGAL SERVICES									
2022/23								2021/22	
SUBPROGRAMME	APPROVED BUDGET	SHIFTING OF FUNDS	VIREMENT	FINAL BUDGET	ACTUAL EXPENDITURE	VARIANCE	EXPENDITURE AS % OF FINAL BUDGET	FINAL BUDGET	ACTUAL EXPENDITURE
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
1. Programme Support	5 934	430	-	6 364	6 344	20	99.7	7 620	7 607
2. Legal Advisory and Governance Services	29 199	(345)	(564)	28 290	28 207	83	99.7	25 465	25 038
3. Legislation	8 946	(85)	(67)	8 794	8 739	55	99.4	8 782	8 681
4. Litigation	9 285	-	(692)	8 593	8 584	9	99.9	8 317	8 194
Total for subprogrammes	53 364	-	(1 323)	52 041	51 874	167	99.7	50 184	49 520
Economic classification									
Current payments	53 298	(274)	(1 323)	51 701	51 536	165	99.7	50 163	49 500
Compensation of employees	49 775	(163)	(1 126)	48 486	48 367	119	99.8	45 139	44 502
Goods and services	3 523	(111)	(197)	3 215	3 169	46	98.6	5 024	4 998
Transfers and subsidies	16	163	-	179	177	2	98.9	1	1
Departmental agencies and accounts	1	-	-	1	1	-	100.0	1	1
Households	15	163	-	178	176	2	98.9	-	-
Payments for capital assets	50	111	-	161	161	-	100.0	-	-
Machinery and equipment	50	111	-	161	161	-	100.0	-	-
Payments for financial assets	-	-	-	-	-	-	-	20	19
TOTAL	53 364	-	(1 323)	52 041	51 874	167	99.7	50 184	49 520

**DEPARTMENT OF THE PREMIER
VOTE 1**

**NOTES TO THE APPROPRIATION STATEMENT
for the year ended 31 March 2023**

- 1. Detail of transfers and subsidies as per Appropriation Act (after Virement):**
Detail of these transactions can be viewed in note 6 (Transfers and subsidies) and Annexures 1-3 to the Annual Financial Statements.
- 2. Detail of specifically and exclusively appropriated amounts voted (after Virement):**
Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.
- 3. Detail on payments for financial assets:**
Detail of these transactions can be viewed in note 5 (Payments for financial assets) to the Annual Financial Statements.
- 4. Explanations of material variances from Amounts Voted (after Virement):**

4.1 PER PROGRAMME	FINAL BUDGET	ACTUAL EXPENDITURE	VARIANCE	VARIANCE AS A % OF FINAL BUDGET
	R'000	R'000	R'000	%
Executive Governance and Integration (Administration)	104 605	104 315	290	0.28
Provincial Strategic Management	74 804	71 614	3 190	4.26
People Management	208 092	205 004	3 088	1.48
Centre for e-Innovation	1 246 710	1 233 318	13 392	1.07
Corporate Assurance	119 030	117 977	1 053	0.88
Legal Services	52 041	51 874	167	0.32
Total	1 805 282	1 784 102	21 180	1.17

Underspending under the various Programmes is mainly due to:

Executive Governance and Integration (Administration):

- staff exits and lower than projected spending on external audit (AGSA).

Provincial Strategic Management:

- staff exits and the slower than anticipated filling of posts.
- no bid response received in respect of a train-the-trainer initiative for the Behavioural Insights project that commenced during quarter 4 as planned and adjustment of the Digital Innovation Portal refresh timelines due to the Branch: e-Innovation (BEI) platform upgrade process resulting in funds having to be rolled over to the next financial year.

People Management:

- staff exits.

**DEPARTMENT OF THE PREMIER
VOTE 1**

**NOTES TO THE APPROPRIATION STATEMENT
for the year ended 31 March 2023**

Centre for e-Innovation:

- delays in the roll-out of the Wi-Fi service as the service provider was running behind schedule with the upgrading of the broadband connections to the required minimum network speed of 100mbps.
- problems linked to SITA's procurement processes resulted in procurement delays with subsequent negative impact on capital expenditure.

Corporate Assurance:

- problems linked to SITA's procurement processes resulted in procurement delays in respect of TeamMate licence renewal.
- lower than projected spending on Audit Committee.
- outstanding stakeholder approvals/feedback resulted in deferred completion of projects: WCG Brand roll-out of Culture Toolkits booklets, Wall of Remembrance (COVID-19 related), and the Digital Design Toolkit.

Legal Services:

- staff exits.

4.2 PER ECONOMIC CLASSIFICATION	FINAL BUDGET	ACTUAL EXPENDITURE	VARIANCE	VARIANCE AS A % OF FINAL BUDGET
	R'000	R'000	R'000	%
Current payments				
Compensation of employees	620 544	616 286	4 258	0.69
Goods and services	1 124 442	1 116 979	7 463	0.66
Transfers and subsidies				
Departmental agencies and accounts	74	63	11	14.86
Non-profit institutions	22 719	22 719	-	-
Households	1 973	1 950	23	1.17
Payments for capital assets				
Machinery and equipment	35 522	26 098	9 424	26.53
Payments for financial assets	8	7	1	12.50
Total	1 805 282	1 784 102	21 180	1.17

Underspending is mainly due to:

Compensation of Employees:

- staff exits and slower than anticipated filling of posts.

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE APPROPRIATION STATEMENT
for the year ended 31 March 2023

Goods and Services:

- lower than projected spending on AGSA and Audit Committee.
- problems linked to SITA's procurement processes which resulted in procurement delays in respect of TeamMate licence renewal.
- delays due to no bid response received in respect of a train-the-trainer initiative for the Behavioural Insights project.
- adjustment of the Digital Innovation Portal refresh timelines due to the Branch: e-Innovation (BEI) platform upgrade process resulting in funds to be carried over to the next financial year.
- delays with the roll-out of the Wi-Fi service as the service provider was running behind schedule with the upgrading of the broadband connections to the required minimum network speed of 100mbps.
- outstanding stakeholder approvals/feedback which resulted in deferred completion of projects: WCG Brand roll-out of Culture Toolkits booklets, Wall of Remembrance (COVID-19 related), and the Digital Design Toolkit.

Payments for Capital Assets:

- problems with SITA's procurement processes which resulted in procurement delays.

Payments for Financial Assets as well as Transfers and Subsidies:

- the effects of rounding.

DEPARTMENT OF THE PREMIER
VOTE 1

STATEMENT OF FINANCIAL PERFORMANCE
for the year ended 31 March 2023

	Note	2022/23 R'000	2021/22 R'000
REVENUE			
Annual appropriation	1.1	1 805 282	1 745 012
Departmental revenue	2	874	2 857
TOTAL REVENUE		1 806 156	1 747 869
EXPENDITURE			
Current expenditure			
Compensation of employees	3	616 286	591 336
Goods and services	4	1 116 979	1 068 853
Total current expenditure		1 733 265	1 660 189
Transfers and subsidies	6	24 732	24 434
Expenditure for capital assets			
Tangible assets	7	26 098	16 592
Intangible assets	7	-	849
Total expenditure for capital assets		26 098	17 441
Payments for financial assets	5	7	439
TOTAL EXPENDITURE		1 784 102	1 702 503
SURPLUS FOR THE YEAR		22 054	45 366
Reconciliation of Net Surplus for the year			
Voted funds	11	21 180	42 509
Departmental revenue	12	874	2 857
SURPLUS FOR THE YEAR		22 054	45 366

**DEPARTMENT OF THE PREMIER
VOTE 1**

**STATEMENT OF FINANCIAL POSITION
as at 31 March 2023**

	<i>Note</i>	2022/23 R'000	2021/22 R'000
ASSETS			
Current assets		21 079	41 858
Cash and cash equivalents	8	14 816	37 317
Prepayments and advances	9	23	-
Receivables	10	6 240	4 541
Non-current assets		1 160	902
Receivables	10	1 160	902
TOTAL ASSETS		22 239	42 760
LIABILITIES			
Current liabilities		22 105	42 644
Voted funds to be surrendered to the Revenue Fund	11	21 180	42 509
Departmental revenue to be surrendered to the Revenue Fund	12	647	120
Payables	13	278	15
TOTAL LIABILITIES		22 105	42 644
NET ASSETS		134	116
Represented by:			
Recoverable revenue		134	116
TOTAL		134	116

DEPARTMENT OF THE PREMIER
VOTE 1

STATEMENT OF CHANGES IN NET ASSETS
as at 31 March 2023

	<i>Note</i>	2022/23 R'000	2021/22 R'000
Recoverable revenue			
Opening balance		116	194
Transfers:		18	(78)
Debts revised		-	(115)
Debts recovered (included in departmental receipts)		(4)	-
Debts raised		22	37
Closing balance		134	116
TOTAL		134	116

DEPARTMENT OF THE PREMIER
VOTE 1

CASH FLOW STATEMENT
for the year ended 31 March 2023

	Note	2022/23 R'000	2021/22 R'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		1 807 867	1 749 466
Annual appropriated funds received	1.1	1 805 282	1 745 012
Departmental revenue received	2.1;2.4	2 580	4 425
Interest received	2.2	5	29
Net (increase) in working capital		(1 459)	(2 053)
Surrendered to Revenue Fund		(44 568)	(10 941)
Current payments		(1 733 265)	(1 660 189)
Payments for financial assets	5	(7)	(439)
Transfers and subsidies paid	6	(24 732)	(24 434)
Net cash flow available from operating activities	14	3 836	51 410
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for capital assets	7	(26 098)	(17 441)
Proceeds from sale of capital assets	2.3	1	5
(Increase)/decrease in non-current receivables		(258)	294
Net cash flows from investing activities		(26 355)	(17 142)
CASH FLOWS FROM FINANCING ACTIVITIES			
Increase/(decrease) in net assets		18	(78)
Net cash flows from financing activities		18	(78)
Net (decrease)/increase in cash and cash equivalents		(22 501)	34 190
Cash and cash equivalents at beginning of period		37 317	3 127
Cash and cash equivalents at end of period	8,15	14 816	37 317

**DEPARTMENT OF THE PREMIER
VOTE 1**

**NOTES TO THE APPROPRIATION STATEMENT
for the year ended 31 March 2023**

PART A: ACCOUNTING POLICIES

Summary of significant accounting policies

The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. Management has concluded that the financial statements present fairly the department's primary and secondary information.

The historical cost convention has been used, except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.

Where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA), Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.

1	<p>Basis of preparation</p> <p>The financial statements have been prepared in accordance with the Modified Cash Standard.</p>
2	<p>Going concern</p> <p>The financial statements have been prepared on a going concern basis.</p>
3	<p>Presentation currency</p> <p>Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.</p>
4	<p>Rounding</p> <p>Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).</p>
5	<p>Foreign currency translation</p> <p>Cash flows arising from foreign currency transactions are translated into South African Rands using the spot exchange rates prevailing at the date of payment / receipt.</p>
6	<p>Comparative information</p>
6.1	<p>Prior period comparative information</p> <p>Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.</p>
6.2	<p>Current year comparison with budget</p> <p>A comparison between the approved, final budget and actual amounts for each programme and economic classification is included in the appropriation statement.</p>

**DEPARTMENT OF THE PREMIER
VOTE 1**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023**

7	Revenue
7.1	<p>Appropriated funds</p> <p>Appropriated funds comprises of departmental allocations as well as direct charges against the revenue fund (i.e., statutory appropriation).</p> <p>Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the statement of financial performance on the date the adjustments become effective.</p> <p>Appropriated funds are measured at the amounts receivable.</p> <p>The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.</p>
7.2	<p>Departmental revenue</p> <p>Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund, unless stated otherwise.</p> <p>Departmental revenue is measured at the cash amount received.</p> <p>In-kind donations received are recorded in the notes to the financial statements on the date of receipt and are measured at fair value.</p> <p>Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.</p>
8	Expenditure
8.1	Compensation of employees
8.1.1	<p>Salaries and wages</p> <p>Salaries and wages are recognised in the statement of financial performance on the date of payment.</p>
8.1.2	<p>Social contributions</p> <p>Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment.</p> <p>Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.</p>
8.2	<p>Other expenditure</p> <p>Other expenditure (such as goods and services, transfers and subsidies and payments for capital assets) is recognised in the statement of financial performance on the date of payment. The expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.</p> <p>Donations made in kind are recorded in the notes to the financial statements on the date of transfer and are measured at cost or fair value.</p>
8.3	<p>Accruals and payables not recognised</p> <p>Accruals and payables not recognised are recorded in the notes to the financial statements at cost at the reporting date.</p>

**DEPARTMENT OF THE PREMIER
VOTE 1**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023**

8.4	Leases
8.4.1	<p>Operating leases</p> <p>Operating lease payments made during the reporting period are recognised as current expenditure in the statement of financial performance on the date of payment. Operating lease payments received are recognised as departmental revenue.</p> <p>The operating lease commitments are recorded in the notes to the financial statements.</p>
8.4.2	<p>Finance leases</p> <p>Finance lease payments made during the reporting period are recognised as capital expenditure in the statement of financial performance on the date of payment. Finance lease payments received are recognised as departmental revenue.</p> <p>The finance lease commitments are recorded in the notes to the financial statements and are not apportioned between the capital and interest portions.</p> <p>Finance lease assets acquired at the end of the lease term are recorded and measured at the lower of:</p> <ul style="list-style-type: none"> • cost, being the fair value of the asset; or • the sum of the minimum lease payments made, including any payments made to acquire ownership at the end of the lease term, excluding interest.
9	<p>Aid assistance received</p> <p>Aid assistance received in cash is recognised in the statement of financial performance when received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value.</p> <p>Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance that are required to be refunded to the donor are recognised as a payable in the statement of financial position.</p>
10	<p>Cash and cash equivalents</p> <p>Cash and cash equivalents are stated at cost in the statement of financial position.</p> <p>Bank overdrafts are shown separately on the face of the statement of financial position as a current liability.</p> <p>For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.</p>
11	<p>Prepayments and advances</p> <p>Prepayments and advances are recognised in the statement of financial position when the department receives or disburses the cash.</p> <p>Prepayments and advances are initially and subsequently measured at cost.</p> <p>A prepayment will be expensed when the goods and services are received in terms of the signed agreement with a non-government entity. An advance will be expensed when the goods or services are received in terms of the signed agreement with a governmental entity.</p>
12	<p>Loans and receivables</p> <p>Loans and receivables are recognised in the statement of financial position at cost plus accrued interest, where interest is charged, less amounts already settled or written-off. Write-offs are made according to the department's write-off policy.</p>

**DEPARTMENT OF THE PREMIER
VOTE 1**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023**

13	Financial assets
13.1	<p>Financial assets (not covered elsewhere)</p> <p>A financial asset is recognised initially at its cost plus transaction costs that are directly attributable to the acquisition or issue of the financial asset.</p> <p>At the reporting date, a department shall measure its financial assets at cost, less amounts already settled or written-off, except for recognised loans and receivables, which are measured at cost plus accrued interest, where interest is charged, less amounts already settled or written-off.</p>
13.2	<p>Impairment of financial assets</p> <p>Where there is an indication of impairment of a financial asset, an estimation of the reduction in the recorded carrying value, to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset, is recorded in the notes to the financial statements.</p>
14	<p>Payables</p> <p>Payables recognised in the statement of financial position are recognised at cost.</p>
15	Capital Assets
15.1	<p>Immovable capital assets</p> <p>Immovable assets reflected in the asset register of the department are recorded in the notes to the financial statements at cost or fair value where the cost cannot be determined reliably. Immovable assets acquired in a non-exchange transaction are recorded at fair value at the date of acquisition. Immovable assets are subsequently carried in the asset register at cost and are not currently subject to depreciation or impairment.</p> <p>Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use.</p> <p>Additional information on immovable assets not reflected in the assets register is provided in the notes to financial statements.</p>
15.2	<p>Movable capital assets</p> <p>Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.</p> <p>Where the cost of movable capital assets cannot be determined reliably, the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1.</p> <p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p> <p>Movable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure that is of a capital nature forms part of the cost of the existing asset when ready for use.</p>
15.3	<p>Intangible capital assets</p> <p>Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.</p> <p>Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project.</p> <p>Where the cost of intangible assets cannot be determined reliably, the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1.</p>

**DEPARTMENT OF THE PREMIER
VOTE 1**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023**

	<p>All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.</p> <p>Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment.</p> <p>Subsequent expenditure of a capital nature forms part of the cost of the existing asset when ready for use.</p>
16	Provisions and Contingents
16.1	<p>Provisions</p> <p>Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made. The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.</p>
16.2	<p>Contingent liabilities</p> <p>Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably.</p>
16.3	<p>Contingent assets</p> <p>Contingent assets are recorded in the notes to the financial statements when a possible asset arises from past events, and whose existence will be confirmed by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department.</p>
16.4	<p>Capital commitments</p> <p>Capital commitments are recorded at cost in the notes to the financial statements.</p>
17	<p>Unauthorised expenditure</p> <p>Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.</p> <p>Unauthorised expenditure is recognised in the statement of changes in net assets until such time as the expenditure is either:</p> <ul style="list-style-type: none"> • approved by Parliament or the Provincial Legislature with funding and the related funds are received; or • approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or • transferred to receivables for recovery. <p>Unauthorised expenditure recorded in the notes to the financial statements comprise of</p> <ul style="list-style-type: none"> • unauthorised expenditure that was under assessment in the previous financial year; • unauthorised expenditure relating to previous financial year and identified in the current year; and • unauthorised expenditure incurred in the current year.

**DEPARTMENT OF THE PREMIER
VOTE 1**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023**

18	<p>Fruitless and wasteful expenditure</p> <p>Fruitless and wasteful expenditure receivables are recognised in the statement of financial position when recoverable. The receivable is measured at the amount that is expected to be recovered and is de-recognised when settled or subsequently written-off as irrecoverable.</p> <p>Fruitless and wasteful expenditure is recorded in the notes to the financial statements when and at amounts confirmed, and comprises of:</p> <ul style="list-style-type: none"> • fruitless and wasteful expenditure that was under assessment in the previous financial year; • fruitless and wasteful expenditure relating to previous financial year and identified in the current year; and • fruitless and wasteful expenditure incurred in the current year.
19	<p>Irregular expenditure</p> <p>Losses emanating from irregular expenditure are recognised as a receivable in the statement of financial position when recoverable. The receivable is measured at the amount that is expected to be recovered and is de-recognised when settled or subsequently written-off as irrecoverable.</p> <p>Irregular expenditure is recorded in the notes to the financial statements when and at amounts confirmed and comprises of:</p> <ul style="list-style-type: none"> • irregular expenditure that was under assessment in the previous financial year; • irregular expenditure relating to previous financial year and identified in the current year; and • irregular expenditure incurred in the current year.
20	<p>Changes in accounting estimates and errors</p> <p>Changes in accounting estimates are applied prospectively in accordance with MCS requirements.</p> <p>Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.</p>
21	<p>Events after the reporting date</p> <p>Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.</p>
22	<p>Recoverable revenue</p> <p>Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.</p>
23	<p>Related party transactions</p> <p>Related party transactions within the Premier’s portfolio are recorded in the notes to the financial statements when the transaction is not at arm’s length.</p> <p>The full compensation of key management personnel is recorded in the notes to the financial statements.</p>
24	<p>Inventories</p> <p>At the date of acquisition, inventories are recognised at cost in the statement of financial performance.</p> <p>Where inventories are acquired as part of a non-exchange transaction, the inventories are measured at fair value as at the date of acquisition.</p>

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

	<p>Inventories are subsequently measured at the lower of cost and net realisable value or where intended for distribution (or consumed in the production of goods for distribution) at no or a nominal charge, the lower of cost and current replacement value.</p> <p>The cost of inventories is assigned by using the weighted average cost basis.</p>
25	<p>Employee benefits</p> <p>The value of each major class of employee benefit obligation (accruals, payables not recognised and provisions) is recorded in the Employee benefits note.</p> <p>Accruals and payables not recognised for employee benefits are measured at cost or fair value at the reporting date.</p> <p>The provision for employee benefits is measured as the best estimate of the funds required to settle the present obligation at the reporting date.</p>

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

PART B: EXPLANATORY NOTES

1. ANNUAL APPROPRIATION

1.1. Annual appropriation

Included are funds appropriated in terms of the Appropriation Act (and the Adjustments Appropriation Act) for Provincial Departments (Voted funds):

PROGRAMME	2022/23			2021/22		
	FINAL BUDGET	ACTUAL FUNDS RECEIVED	FUNDS NOT REQUESTED /NOT RECEIVED	FINAL BUDGET	APPROPRIATION RECEIVED	FUNDS NOT REQUESTED /NOT RECEIVED
	R'000	R'000	R'000	R'000	R'000	R'000
Executive Governance and Integration (Administration)	104 605	104 605	-	99 648	99 648	-
Provincial Strategic Management	74 804	74 804	-	77 407	77 407	-
People Management	208 092	208 092	-	198 760	198 760	-
Centre for e-Innovation	1 246 710	1 246 710	-	1 205 157	1 205 157	-
Corporate Assurance	119 030	119 030	-	113 856	113 856	-
Legal Services	52 041	52 041	-	50 184	50 184	-
Total	1 805 282	1 805 282	-	1 745 012	1 745 012	-

2. DEPARTMENTAL REVENUE

	Note	2022/23 R'000	2021/22 R'000
Sales of goods and services other than capital assets	2.1	1 033	1 001
Interest, dividends and rent on land	2.2	5	29
Sales of capital assets	2.3	1	5
Transactions in financial assets and liabilities	2.4	1 547	3 424
Total revenue collected		2 586	4 459
Less: Own revenue included in appropriation	12	1 712	1 602
Total		874	2 857

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

	Note	2022/23 R'000	2021/22 R'000
2.1 Sales of goods and services other than capital assets			
Sales of goods and services produced by the department		1 033	1 001
Sales by market establishment	2	67	12
Other sales ¹	2	966	989
Total		1 033	1 001
¹ Includes income relating to commission on insurance received (R0,10m) and the publications of the Provincial Government Gazette (R0,86m).			
2.2 Interest, dividends and rent on land			
Interest	2	5	29
Total		5	29
2.3 Sales of capital assets			
Tangible capital assets		1	5
Machinery and equipment	2	1	5
Total		1	5
2.4 Transactions in financial assets and liabilities			
Receivables	2	13	71
Other Receipts including Recoverable Revenue ¹	2	1 534	3 353
Total		1 547	3 424

¹ Includes amounts recovered in respect of previous year's expenditure.

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

	Note	2022/23 R'000	2021/22 R'000
2.5 Donations received in-kind (not included in the main note)			
Survey links for visually impaired employees	Annex 4	10	
Flighting of television commercial to combat gender-based violence	Annex 4	1 000	
Venues at Old Mutual for Women's Day Event	Annex 4	47	
Funding for the preparation of a feasibility study to assess the technical and commercial viability and recommend a model to deploy broadband infrastructure to expand network connectivity in the Western Cape Province ¹	Annex 4	8 325	1 807
One staff member attended an online course presented by Harvard University	Annex 4	-	72
Creation of an interactive virtual reality tour of the CTICC COVID-19 vaccination facility	Annex 4	-	35
Repair of two treasured antique clocks	Annex 4	-	17
Training conducted for Provincial Forensic Services staff on open-source intelligence	Annex 4	-	5
Total		9 382	1 936

¹ The current implementation of the WCG's Broadband initiative will end on 30 September 2024. To support preparation for future broadband requirements, the United States Trade and Development Agency (USTDA) resolved to fund in-kind professional services valued at \$1,196,900 to be delivered to the WCG through the USTDA's partnership with Global Resources Inc. The USTDA funded services aim to conduct a comprehensive feasibility study which will be used to inform the scoping of the Broadband 2.0 requirements.

3. COMPENSATION OF EMPLOYEES

3.1 Salaries and Wages

Basic salary	3	434 375	414 227
Performance award	3	17	68
Service Based	3	410	621
Compensative/circumstantial	3	2 876	2 398
Periodic payments	3	194	872
Other non-pensionable allowances	3	100 965	98 636
Total		538 837	516 822

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

	Note	2022/23 R'000	2021/22 R'000
3.2 Social contributions			
Employer contributions			
Pension	3	53 613	51 960
Medical	3	23 724	22 455
Bargaining council	3	112	99
Total		77 449	74 514
Total compensation of employees		616 286	591 336
Average number of employees		1 014	977
4. GOODS AND SERVICES			
Administrative fees ¹		214	50
Advertising		26 963	26 990
Minor assets	4.1	1 640	463
Bursaries (employees)		861	347
Catering ¹		2 077	569
Communication		8 749	8 914
Computer services	4.2	992 891	967 833
Consultants: Business and advisory services		27 894	21 061
Legal services		975	3 314
Contractors		9 115	7 202
Entertainment		41	9
Audit cost – external	4.3	5 426	6 315
Fleet services		2 968	2 064
Inventories	4.4	12 775	7 359
Consumables ¹	4.5	4 985	2 457
Operating leases		1 695	1 497
Property payments	4.6	2 022	742
Rental and hiring		5	26
Travel and subsistence ¹	4.7	6 192	2 063
Venues and facilities ²		4 236	1 993
Training and development		1 776	3 008
Other operating expenditure	4.8	3 479	4 577
Total		1 116 979	1 068 853

¹ Expenditure for 2021/22 was subdued due to the COVID-19 pandemic. Expenditure for 2022/23 is post-COVID-19 and broadly aligns to pre-COVID-19 spending levels.

² The increase in venues and facilities is due to an increase in "in-person" meetings held e.g., Cabinet Outreach (held in the following districts - Overberg, Garden Route, and Central Karoo); Cabinet Bosberade; workshops held regarding Family Strengthening and Disability, strategic planning sessions and conferences as well as the Commissioner for Childrens' programmes in various districts.

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

	Note	2022/23 R'000	2021/22 R'000
4.1 Minor assets			
Tangible capital assets			
Machinery and equipment	4	1 640	463
Total		<u>1 640</u>	<u>463</u>
4.2 Computer services			
SITA computer services	4	500 718	458 501
External computer service providers	4	492 173	509 332
Total		<u>992 891</u>	<u>967 833</u>
4.3 Audit cost – external			
Regularity audits	4	5 426	6 315
Total		<u>5 426</u>	<u>6 315</u>
4.4 Inventories			
Other supplies ¹	4.4.1 & Annex 9	12 775	7 359
Total		<u>12 775</u>	<u>7 359</u>

¹ Relates to telephones linked to the Broadband telecommunication roll-out - for distribution to own and other departments.

4.4.1 Other supplies

Assets for distribution		12 775	7 359
Machinery and equipment	4.4 & Annex 9	12 775	7 359
Total		<u>12 775</u>	<u>7 359</u>

**DEPARTMENT OF THE PREMIER
VOTE 1**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023**

	Note	2022/23 R'000	2021/22 R'000
4.5 Consumables			
Consumable supplies		2 959	867
Uniform and clothing	4	29	14
Household supplies	4	722	685
Communication accessories	4	2	1
IT consumables	4	110	47
Other consumables ¹	4	2 096	120
Stationery, printing and office supplies	4	2 026	1 590
Total		4 985	2 457

¹ Includes expenditure relating to branded security access cards (R0,85m), notice boards (R0,47m), gifts and awards (R0,11m), flags and accessories (R0,43m) and various hardware items (R0,18m).

4.6 Property payments			
Municipal services	4	76	10
Property maintenance and repairs	4	91	1
Other ¹	4	1 855	731
Total		2 022	742

¹ Includes expenditure relating to gardening services (R0,11m), cleaning services at various offices (R0,08m), security services(R1,60m) and management fees - cafeteria at the Provincial Training Institute (R0,04m).

4.7 Travel and subsistence			
Local	4	3 741	2 063
Foreign ¹	4	2 451	-
Total		6 192	2 063

¹ Foreign travel comprises mostly of a trip by the Premier and his delegation to parts of Europe, a trip by the Minister of Mobility to parts of Europe, as well as trips by the Commissioner for Children and delegation to Lesotho, Mauritius and Switzerland.

4.8 Other operating expenditure			
Professional bodies, membership and subscription fees	4	1 748	1 748
Resettlement costs	4	530	69
Printing and publication costs	4	1 067	2 748
Other ¹	4	134	12
Total		3 479	4 577

¹ Includes expenditure relating to achievements and awards (R0,12m) and courier services (R0,02m).

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

	Note	2022/23 R'000	2021/22 R'000
5. PAYMENTS FOR FINANCIAL ASSETS			
Other material losses written off	5.1	7	439
Total		7	439
5.1 Other material losses written off			
Nature of losses			
Damages to Government Garage vehicles (three cases)	5	7	4
Fruitless and wasteful expenditure, not condoned and not recoverable	5	-	231
Debt written off	5	-	204
Total		7	439
6. TRANSFERS AND SUBSIDIES			
Departmental agencies and accounts	Annex 1	63	63
Non-profit institutions	Annex 2	22 500	21 100
Households	Annex 3	2 169	3 271
Total		24 732	24 434
6.1 DONATIONS MADE IN-KIND (not included in the main note)			
Donation of bicycles	Annex 5	409	-
Total		409	-
7. EXPENDITURE FOR CAPITAL ASSETS			
Tangible capital assets		26 098	16 592
Buildings and other fixed structures	7.1	711	-
Machinery and equipment	7.1	25 387	16 592
Intangible capital assets		-	849
Software	25	-	849
Total		26 098	17 441

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

7.1 Analysis of funds utilised to acquire capital assets – 2022/23

	Note	Voted funds	Aid assistance	Total
		R'000	R'000	R'000
Tangible capital assets		26 098	-	26 098
Buildings and other fixed structures	26	711	-	711
Machinery and equipment	7	25 387	-	25 387
Intangible capital assets		-	-	-
Software		-	-	-
Total		26 098	-	26 098

7.2 Analysis of funds utilised to acquire capital assets – 2021/22

	Note	Voted funds	Aid assistance	Total
		R'000	R'000	R'000
Tangible capital assets		16 592	-	16 592
Other fixed structures	7	-	-	-
Machinery and equipment		16 592	-	16 592
Intangible capital assets		849	-	849
Software		849	-	849
Total		17 441	-	17 441

7.3 Finance lease expenditure included in Expenditure for capital assets

	Note	2022/23	2021/22
		R'000	R'000
Tangible capital assets			
Machinery and equipment	7	8 709	8 501
Total		8 709	8 501

8. CASH AND CASH EQUIVALENTS

Consolidated Paymaster General Account ¹	15	14 785	37 286
Cash on hand	15	31	31
Total		14 816	37 317

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

¹ The cash surplus is mainly due to underspending resulting from:

Compensation of Employees: staff exits and slower than anticipated filling of posts.

Goods and Services:

- lower than projected spending on AGSA and Audit Committee.
- problems linked to SITA's procurement processes which resulted in procurement delays in respect of TeamMate licence renewal.
- no bid response received in respect of a train-the-trainer initiative for the Behavioural Insights project.
- adjustment of the Digital Innovation Portal refresh timelines due to the Branch: e-Innovation (BEI) platform upgrade process resulting in funds to be carried over to the next financial year.
- delayed roll-out of the Wi-Fi service as the service provider was running behind schedule with the upgrading of the broadband connections to the required minimum network speed of 100mbps.
- outstanding stakeholder approvals/feedback resulting in deferred completion of projects: WCG Brand roll-out of Culture Toolkits booklets, Wall of Remembrance (COVID-19 related), and the Digital Design Toolkit.

Payments for Capital Assets: problems with SITA's procurement processes which resulted in procurement delays.

Payments for Financial Assets and Transfers and Subsidies: the effects of rounding.

	Note	2022/23	2021/22
		R'000	R'000
9. PREPAYMENTS AND ADVANCES			
Travel and subsistence		23	-
Total		23	-
Analysis of Total Prepayments and advances			
Current Prepayments and advances		23	-
Total		23	-

9.1 Prepayments (Expensed)

	Note	Amount as at 1 April 2022	Less: Received in the current year	Add or Less: Other	Add: Current Year prepayments	Amount as at 31 March 2023
		R'000	R'000	R'000	R'000	R'000
Transfers and subsidies ¹	Annex 2	4 165	(4 165)	-	2 977	2 977
Total		4 165	(4 165)	-	2 977	2 977

¹ The above amount relates to the unspent funds by Library Business Corners (R2,79m) and DG Murray Trust (R0,11m) in respect of transfer payments as well as an unspent amount by CHEC of R0,07m relating to the 2021/22 financial year.

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

	<i>Note</i>	Amount as at 1 April 2021	Less: Received in the current year	Add or Less: Other	Add: Current Year prepayments	Amount as at 31 March 2022
		R'000	R'000	R'000	R'000	R'000
Transfers and subsidies		7 064	(7 064)	-	4 165	4 165
Total		7 064	(7 064)	-	4 165	4 165

10. RECEIVABLES

	<i>Note</i>	2022/23			2021/22		
		Current	Non-current	Total	Current	Non-current	Total
		R'000	R'000	R'000	R'000	R'000	R'000
Claims recoverable	10.1	5 819	109	5 928	4 128	122	4 250
Recoverable expenditure	10.2	330	152	482	52	145	197
Staff debt	10.3	91	899	990	352	635	987
Fruitless and wasteful expenditure	10.4	-	-	-	9	-	9
Total		6 240	1 160	7 400	4 541	902	5 443

	<i>Note</i>	2022/23 R'000	2021/22 R'000
10.1 Claims recoverable			
National departments	10 & Annex 7	116	-
Provincial departments	10 & Annex 7	5 385	3 908
Public entities	Annex 7	60	-
Private enterprises	Annex 7	6	52
Local governments	Annex 7	361	290
Total	10	5 928	4 250

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

	Note	2022/23 R'000	2021/22 R'000
10.2 Recoverable expenditure (disallowance accounts)			
Damages to Government Motor Transport vehicles (thirty-six cases)	10	173	151
Disallowance Miscellaneous	10	309	46
Total		482	197
10.3 Staff debt			
Departmental debt	10	990	987
Total		990	987
10.4 Other receivables			
Fruitless and Wasteful expenditure	10	-	9
Total		-	9
10.5 Impairment of receivables			
Estimate of impairment of receivables	10	288	219
Total		288	219
11. VOTED FUNDS TO BE SURRENDERED TO THE REVENUE FUND			
Opening balance		42 509	6 593
Prior period error		-	-
As restated		42 509	6 593
Transfer from statement of financial performance (as restated)		21 180	42 509
Paid during the year		(42 509)	(6 593)
Closing balance		21 180	42 509
12. DEPARTMENTAL REVENUE TO BE SURRENDERED TO THE REVENUE FUND			
Opening balance		120	9
Prior period error		-	-
As restated		120	9
Transfer from Statement of Financial Performance (as restated)		874	2 857
Own revenue included in appropriation	2	1 712	1 602
Paid during the year		(2 059)	(4 348)
Closing balance		647	120

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

	Note	2022/23 R'000	2021/22 R'000
13. PAYABLES - CURRENT			
Clearing accounts	13.1	278	15
Total		278	15
13.1 Clearing accounts			
Salary control	13	278	15
Total		278	15
14. NET CASH FLOW AVAILABLE FROM OPERATING ACTIVITIES			
Net surplus as per Statement of Financial Performance		22 054	45 366
Add back cash movements not deemed operating activities		(18 218)	6 044
(Increase) in receivables		(1 699)	(1 789)
(Increase) in prepayments and advances		(23)	-
Increase/(decrease) in payables – current		263	(264)
Proceeds from sale of capital assets		(1)	(5)
Expenditure on capital assets		26 098	17 441
Surrenders to Revenue Fund		(44 568)	(10 941)
Own revenue included in appropriation		1 712	1 602
Net cash flow generated by operating activities		3 836	51 410
15. RECONCILIATION OF CASH AND CASH EQUIVALENTS FOR CASH FLOW PURPOSES			
Consolidated Paymaster General account	8	14 785	37 286
Cash on hand	8	31	31
Total		14 816	37 317
16. CONTINGENT LIABILITIES AND CONTINGENT ASSETS			
16.1 Contingent liabilities			
Liable to	Nature		
QLC (Pty) Ltd	Claims against the department	Annex 6	300
Various departments	Intergovernmental payables (unconfirmed balances)	Annex 8	358
Total			1 576
			185 485

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

16.2 Contingent assets

For the year under review 31 Procedures for Incapacity Leave and Ill-Health Retirement (PILIR) cases were reviewed. A total of 29 cases were approved, 2 cases were declined with zero cases pending. The Corporate Services Centre continuously monitors these cases with Alexander Forbes. The amount cannot be reliably estimated.

At this stage the Department is not able to reliably measure the contingent asset in terms of the Government Employees Housing Scheme (GEHS) of the Individually Linked Savings Facility (ILSF), relating to resignations and termination of service.

	Note	2022/23 R'000	2021/22 R'000
17. CAPITAL COMMITMENTS			
Machinery and equipment		11 457	16 292
Total		11 457	16 292

18. ACCRUALS AND PAYABLES NOT RECOGNISED

18.1 Accruals

Listed by economic classification

	30 Days R'000	30+ Days R'000	Total R'000	Total R'000
Goods and services	28 637	423	29 060	19 154
Transfers and subsidies	3	-	3	39
Capital assets	885	-	885	716
Other	6	-	6	-
Total	29 531	423	29 954	19 909

Listed by programme level

Executive Governance and Integration (Administration)	1 732	906
Provincial Strategic Management	1 331	166
People Management	1 041	800
Centre for e-Innovation	25 077	17 306
Corporate Assurance	570	437
Legal Services	203	294
Total	29 954	19 909

Accruals include amongst other:

- External computer services for the month of March 2023 – R18,87m
- SITA computer services for the month of March 2023 – R6,59m
- Audit fees in respect of March 2023 – R1,12m
- Fleetman services for the month of March 2023 – R0,33m
- Consultants & Business advisory services for March 2023 – R0,63m

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

18.2 Payables not recognised

Listed by economic classification

	30 Days R'000	30+ Days R'000	Total R'000	Total R'000
Goods and services	1 986	1	1 987	85
Transfers and subsidies	4	-	4	-
Capital assets	50	-	50	-
Total	2 040	1	2 041	85

	Note	2022/23 R'000	2021/22 R'000
Listed by programme level			
Executive Governance and Integration (Administration)		7	16
Provincial Strategic Management		1 012	5
People Management		870	25
Centre for e-Innovation		102	34
Corporate Assurance		2	5
Legal Services		48	-
Total		2 041	85

Included in the above totals are the following:

Confirmed balances with other departments	Annex 8	865	625
Confirmed balances with other government entities	Annex 8	1 049	782
Total		1 914	1 407

Include amongst other:

- External computer services – R1,03m
- Purchasing of Minor capital assets – R0,11m
- Training and development fees – R0,58m
- Property payments – R0,12m
- Consultants & Business advisory services – R0,05m

19. EMPLOYEE BENEFITS

Leave entitlement ¹	34 450	33 507
Service bonus	13 831	13 408
Capped leave	6 798	6 773
Long service awards ²	414	454
Other ³	2 448	2 170
Total	57 941	56 312

DEPARTMENT OF THE PREMIER
VOTE 1

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023**

¹ A credit amount of R0,16m was included in the leave entitlement amount.

Annual leave cycles run from January to December of each year. Leave cycles do not run concurrently with a financial year end cycle. Annual leave credits are accrued in January of each year, for the entire 12-month period. As a result, when reports are drawn at the end of March for the financial reporting, leave credits in some instances reflect a negative balance since it calculates the pro-rata leave due to an individual as at 31 March of the respective year.

² At this stage the department is not able to reliably measure the long-term portion of the long service awards.

³ Included in "other" are the following amounts in respect of exit gratuities owing to Premier Alan Winde:

- an amount of R2,21m (2021/22 – R2,06m) in terms of Proclamation 50 of 2008 issued in Government Gazette 31597 dated 12 November 2008 and
- an amount of R0,08m (2021/22 – R0,08m) in terms of Proclamation 48 of 2016 issued in Government Gazette 40182 dated 2 August 2016.

Also included in 'Other' is an amount of R0,15m paid out for Overtime.

20. LEASE COMMITMENTS

20.1 Operating leases

	Machinery and equipment R'000	Total R'000
2022/23		
Not later than 1 year	1 522	1 522
Later than 1 year and not later than 5 years	1 092	1 092
Total lease commitments	2 614	2 614
2021/22		
Not later than 1 year	1 547	1 547
Later than 1 year and not later than 5 years	1 504	1 504
Total lease commitments	3 051	3 051

Include operating leases for the rental of photocopiers for a period of thirty-six months as well as one Government Garage vehicle with a remaining lease term of twenty-two months.

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

20.2 Finance leases (Machinery and equipment)

	Machinery and equipment R'000	Total R'000
2022/23		
Not later than 1 year	15	15
Later than 1 year and not later than 5 years	7	7
Total lease commitments	22	22
2021/22		
Not later than 1 year	24	24
Later than 1 year and not later than 5 years	2	2
Total lease commitments	26	26

20.3 Finance leases (Government Motor Transport)

	Machinery and equipment R'000	Total R'000
2022/23		
Not later than 1 year	8 416	8 416
Later than 1 year and not later than 5 years	17 290	17 290
Total lease commitments	25 706	25 706
2021/22		
Not later than 1 year	8 066	8 066
Later than 1 year and not later than 5 years	10 221	10 221
Total lease commitments	18 287	18 287

As determined by the National Accountant General, the arrangement between the Department of the Premier and Government Motor Transport (GMT) constitutes finance leases. The obligation in respect of the finance leases is presented above:

The Department of the Premier leased 111 vehicles from GMT as at 31 March 2023 (March 2022: 111). Daily tariffs are payable on a monthly basis, covering the operational costs, capital costs of replacement of vehicles, and the implicit finance costs in this type of arrangement.

The implicit Interest is based on Provincial Treasury's approved tariffs for GMT. The department uses the vehicle for most of the useful life of the vehicle. The agreement does not provide for contingent lease payments, and at the end of the useful life as determined by the lessor, the vehicles are returned where it is sold on auction for the benefit of the lessor.

**DEPARTMENT OF THE PREMIER
VOTE 1**

**NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023**

	<i>Note</i>	2022/23 R'000	2021/22 R'000
21. UNAUTHORISED, IRREGULAR AND FRUITLESS AND WASTEFUL EXPENDITURE			
Unauthorised expenditure – current year		-	-
Irregular expenditure – current year		788	1 153
Fruitless and wasteful expenditure – current year		122	182
Total		<u>910</u>	<u>1 335</u>

A restatement of the 2021/22 comparative amounts was necessary due to the implementation of the PFMA Compliance Reporting requirements.

Included therein is the appointment of a salary level 8 official in a salary level 11 post during 2010 and subsequent increase to salary level 12 during 2013 which did not comply with the legislative framework that governed these people management actions.

22. KEY MANAGEMENT PERSONNEL

Political office bearers ¹		3 563	2 260
Officials:			
Management ²		32 932	32 089
Total		<u>36 495</u>	<u>34 349</u>

¹ Responsible Political office bearer – Premier Alan Winde.

The Ministry of Mobility temporarily resided in the Department of the Premier, where Mr. D Mitchell and Mr. R. Mackenzie sequentially occupied the position of Provincial Minister of Mobility during the period under review.

² Includes level 14 and above, who have significant influence over the financial and operational policy decisions of the department.

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

23. RELATED PARTY TRANSACTIONS

1. The Department of the Premier occupies buildings managed by the Department of Transport and Public Works free of charge. Parking space is also provided for government officials at an approved fee that is not market related.
2. The Department of the Premier makes use of government motor vehicles managed by Government Motor Transport (GMT) based on tariffs approved by Provincial Treasury.
3. The Department of the Premier rendered corporate services to all provincial departments in the Western Cape via the Corporate Services Centre with effect from 1 November 2010 in respect of the following service areas:
 - a) Information and Communication Technology related infrastructure services
 - b) Human Resource Management services
 - c) Organisational Development services
 - d) Transversal Provincial Training
 - e) Enterprise Risk Management support
 - f) Internal Audit services
 - g) Provincial Forensic services
 - h) Audit Committees performing oversight functions
 - i) Legal services
 - j) Corporate Communication services

With regard to the Departments of Health and Education all the above services were rendered excluding Human Resource Management Services.

The Department of the Premier received Security Advisory Services and Security Operations from the Department of Community Safety in the Western Cape Province excluding the Provincial Training Institute at Kromme Rhee where the services were outsourced and the Legislature Building where the South African Police Services renders the service.

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

24. MOVABLE TANGIBLE CAPITAL ASSETS

MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2023

	Opening balance R'000	Additions R'000	Disposals R'000	Closing Balance R'000
HERITAGE ASSETS	4 472	-	-	4 472
Heritage assets	4 472	-	-	4 472
MACHINERY AND EQUIPMENT	540 557	16 629	905	556 281
Computer equipment	520 605	15 400	406	535 599
Furniture and office equipment	7 073	430	334	7 169
Other machinery and equipment	12 879	799	165	13 513
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	545 029	16 629	905	560 753

Movable Tangible Capital Assets under investigation

	Number	Value R'000
--	--------	----------------

Included in the above total of the movable tangible capital assets per the asset register are assets that are under investigation:

Machinery and equipment	466	8 678
-------------------------	-----	-------

Included in the above:

- 90 assets that are 5 years old and less (original purchase value of R1,60m) were not verified with the 2022/23 stock take.
- 189 assets that are older than 5 years but less than 10 years (original purchase value of R3,75m) were not verified during the 2022/23 stock take.
- 187 assets that are 10 years and older (original purchase value of R3,33m) were not verified during the 2022/23 stock take.

Note: 33 assets included above (original purchase value of R0,86m) was reported to the Loss Control Unit.

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

24.1 Movement for 2021/22

MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED
31 MARCH 2022

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing Balance R'000
HERITAGE ASSETS	4 472	-	-	-	4 472
Heritage assets	4 472	-	-	-	4 472
MACHINERY AND EQUIPMENT	534 283	-	8 006	1 732	540 557
Computer equipment	515 245	-	6 624	1 264	520 605
Furniture and office equipment	7 190	-	144	261	7 073
Other machinery and equipment	11 848	-	1 238	207	12 879
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	538 755	-	8 006	1 732	545 029

24.2 Minor Capital Assets

MOVEMENT IN MINOR CAPITAL ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2023

<i>Note</i>	Heritage assets R'000	Machinery and equipment R'000	Total R'000
Opening balance	364	28 618	28 982
Additions ¹	-	2 103	2 103
Disposals ²	-	2 555	2 555
TOTAL MINOR CAPITAL ASSETS	364	28 166	28 530

¹ Includes non-cash additions of R0,62m less reconciling additions of R0,16m

² Consist of general disposals and write-offs

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

	Heritage assets	Machinery and equipment	Total
Number of R1 minor capital assets	-	1	1
Number of minor capital assets at cost	178	13 968	14 146
TOTAL NUMBER OF MINOR CAPITAL ASSETS	178	13 969	14 147

Minor Capital Assets under investigation

	Number	Value R'000
Included in the above total of the minor capital assets per the asset register are assets that are under investigation:		
Machinery and equipment	776	1 476

Included in the above:

- 143 assets that are 5 years old and less (original purchase value of R0,33m) were not verified during the 2022/23 stock take.
- 283 assets that are older than 5 years but less than 10 years (original purchase value of R0,48m) were not verified during the 2022/23 stock take.
- 350 assets that are 10 years and older (original purchase value of R0,67m) were not verified during the 2022/23 stock take.

Note: 20 assets included above (original purchase value of R0,04m) was reported to the Loss Control Unit

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2022

	<i>Note</i>	Heritage assets	Machinery and equipment	Total
		R'000	R'000	R'000
Opening Balance		364	29 676	30 040
Additions		-	522	522
Disposals		-	1 580	1 580
TOTAL MINOR ASSETS		364	28 618	28 982
Number of R1 minor assets		-	1	1
Number of minor assets at cost		178	14 483	14 661
TOTAL NUMBER OF MINOR ASSETS		178	14 484	14 662

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

24.3 Movable tangible capital assets written off

MOVABLE CAPITAL ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2023

	Machinery and equipment R'000	Total R'000
Assets written off	91	91
TOTAL MOVABLE ASSETS WRITTEN OFF	91	91

MOVABLE CAPITAL ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2022

	Machinery and equipment R'000	Total R'000
Assets written off	155	155
TOTAL MOVABLE ASSETS WRITTEN OFF	155	155

25. INTANGIBLE CAPITAL ASSETS

MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2023

	Note	Opening balance R'000	Additions R'000	Disposals R'000	Closing Balance R'000
Software	7; 25.1	38 299	-	3 702	34 597
TOTAL INTANGIBLE CAPITAL ASSETS		38 299	-	3 702	34 597

25.1 Movement for 2021/22

MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2022

	Note	Opening balance R'000	Additions R'000	Disposals R'000	Closing Balance R'000
Software	25	39 202	849	1 752	38 299
TOTAL INTANGIBLE CAPITAL ASSETS		39 202	849	1 752	38 299

DEPARTMENT OF THE PREMIER
VOTE 1

NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

26. IMMOVABLE TANGIBLE CAPITAL ASSETS

MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2023

	Opening balance R'000	Additions R'000	Disposals R'000	Closing Balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES	2 699	711	288	3 122
Other fixed structures	2 699	711	288	3 122
TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS	2 699	711	288	3 122

26.1 Movement for 2021/22

MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2022

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing Balance R'000
BUILDINGS AND OTHER FIXED STRUCTURES	2 699	-	-	-	2 699
Other fixed structures	2 699	-	-	-	2 699
TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS	2 699	-	-	-	2 699

27. BROAD BASED BLACK ECONOMIC EMPOWERMENT PERFORMANCE

Information on compliance with the B-BBEE Act is included in the annual report under the section titled B-BBEE Compliance Performance Information.

28. COVID-19 RESPONSE EXPENDITURE

	Note	2022/23 R'000	2021/22 R'000
Goods and services	Annex 10	-	22 889
Total		-	22 889

DEPARTMENT OF THE PREMIER
VOTE 1

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

ANNEXURE 1
STATEMENT OF TRANSFERS TO DEPARTMENTAL AGENCIES AND ACCOUNTS

AGENCY	TRANSFER ALLOCATION				TRANSFER		2021/22	
	ADJUSTED BUDGET	ROLL OVERS	ADJUSTMENTS	TOTAL AVAILABLE	ACTUAL TRANSFER	% OF AVAILABLE FUNDS TRANSFERRED	FINAL BUDGET	ACTUAL TRANSFER
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
South African Broadcasting Corporation Ltd (license fees)	66	-	8	74	63	85	81	63
TOTAL (Note 6)	66	-	8	74	63		81	63

DEPARTMENT OF THE PREMIER
VOTE 1

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

ANNEXURE 2
STATEMENT OF TRANSFERS TO NON-PROFIT INSTITUTIONS

NON-PROFIT INSTITUTIONS	TRANSFER ALLOCATION				EXPENDITURE		2021/22	
	ADJUSTED BUDGET	ROLL OVERS	ADJUSTMENTS	TOTAL AVAILABLE	ACTUAL TRANSFER	% OF AVAILABLE FUNDS TRANSFERRED	FINAL BUDGET	ACTUAL TRANSFER
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Transfers								
Library Business Corners ¹	22 000	-	-	22 000	22 000	100	20 600	20 600
Cape Higher Education Consortium ²	-	-	-	-	-	-	500	500
DG Murray Trust ³	500	-	-	500	500	100	-	-
TOTAL (Note 6 & 9.1)	22 500	-	-	22 500	22 500		21 100	21 100

¹ Library Business Corners – at the end of the financial year there was an unspent amount of R2,79m.

² Cape Higher Education Consortium – at the end of the financial year there was an unspent amount of R0,07m relating to the 2021/22 financial year.

³ DG Murray Trust – at the end of the financial year there was an unspent amount of R0,11m.

DEPARTMENT OF THE PREMIER
VOTE 1

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

ANNEXURE 3
STATEMENT OF TRANSFERS TO HOUSEHOLDS

HOUSEHOLDS	TRANSFER ALLOCATION				EXPENDITURE		2021/22	
	ADJUSTED BUDGET	ROLL OVERS	ADJUSTMENTS	TOTAL AVAILABLE	ACTUAL TRANSFER	% OF AVAILABLE FUNDS TRANSFERRED	FINAL BUDGET	ACTUAL TRANSFER
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Transfers								
Employee leave gratuities	912	-	793	1 705	1 687	99	2 975	2 963
Injury on duty	-	-	19	19	16	84	22	22
Claims against the State	8	-	-	8	7	88	6	5
Non-profit institutions – Donations	300	-	160	460	459	100	450	182
Act of Grace	-	-	-	-	-		99	99
TOTAL (Note 6)	1 220	-	972	2 192	2 169		3 552	3 271

**DEPARTMENT OF THE PREMIER
VOTE 1**

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023**

**ANNEXURE 4
STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS RECEIVED**

NAME OF ORGANISATION	NATURE OF GIFT, DONATION OR SPONSORSHIP	2022/23	2021/22
		R'000	R'000
Received in kind			
Barrett Values Centre	Survey links for visually impaired employees	10	
Nahana Group	Flighting of television commercial to combat gender-based violence	1 000	-
Old Mutual	Venues at Old Mutual for Women`s Day Event	47	-
United States Trade and Development Agency ¹	Funding for the preparation of a feasibility study to assess the technical and commercial viability and recommend a model to deploy broadband infrastructure to expand network connectivity in the Western Cape Province	8 325	1 807
Platypus Digital	Creation of an interactive virtual reality tour of the CTICC Covid-19 vaccination facility	-	35
Mr. Erasmus	Repair of two treasured antique clocks	-	17
Mr. Pedersen	Training conducted for PFS staff on open-source intelligence	-	5
Kistefos	One staff member attended an online course presented by Harvard University	-	72
TOTAL (Note 2.5)		9 382	1 936

¹ The current implementation of the WCG's Broadband initiative will end on 30 September 2024. To support preparation for future broadband requirements, the United States Trade and Development Agency (USTDA) resolved to fund in-kind professional services valued at \$1,196,900 to be delivered to the WCG through the USTDA's partnership with Global Resources Inc. The USTDA funded services aim to conduct a comprehensive feasibility study which will be used to inform the scoping of the Broadband 2.0 requirements.

DEPARTMENT OF THE PREMIER
VOTE 1

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

ANNEXURE 5
STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS MADE

NATURE OF GIFT, DONATION OR SPONSORSHIP	2022/23	2021/22
	R'000	R'000
Made in kind		
Donation of bicycles to identified neighbourhood watches during the Premier's Wellbeing and Dignity/Safety cycle tour.	409	-
TOTAL (Note 6.1)	409	-

DEPARTMENT OF THE PREMIER
VOTE 1

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

ANNEXURE 6
STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2023

NATURE OF LIABILITY	OPENING BALANCE 1 APRIL 2022	LIABILITIES INCURRED DURING THE YEAR	LIABILITIES PAID/CANCELLED /REDUCED DURING THE YEAR	LIABILITIES RECOVERABLE	CLOSING BALANCE 31 MARCH 2023
	R'000	R'000	R'000	R'000	R'000
Claims against the department					
JF Van Niekerk and others (Seemeeu Park) – property damages claim ¹	184 827	-	184 827	-	-
Cancellation of IT services contracts – claim for legal costs	300	-	-	-	300
TOTAL (Note 16.1)	185 127	-	184 827	-	300

¹ JF Van Niekerk and others (Seemeeu Park) - Property damages claim

The plaintiffs have withdrawn their R184,83m claim against the Premier in the Seemeeu Park case.

**DEPARTMENT OF THE PREMIER
VOTE 1**

**ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023**

**ANNEXURE 7
CLAIMS RECOVERABLE**

GOVERNMENT ENTITY	CONFIRMED BALANCE OUTSTANDING		UNCONFIRMED BALANCE OUTSTANDING		TOTAL		CASH IN TRANSIT AT YEAR END 2022/23	
	31/03/2023	31/03/2022	31/03/2023	31/03/2022	31/03/2023	31/03/2022	RECEIPT DATE UP TO SIX (6) WORKING DAYS AFTER 31/03/2023	AMOUNT
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
Departments								
Nat: Forestry, Fisheries & the Environment	29	-	-	-	29	-	-	-
Nat: Basic Education	-	-	39	-	39	-	-	-
Nat: Public Service and Administration	-	-	39	-	39	-	-	-
South African Police Service	-	-	2	-	2	-	-	-
National Treasury	-	-	7	-	7	-	-	-
WC Local Government	9	-	-	-	9	-	-	-
WC Education	193	-	-	-	193	-	-	-
WC Provincial Treasury	458	1 070	2 620	-	3 078	1 070	05/04/2023	2 620
WC Social Development	28	8	-	-	28	8	-	-
WC Transport and Public Works	72	80	-	1 970	72	2 050	-	-
WC Economic Development and Tourism	-	13	13	-	13	13	05/04/2023	13
WC Human Settlements	205	138	-	-	205	138	-	-
WC Agriculture	-	57	8	-	8	57	05/04/2023	8
WC Health	1 522	547	-	-	1 522	547	-	-
WC Cultural Affairs and Sport	-	-	117	-	117	-	05/04/2023	117
WC Provincial Parliament	29	-	-	-	29	-	-	-
WC Community Safety	-	-	10	-	10	-	05/04/2023	10
WC Environmental Affairs and Development Planning	-	-	101	25	101	25	05/04/2023	101
Subtotal	2 545	1 913	2 956	1 995	5 501	3 908		2 869

DEPARTMENT OF THE PREMIER
VOTE 1

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

**ANNEXURE 7 (CONTINUED)
CLAIMS RECOVERABLE**

GOVERNMENT ENTITY	CONFIRMED BALANCE OUTSTANDING		UNCONFIRMED BALANCE OUTSTANDING		TOTAL		CASH IN TRANSIT AT YEAR END 2022/23	
	31/03/2023	31/03/2022	31/03/2023	31/03/2022	31/03/2023	31/03/2022	RECEIPT DATE UP TO SIX (6) WORKING DAYS AFTER 31/03/2023	AMOUNT
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
Other Government Entities								
Western Cape Liquor Authority	60	-	-	-	60	-	-	-
Subtotal	60	-	-	-	60	-		-
Other Entities	6	-	-	52	6	52		-
Beaufort West Municipality	-	-	-	1	-	1	-	-
Bitou Municipality	-	-	-	47	-	47	-	-
Berg River Municipality	-	-	1	6	1	6	-	-
Breede Valley Municipality	-	-	13	16	13	16	-	-
Cape Agulhas Municipality	2	-	-	-	2	-	-	-
Cederberg Municipality	-	-	3	6	3	6	-	-
City of Cape Town Municipality	-	-	270	60	270	60	-	-
Drakenstein Municipality	-	-	-	2	-	2	-	-
George Municipality	-	-	-	3	-	3	-	-
Kannaland Municipality	-	-	63	59	63	59	-	-
Langeberg Municipality	-	-	1	2	1	2	-	-
Mossel Bay Municipality	-	-	1	1	1	1	-	-
Oudtshoorn Municipality	-	-	-	1	-	1	-	-
Overstrand Municipality	-	-	-	2	-	2	-	-
Saldanha Bay Municipality	-	-	6	5	6	5	-	-
Stellenbosch Municipality	-	-	-	20	-	20	-	-
Swartland Municipality	-	-	1	5	1	5	-	-
Theewaterskloof Municipality	-	-	-	14	-	14	-	-
Witzenberg Municipality	-	-	-	40	-	40	-	-
Subtotal	68	-	359	342	427	342		-
Total (Note 10 & 10.1)	2 613	1 913	3 315	2 337	5 928	4 250		2 869

DEPARTMENT OF THE PREMIER
VOTE 1

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

ANNEXURE 8
INTER-GOVERNMENT PAYABLES

GOVERNMENT ENTITY	CONFIRMED BALANCE OUTSTANDING		UNCONFIRMED BALANCE OUTSTANDING		TOTAL		CASH IN TRANSIT AT YEAR END 2022/23	
	31/03/2023	31/03/2022	31/03/2023	31/03/2022	31/03/2023	31/03/2022	RECEIPT DATE UP TO SIX (6) WORKING DAYS AFTER 31/03/2023	AMOUNT
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
Departments								
Current								
WC Transport and Public Works	840	617	-	101	840	718	05/04/2023	840
WC Health	6	8	-	8	6	16	05/04/2023	4
WC Cultural Affairs and Sport	18	-	2	-	20	-	05/04/2023	17
Department of Justice and Constitutional Development	1	-	1 274	-	1 275	-		-
Subtotal	865	625	1 276	109	2 141	734		861
Non-current								
Department of Justice and Constitutional Development	-	-	-	249	-	249		-
Subtotal	-	-	-	249	-	249		-
TOTAL DEPARTMENTS (Note 18.2)	865	625	1 276	358	2 141	983		861

DEPARTMENT OF THE PREMIER
VOTE 1

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

ANNEXURE 8 (CONTINUED)
INTER-GOVERNMENT PAYABLES

GOVERNMENT ENTITY	CONFIRMED BALANCE OUTSTANDING		UNCONFIRMED BALANCE OUTSTANDING		TOTAL		CASH IN TRANSIT AT YEAR END 2022/23	
	31/03/2023	31/03/2022	31/03/2023	31/03/2022	31/03/2023	31/03/2022	RECEIPT DATE UP TO SIX (6) WORKING DAYS AFTER 31/03/2023	AMOUNT
	R'000	R'000	R'000	R'000	R'000	R'000		R'000
Other Government Entity								
Current								
Government Motor Transport	1 049	782	-	-	1 049	782		-
Special Investigations Unit (SIU)	-	-	72	72	72	72		-
Subtotal	1 049	782	72	72	1 121	854		-
Non-current	-	-	-	-	-	-		-
Subtotal	1 049	782	72	72	1 121	854		-
TOTAL INTERGOVERNMENT PAYABLES (Note 18.2)	1 914	1 407	1 348	430	3 262	1 837		861

DEPARTMENT OF THE PREMIER
VOTE 1

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2023

**ANNEXURE 9
INVENTORIES**

Inventories for the year ended 31 March 2023	Note	Telephones R'000	Total R'000
Opening balance		3 286	3 286
Add: Additions/Purchases – Cash	4.4 & 4.4.1	12 775	12 775
(Less): Issues		(6 983)	(6 983)
Add/(Less): Received current, not paid (Paid current year, received prior year)		(409)	(409)
Closing balance		8 669	8 669

Inventories for the year ended 31 March 2022		Telephones R'000	Total R'000
Opening balance		4 713	4 713
Add/(Less): Adjustments to prior year balances		-	-
Add: Additions/Purchases – Cash	4.4 & 4.4.1	7 359	7 359
(Less): Issues		(5 623)	(5 623)
Add/(Less): Received current, not paid (Paid current year, received prior year)		(3 163)	(3 163)
Closing balance		3 286	3 286

The above inventories relate to telephones for distribution.

**ANNEXURE 10
COVID-19 RESPONSE EXPENDITURE**

EXPENDITURE PER ECONOMIC CLASSIFICATION	2022/23					2021/22
	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4	TOTAL	TOTAL
	R'000	R'000	R'000	R'000	R'000	R'000
Goods and services	1 352	(513)	(839)	-	-	22 889
Advertising	1 352	(513)	(839)	-	-	16 024
Communication	-	-	-	-	-	2 306
Computer Services	-	-	-	-	-	61
Consulting: Business and advisory services	-	-	-	-	-	2 923
Contractors	-	-	-	-	-	693
Operating Payments	-	-	-	-	-	874
Catering	-	-	-	-	-	8
TOTAL COVID-19 RESPONSE EXPENDITURE (Note 28)	1 352	(513)	(839)	-	-	22 889

ANNEXURE 11

TRANSPORT ASSETS AS PER FINANCE LEASE REGISTER FOR THE YEAR ENDED 31 MARCH 2023

MOVABLE TANGIBLE CAPITAL ASSETS	OPENING BALANCE 1 APRIL 2022	CURRENT YEAR ADJUSTMENTS TO PRIOR YEAR BALANCES	ADDITIONS	DISPOSALS	CLOSING BALANCE 31 MARCH 2023
	R'000	R'000	R'000	R'000	R'000
Transport assets as per finance lease register for the year ended 31 March 2023					
Government Garage Motor vehicles	22 259	-	2 798	1 584	23 473
Transport assets as per finance lease register for the year ended 31 March 2022					
Government Garage Motor vehicles	22 787	-	2 993	3 521	22 259

The Department of the Premier utilised 111 (March 2022:111) Government motor vehicles during the period ended 31 March 2023. The motor vehicles are leased under a finance agreement unique to the Western Cape Government and the annexure aims to improve the minimum reporting requirements as per the Modified Cash Standard.

Contact person: Mr Almo Geldenhuys
Departmental Strategy, Department of the Premier
Email address: Almo.Geldenhuys@westerncape.gov.za
Contact nr: 021-483 4781

www.westerncape.gov.za



**Western Cape
Government**

PR 270/2023
ISBN: 978-0-621-51466-7