

PARLIAMENT OF THE PROVINCE OF THE WESTERN CAPE

ANNOUNCEMENTS, TABLINGS AND COMMITTEE REPORTS

WEDNESDAY, 16 NOVEMBER 2016

COMMITTEE REPORTS

1. **Report of the Standing Committee on Premier on the 2015/16 Annual Report of the Department of the Premier for the year ended 31 March 2016, dated 26 October 2016 reports as follows:**

1. **Introduction**

Annual Reports are the key instruments for the departments to report on performance measured against performance targets and budgets as outlined in the Strategic Plans and Annual Performance Plans of the Department.

The Annual Report Programme for the 2015/16 financial year was advertised in the newspapers, inviting stakeholders and members of the public to attend and participate in the discussions.

As part of its oversight function, the Committee considered the Annual Report of the Department of the Premier on 12 October 2016.

The Committee Report discusses the Committee's findings and recommendations related to the performance of the Department during the year under review.

2. **Overview**

During the year under review, the Department of the Premier focused on implementing a transversal approach to service delivery, with its primary clients being the other Western Cape Government (WCG) departments who are the main beneficiaries of the Department's core functions. The Department of the Premier is responsible for coordinating and driving the Provincial Strategic Goals through the delivery departments.

The Department remains committed to the realisation of its three strategic goals, namely: Improving good governance in the WCG, enabling strategic decision-making and stakeholder management in the WCG, and enabling service delivery excellence to the people of the Western Cape.

The Department implemented key game changers as identified by the Western Cape Government to address specific challenges facing society. One game changer, the Broadband Game Changer, aims to provide broadband connectivity to approximately 1 950 government sites, including approximately 1 250 schools, 300 health facilities and 400 other government offices. The Department implemented the Broadband Voice Project and this voice solution was enabled in 13 major hospitals.

The Department of the Premier developed the “Biz-Systems” initiative consisting of BizProjects, BizPerformance and BizBrain. BizPerformance allows departments to capture and track performance data linked to the Annual Performance Plan (APP). Historical and current performance data are captured in BizPerformance and the system allows for linking APP indicators to projects in BizProjects. BizBrain will include dashboards that depict organisational performance data related to people analytics, finance, and performance information.

3. Inputs received from the public

Members of the public were given an opportunity to give input on the Annual Report of the Department of the Premier. No input was received.

4. Findings/Concerns

- 4.1. Since the establishment of the Delivery Support Unit in the Office of the Premier in March 2015, there has been significant progress in the design and implementation of the seven Game Changers, namely: Expanding apprenticeships and other skills; achieving Energy Security; delivering high speed Broadband; implementing quality e-Learning at schools; expanding quality After School Activities; pioneering a major Better Living Model that integrates communities, and reducing Alcohol Related Harms in the Province.
- 4.2. Austerity measures impacted on the filling of vacancies within the Department. A Compensation of Employees Funding Committee was established with the aim of interrogating the necessity of each vacant post in the Department, which resulted in a total of 132 posts being frozen across all programmes.
- 4.3. The Department of the Premier is responsible for implementing the provisions in the Constitution of the Western Cape Act (Act 1 of 1998). The current provision in the Act requires the establishment of a Commissioner of Children and a Commissioner for the Environment. The Committee noted with concern the slow progress made by the Department in appointing the above two posts during the 2015/16 financial year. The Committee also noted the commitment from the Department that they will fill these posts as soon as reasonably possible.
- 4.4. The Department should adhere to the enforcement of the employment equity principles, especially for senior management level posts, so that the Department reflects the provincial demographic principles of the Western Cape.

- 4.5. The Committee noted the reporting on the use of consultants which might create confusion in Tables 3.15.1 and 3.15.2, on pages 133 to 137 in the 2015/16 Annual Report. The table indicated single individual operators instead of the total number of individual consultants used by the Department.

5. Recommendations

The Committee RECOMMENDED that the Department brief the Committee on the following:

- 5.1. The strategy in place; and recruitment plan of the Department to attract employees that reflect the demographics of the Province; and
- 5.2. The progress made with reference to the process of establishing and appointing a Commissioner of Children and a Commissioner for the Environment as provided in the Constitution of the Western Cape Act (Act 1 of 1998), as well as the Department's timelines for filling these positions.

6. Papers, reports and information requested by the Committee

The Committee REQUESTED that the Department provide the Committee with the following information by 21 November 2016:

- 6.1. A detailed report on the 11 improvement plans drafted and consulted with identified stakeholders in collaboration with the Department of Planning, Monitoring and Evaluation, as indicated on page 27 of the 2015/16 Annual Report;
- 6.2. A report on the Intensive Service Delivery Monitoring conducted at 7 facilities as per the approved Joint Annual Plan, as indicated on page 27 of the 2015/16 Annual Report;
- 6.3. A detailed breakdown of the special advisors used in the Office of the Premier and the portion of the Office of the Premier's actual expenditure of R15 685 000 that was spent on special advisors, as per the expenditure table on page 44 of the 2015/16 Annual Report;
- 6.4. A list of all the disputes dismissed and a report on the reasons why the disputes were dismissed by the councils, as per the "Disputes lodged with Councils" Table 3.12.5 on page 130 of the 2015/16 Annual Report;
- 6.5. A detailed report reflecting the number of individual consultants, as well as consultant companies that worked on a particular project for the Department. This report should include the analysis of consultant appointments in terms of Historically Disadvantaged Individuals (HDIs); and
- 6.6. A detailed report on whether transfer of skills took place from the consultants utilised by the Department to existing Departmental officials.

7. Conclusion

The Committee wishes to express its appreciation for the information provided by the Premier, the Director-General and officials of the Department.

2. Report of the Standing Committee on Finance on the 2015/16 Annual Reports of Provincial Treasury and its Entity the Western Cape Gambling and Racing Board for the year ended 31 March 2016, dated 20 October 2016.

The Standing Committee on Finance, having considered the Annual Reports of Provincial Treasury and the Western Cape Gambling and Racing Board for the 2015/2016 financial year, reports as follows:

1. Introduction

The Annual Report is a key instrument in which the Western Cape Provincial Treasury (hereinafter “the Department”) and its Entity the Western Cape Gambling and Racing Board (hereinafter “the Board”) reports on its performance during the financial year. The Department’s performance and that of its Entity is measured against set targets and budgets as outlined in its Strategic Plans and its Annual Performance Plans for the period under review. In addition hereto, it accounts for the success of each Programme implemented.

2. Overview

The consideration of the Annual Reports of the Department and the Board took place on 11 October 2016. As part of its oversight function, the Committee considered the Annual Reports as per Standing Rule 105(1) of the Western Cape Provincial Parliament. Standing committees are authorised to consider Departmental Annual Reports submitted in terms of the Public Finance Management Act (Act 1 of 1999).

The Minister of Finance and International Relations, Dr Meyer, as well as the Head of Department, Mr Hoosain, made introductory remarks.

The Committee commenced with a page-by-page consideration of the Board’s Annual Report followed by that of the Department.

3. Western Cape Gambling and Racing Board

3.1 Overview

The Western Cape Gambling and Racing Act (Act 4 of 1996), provides for the establishment of a Gambling and Racing Board; to provide for licensing of persons conducting gambling and for the licensing of persons engaged in gambling and the manufacture and sale of gambling machines and gambling devices and for matters related therewith.

The Board’s Governance Framework is guided by the Western Cape Gambling and Racing Act (Act 4 of 1996), the Companies Act (Act 105 of 1993) and the Public Finance Management Act (Act 1 of 1999), in conjunction with the Protocol on Corporate Governance found in the King 3 Report on Corporate Governance.

The Chairperson, Mr Arendse, and the Chief Executive Officer, Mr Abrahams, made introductory remarks followed by a page-by-page consideration of the Board’s Annual Report.

3.2 Findings

- 3.2.1 The Board indicated that it has achieved all of its targets for the 2015/2016 financial year.
- 3.2.2 In the Foreword of the Annual Report, the Board indicated that 8 293 licence applications were processed and 1 161 licence holder assessments were conducted. The Board deliberated on 31 disputes and assisted punters with 12 self-exclusions.
- 3.2.3 Under Programme 2, it is indicated that the Licensing Department has exceeded its target of 8 314 licence applications by 2 764. The over achievement is attributed to an influx of new applications, change of ownership applications and multiple employee licenses approved. The Licensing Department contributes to the Board's goal of ensuring that the industry is free of criminal elements by conducting probity investigations on various applications for gambling licenses. All applications for gambling licenses are advertised in the media thereby inviting members of the public to comment and raise objections.
- 3.2.4 Approximately 23 audits were conducted in terms of the Financial Intelligence Centre Act (Act 38 of 2001). In terms of this Act the Board is regarded as a supervisory body. Casino's and any other licensed institutions must adhere and conform to the prescripts of the Act when conducting business with anyone. It is the Board's responsibility to ensure that the institutions conform to the prescripts of the Act when conducting audit inspections. All accountable institutions must be able to identify the persons they are conducting business with, they must have an anti-money laundering system in place and they must report any unusual suspicious transactions. The Board provides the Financial Intelligence Centre with a report on the actions taken against such institutions.
- 3.2.5 Raids are identified by the Board and is conducted by accompanying the South African Police Service to the identified establishments. Fifteen raids were conducted for the year under review. The Board indicated that it has successfully dealt with its first illegal online gambling case in Kleinmond. The matter was not taken to Court but a plea-bargain was reached. The second online gambling case was reported in George and the Board is in the process of taking the matter to Court. The remaining 13 cases involve the warehouse/manufacturer where gambling machines are fixed and supplied to establishments. The Board indicated that all online gambling matters will be escalated to the Specialised Commercial Crimes Unit (hereinafter the "SCCU") in Bellville for further action. They informed the Committee that the SCCU intends to develop legislation on illegal online gambling.
- 3.2.6 The Board indicated that 121 illegal devices have been confiscated and 40 illegal devices have been destroyed. A formal application was made to have the illegal devices destroyed. The remaining illegal devices were placed in storage as part of the evidence in pending court cases.
- 3.2.7 The Information Technology Department has contributed to the achievement of the Board's goals and mandate by implementing and maintaining relevant and secure Information Communication Technology (hereinafter "ICT") solutions

for the Board. The Board indicated that a two phase security system was designed to protect the Board against hacking. Staff members are continuously trained with appropriate knowledge required to drive the ICT operations implemented by the Board. The Board is in the process of appointing an Information Technology consultant to determine the extent of online gambling and to deal with cybercrime.

- 3.2.8 The Board reviewed the impact of the amended application process for new bookmaker licenses, totalisator and bookmaker premises licences and determined that it will revert to the open-ended application process. The decision was based on industry impact, the nature and number of applications received pursuant to the requests for applications advertised in the media and the impact on the Board's internal resources.
- 3.2.9 The Board reported that there was no under-performance in the year under review and that they will continue to strive to exceed their set targets.
- 3.2.10 The Committee was informed that the Chief Financial Officer position has become vacant and that Mr Swarts, the current Senior Financial Officer, was appointed as the Acting Chief Financial Officer. The process of filling the position has commenced.
- 3.2.11 The Board indicated that, Mr Grootboom, of the Department of the Premier will provide support to manage the seamless integration of the Department's staff and processes.
- 3.2.12 The appeals process (following the Labour Court ruling) involving the previous Chief Executive Officer, Dr Matsapola, is still in progress. The Committee expressed its concern that no financial provision has been made in the Boards budgetary projections for the legal fees.
- 3.2.13 Provincial Treasury indicated that an amount of R5, 2 million has been placed in reserve for the acquisition of new office space for the Board. Procurement of a new building as estimated by the Department of Transport and Public Works would amount to approximately R15 million. Provincial Treasury indicated that a third of the funds have been acquired and that further funding must still be sourced to cover the shortfall.
- 3.2.14 The study into the socio-economic impact of regulated gambling is focused on identifying amongst others, the socio-economic impact of gambling on households and problem gambling. The Board indicated that the research report was signed off on 31 August 2016. The report was then released to Minister Meyer as the final research report. The final report was not disseminated to external parties as the Minister had not provided comments. Ministerial comments have subsequently been received and the Committee and the industry will be provided with a copy of the report. The Board indicated that they are currently in the process of drafting an in-house strategy stemming from the research findings.
- 3.2.15 The Board, on page 36 of the Annual Report, indicated that an under spending of R608 705 was attributed to vacancies and training that staff could not attend

due to work pressure. The Board informed the Committee that the budgetary allocation for all staff training needs amounts to R82 000. They indicated that in-house training was provided to staff, that free staff training was provided by Provincial Treasury and at Khromme Rhee.

4. Concerns

The Committee expressed its concern regarding the:

- 4.1 Process followed by the Board in terms of filling the vacant Chief Financial Officer position; and
- 4.2 Low budget allocation for staff training.

5. Information Requested

- 5.1 The Committee REQUESTED that the Board provide it with a:
 - 5.1.1 Written status update on the filling of the vacant Chief Financial Officer's post;
 - 5.1.2 Report on staff training which highlights paid and free training; and
 - 5.1.3 Status report on the previous Chief Executive Officer, Dr Matsapola's, appeals process case.
- 5.2 The Committee REQUESTED that the Board, reflect all accrued savings for the acquisition of a new building under a standalone heading in future Annual Reports.

6. Resolution

The Committee RESOLVED to invite the Board to brief it on the Socio-economic Impact Study on Regulated Gambling at a future date.

7. Provincial Treasury

7.1 Overview

The Western Cape Provincial Treasury's (hereafter "the Department") mandate is to control and oversee the Western Cape government finances. Giving efficient supporting and sustainable public financial management to promote economic development, good governance and social progress.

The Department's powers and functions are determined by the Public Finance Management Act (Act 1 of 1999), and the Municipal Finance Management Act (Act 56 of 2003).

The Minister and the Head of Department made introductory remarks followed by a page-by-page consideration of the Annual Report of Provincial Treasury.

7.2 Findings

- 7.2.1 The Department reported that it has attained its third consecutive clean audit with the inclusion of the audit outcome of the year under review.

- 7.2.2 The final appropriation for the 2015/2016 financial year amounted to R250, 377 million of which R240, 387 million was spent. A net underspending of R9, 990 million was reported for the review period.
- 7.2.3 During the 2015/2016 financial year, irregular expenditure to the value of R140 000 was declared as a result of incorrect contract appointments and R4 000 as a result of accommodation booked without following Supply Chain Management procedures.
- 7.2.4 The challenging economic, social and fiscal climate experienced in 2015/2016 resulted in the implementation of austerity measures with the commitment to maintain service delivery. To address these challenges, the following key areas within the Provincial Treasury's sphere of influence will receive attention:

7.2.4.1 Research on domestic resource mobilisation

The Department indicated that the domestic resource mobilisation is outlined in the 2016 budget document as the province's approach to strengthen the revenue side of the budget. Initiatives such as donor funding for the gambling environment is being reviewed and departments are assisted with debt reduction and with revenue collection where applicable.

7.2.4.2 Integrated Policy and Budget process, development of responsive provincial budget policy and resource allocations, emanating from evidence-based research

A position paper was developed and presented to the South African Institute of Government Auditors (SAIGA) that investigates the viability of municipalities. The Paper reports on the landfill sites in Eden and the Overberg. The Department indicated that the Position Paper will also be sent to the National Government.

7.2.4.3 Improvement of the responsiveness of the budgets to target socio-economic and policy objectives and coordination of the Local Government Expenditure Committee engagements

The Municipal Economic Review and Outlook (MERO), the Provincial Economic Review and Outlook (PERO), the Medium Term Strategic Framework and the Provincial Strategic Plan of the Western Cape Government aligns with the National Development Plan and is utilised as a key source to target socio-economic challenges and opportunities.

7.2.4.4 Continued implementation of Municipal Finance Management Act (MFMA) through inter- governmental relations coordination

The Department indicated that it works with five different departments to connect with local government and provincial government. The Department informed the Committee that it is utilising evaluations to identify challenges.

7.2.4.5 Continued institutionalisation of the Western Cape Infrastructure Delivery Management Systems

An IDMS Committee was formed to deal with infrastructure delivery. A Head of Department Committee was formulated to deal with Health infrastructure and a Ministerial Committee was formed to deal with expenditure as it relates to infrastructure delivery.

7.2.4.6 Development of suitable Procurement Strategies through the Corporate Governance Review and Outlook (CGRO) process

The CGRO process was developed to optimise procurement strategies, target strategic sourcing projects, and improve on service delivery for all government departments.

7.2.4.7 Enhancing governance and financial management and reporting

Governance, financial management and reporting are enhanced at a provincial and local government level through CGRO and the Municipal Governance Review and Outlook (MGRO) Action Plans.

7.2.4.8 Improving financial skills within the public sector

To improve financial skills within the public sector, the MFMA Bursary Programme will be introduced and the Internship Programme will be further strengthened. The Chartered Accountant Academy has been implemented. Other disciplines could benefit from partnering with professional bodies to encourage young people to enter the public sector and bolster the skills needed in the long run.

7.2.5 In terms of the Departments functional financial training, the Department indicated that it has received the South African Institute of Government Auditors (SAIGA) accreditation to become a SAIG training office. To date a total number of seven trainees have been appointed and was deployed to provincial government departments.

7.2.6 The Department's Public-Private Partnerships (PPP) are currently targeted towards monitoring previously awarded PPP's. National Treasury in terms of the National Treasury Regulations (NTR) No. 16, approves Public Private Partnerships. There are seven existing PPP's managed by the Department of Transport and Public Works, which includes Chapman's Peak, the Lentegour rehabilitation centre and Top Yard. The PPP's identified for evaluation by the Department of Public Works includes office accommodation for the Prestwich Precinct, and Tygerberg Hospital.

7.2.7 A transfer of R6 million, as part of the drought relief response was authorised. The approval was published in the Government Gazette No. 7584 on 16 March 2016. Due to the Division of Revenue Act (3 of 2016) (DORA) limitations, the transfers were only released in June 2016. The transferred funds will be listed under roll-over funds during the 2016 Adjusted Estimates of the Department. Approximately R2 million will be transferred to Prince Albert, Oudtshoorn and Witzenberg municipality.

7.2.8 District Municipalities indicated an increase of 3% equitable share allocation was not sufficient to deliver on its mandate. A Task Team was established to assist municipalities with a finance model and to look at the sustainability of municipalities. The Department indicated that national government through the Department of Cooperative Governance and Traditional Affairs is in the process of drafting an interim document that will assist the most vulnerable municipalities with tariff modelling, resource mobilisation, district roads funding and firefighting capacity amongst others.

7.2.9 The Department indicated that the appointment for the position of Chief Director: Financial Governance and Accounting has been made and that Mr Vink was promoted to Chief Director.

8. Information requested

The Committee REQUESTED that the Minister provide the Committee with the written inputs relating to the Foreword of Provincial Treasury's Annual Report.

9. Concern

The Committee expressed its concern regarding transformation in terms of diversity in the Department's senior management organisational structure. Further concerns were raised regarding the Department's process of filling its critical vacancies.

10. Resolutions

10.1 The Committee RESOLVED that Provincial Treasury be requested to provide it with:

10.1.1 The names of the municipalities which returned funds, and the amount that was returned by each municipality, under Table 1: Departmental receipts on page 9 of the Annual Report;

10.1.2 The Government Gazette No. 7584 on the Revenue Protection Measures on Drought Relief Response to the three municipalities;

10.1.3 A status report on the seven existing Public Private Partnerships and on the seven pending projects;

10.1.4 A quarterly report on the targets set and reached in terms of responsive budgets with specific reference to the socio-economic targets;

10.1.5 A quarterly report on the progress made in terms of the filling of vacancies; and

10.1.6 A Status report on the Board's office accommodation.

10.2 The Committee RESOLVED, to at a future date invite the Department of Transport and Public Works, Provincial Treasury and the relevant stakeholders to brief the Committee on the progress, implementation process and the financial allocations to the Public Private Partnerships.

11. Conclusion

In conclusion the Chairperson thanked the Minister, the Head of Department and the Western Cape Gambling and Racing Board for the preparation and responses to the questions raised by the Committee members.

4. Report of the Standing Committee on Community Safety on the 2015/16 Annual Report of the Department of Community Safety for the year ended 31 March 2016, dated 27 October 2016.

The Standing Committee on Community Safety, having considered the Annual Report of the Department of Community Safety referred to it for the year ended 31 March 2016, reports as follows:

1. Introduction

The Western Cape Provincial Parliament's Annual Report programme for the 2015/2016 financial year was advertised in newspapers inviting stakeholders and members of the public to attend and participate in the discussions. Before proceeding to the consideration of the report of the Department of Community Safety, the Minister and the Head of Department were given an opportunity to make opening remarks.

The Department was examined on:

Part A: General Information,

Part B: Departmental Performance Information; and

Part D: Human Resources Management of the Department's Annual Report.

Members of the public were also given an opportunity to pose questions and to make input during the discussions.

2. Overview

The Provincial Minister of Community Safety, Hon D Plato, provided an overview of the successes and challenges faced by the Department of Community Safety during 2015/2016. The Department focused on improving its partnership with Northlink College, expanding the Watching Briefs unit, ensuring the efficacy of the Office of the Western Cape Police Ombudsman and deploying more safety kiosks across the province. The Department also looked to maintain the successes of the Chrysalis and Wolwekloof academies as well as all its partners within the provincial and local governmental sector, as well as the religious fraternity. These partnerships are primarily aimed at creating safer spaces and developing life skills and technical skills to improve employment opportunities for youth. The Department also focused on the development and implementation of safety plans across all 16 policing clusters and the implementation of the Western Cape Community Safety Act, 2013. The implementation of the Act is being carried out across phases. The Department reported steady progress with the implementation of the 20 recommendations that emanated from the Khayelitsha Commission of Inquiry.

3. Findings

- 3.1 There are roughly 980 to 1000 youth who have benefited from the Chrysalis Academy youth programme.

- 3.2 The Safety Kiosks project will continue to be rolled out across the province.
- 3.3 The geographical spread of the Chrysalis graduate intake for 2015/2016 was diverse, with learners from across the province being enrolled into the programme.
- 3.4 The geographical spread of the intake of Northlink learners for 2015/2016 was diverse, with learners from across the province being enrolled at the college.
- 3.5 The Department has allocated staff to monitor Northlink learners' progress.
- 3.6 In terms of the Alcohol Harms Reduction Game Changer, there are seven staff members, one of which is employed part time, allocated to Paarl East, Nyanga and Khayelitsha.
- 3.7 The core functions of these staff are to establish and organise Neighbourhood Watches in the three areas listed in 3.6, to facilitate youth training via the Chrysalis and Wolwekloof Academies, coordinate the Youth, Safety and Religion Programme, set up safety kiosks in all three areas listed in 3.6, conduct detailed audits of legal and illegal shebeens, and, to negotiate with the communities on establishing house rules of operation by the legal shebeens in these communities.
- 3.8 The Department has already advertised the process for religious organisations to apply for funding for the 2016/2017 festive season period.
- 3.9 The Department is in the process of determining the level at which the safety plans needs to be implemented. The possible levels include cluster, station and sector level.
- 3.10 The Department worked towards improving the online templates of the Expanded Partnership Programme to assist Community Police Forums (CPFs) with a more user friendly electronic submission system.
- 3.11 In terms of its readiness to implement the Western Cape Liquor Act (Act 3 of 2008), the Department is looking at revising the liquor licence tariff systems and enhance the sustainability of the Western Cape Liquor Authority.
- 3.12 The Department commissioned a research study on alcohol usage and alcohol abuse in Khayelitsha with the assistance of Western Cape universities.
- 3.13 A specialist in pathology has been appointed by the Department to address cases where alcohol poses as a contributing factor to crimes. This specialist is responsible for requesting and analysing documents such as toxicology reports.
- 3.14 The City of Cape Town requested to take over the custodianship of the Nyanga Yethu programme from the Department.
- 3.15 The Department does not have a monitoring mechanism in place to track drugs that have been confiscated by the South African Police Service in the Western Cape.
- 3.16 The safety of Emergency Medical Services is now a standing item at Policing Needs and Priorities (PNPs) sessions.
- 3.17 The accreditation of Neighbourhood Watches has been shifted to the Department's Security Risk Management Programme.
- 3.18 The employee leave system is still operated on a paper based system.

4. Public input

Mr M Mbiko of the Nyanga Development Forum, Ms C Hart of the Sanddrift Neighbourhood Watch and Ms S Nicholas of the Wynberg Community Police Forum were afforded the opportunity to address and pose questions to the Provincial Minister of Community Safety and the Department. The Minister and Head of Department duly responded to the questions posed by the members of the public.

5. Information requested

The Committee requested the Department to provide:

- 5.1 A progress report on the programmes completed at (a) Wolwekloof Academy and (b) Chrysalis Academy during 2015/2016.
- 5.2 A report reflecting the findings of the research project on alcohol usage and alcohol abuse in Khayelitsha conducted by Western Cape universities following its finalisation.
- 5.3 A copy of the application forms for the YSRP.

6. Recommendation

The Committee recommends that the deadline for the application for the end of year YSRP be extended by an additional month.

3. Report of the Standing Committee on Cultural Affairs and Sport on the 2015/16 Annual Report of the Department of Cultural Affairs and Sport, and its entities, namely, the Western Cape Cultural Commission, the Western Cape Language Committee and Heritage Western Cape, for the year ended 31 March 2016, dated 27 October 2016.

The Standing Committee on Cultural Affairs and Sport, having considered the Annual Report of the Department of Cultural Affairs and Sport, and its entities, namely, the Western Cape Cultural Commission, the Western Cape Language Committee and Heritage Western Cape, referred to it for the year ended 31 March 2016, reports as follows:

1. Introduction

The Western Cape Provincial Parliament's Annual Report programme for the 2015/2016 financial year was advertised in newspapers inviting stakeholders and members of the public to attend and participate in the discussions. Before proceeding to the consideration of the report of the Department of Cultural Affairs and Sport, the Minister and the Head of Department were given an opportunity to make opening remarks. Before proceeding to the consideration of the reports of the Western Cape Cultural Commission, the Western Cape Language Committee and Heritage Western Cape, the respective chairpersons or representatives of each entity were given the opportunity to make opening remarks.

The Department was examined on:

Part A: General Information,

Part B: Departmental Performance Information; and

Part D: Human Resources Management of the Department's Annual Report.

Members of the public were also given an opportunity to pose questions and to make input during the discussions. There was no members of the Public Present.

2. Department of Cultural Affairs and Sport

2.1 Overview

The Provincial Minister of Cultural Affairs and Sport, Hon AJD Marais, provided an overview of the success and challenges faced by the Department of Cultural Affairs and Sport during 2015/2016. The Department focused on its province-wide Oral History Initiative. The ongoing Initiative is a platform for celebrating diversity, inculcating social cohesion and promoting unity. During the period under review, the Department worked towards reinforcing the Mass Participation, Opportunity and Access: Development and Growth (MOD) programme. The Department's Cultural Affairs directorate created opportunities enabling to develop skills in arts.

3. Findings

- 3.1 The Department achieved 98% of its targets.
- 3.2 The filling of the Director of Library Services post is in its final stages. The selected candidate is due to commence duty in December 2016.
- 3.3 The Director for Enterprise Content Management post is an acting appointment to ensure the transition to an e-environment.
- 3.4 A Chief Director for the After School Game Changer has been appointed and will be based within the Department until 2019.
- 3.5 The Chief Director for the After School Game Changer ensures that all partners have reporting lines within relevant departments.
- 3.6 The game changer partners include the Department, the Western Cape Education Department, the Department of Social Development, the Department of Community Safety, the City of Cape Town, and Non-Governmental Organisations.
- 3.7 There are no female based initiation sites in the Western Cape.
- 3.8 The Department indicated its readiness to undertake programmes for female initiation, having already consulted best practice methods.
- 3.9 The internal audit of the MOD programme revealed that +140 MOD centres are operating at an expected level. There are plans to improve the remainder of the centres that are not meeting the expected operational levels.
- 3.10 MOD centres serve as central points for schools within the same cluster and so allow for the sharing of facilities as part of the Neighbouring Schools programme.
- 3.11 The sporting curriculum is being restructured to focus on specific codes for next level participation. This restructuring will feed the sharp centres which are used to upskill learners and coaches of specific sporting codes.
- 3.12 The Department meets twice monthly with stakeholders regarding the facilitation of the MOD centres. These stakeholders include the Western Cape Department of Education, the Department of Community Safety, the Department of Social Development and the City of Cape Town.
- 3.13 In respect of the Dias Museum, the Department wants to revise the exhibition, however due to leaks in the roof, there is a delay. There are several processes that need to be completed to repair the roof especially since the museum is a provincial heritage site.
- 3.14 The Department uses a formal, robust and well established tender system to ensure that value for money procurement considers cost effectiveness to specifications of the service and/or product.

- 3.15 The Department played an advisory role in drafting the Elsenburg Language Policy.
- 3.16 The Department funded R200 000 largely for accommodation fees for learners registered for a certificate in Music Literacy as part of a partnership between the Department and the University of the Western Cape.
- 3.17 The Department reported that younger staff members resign to further better employment prospects, better remuneration, the lack of promotional opportunities, a need for a career change or to pursue privately owned businesses.
- 3.18 The Department conducts exit interviews.

4. Information requested

The Committee REQUESTED that the Department provide the following information:

- 4.1 A breakdown of the 51 Cultural organisations indicating which organisations are directly linked to the promotion of culture.
- 4.2 A copy of the policy guideline for funding arts organisations.
- 4.3 A copy of the internal Audit Report on the MOD Programme.
- 4.4 A copy of the Game Changer Report.
- 4.5 A written plan of the Department's strategy following the expiration of the 3 year contracts for the Chief Directors of the After School Game Changer and the Acting Director of the Enterprise Content Management.
- 4.6 A copy of the Elsenburg Agricultural Training Institute's language policy.
- 4.7 An updated list of the number of libraries where broadband has been rolled out as well as the libraries yet to receive the upgrade.
- 4.8 A written response on the housing allowance qualification criteria.
- 4.9 A list of the 15 clubs in Khayelitsha supported through the Club Development Programme.
- 4.10 A copy of the Western Cape Provincial Sports Confederation's financial report for 2015/2016.
- 4.11 A copy of the approved guidelines of the monuments, memorials and statues as approved by Heritage Western Cape.

5. Resolutions

- 5.1 The Committee RESOLVED to request the Department to brief it on the following:
 - 5.1.1 The Draft Traditional Leaders Bill.
 - 5.1.2 The After School Game Changer.
 - 5.1.3 The MOD programme.
 - 5.1.4 The Conservation Management Plan for Early Cape Farmsteads.
- 5.2 The Committee RESOLVED to request a briefing/oversight visit from the Zeitz Museum on Contemporary African Art.
- 5.3 The Committee RESOLVED to conduct oversight visits to the focus schools at Emil Weder Secondary School and Swartland Secondary School.

6. Western Cape Language Committee

Overview

- 6.1 During 2015/2016, a new Western Cape Language Committee (WCLC) was appointed, thus commencing a new term. The WCLC initiated two key projects for the year under review. The first was a research survey to establish the progress of implementation of the Western Cape Language Policy in various provincial government departments. The WCLC finalised a report for the framework for South African Sign Language in the Western Cape. The framework aimed to address the requirements pertaining to South African Sign Language in the Provincial Language Policy.

7. Findings

- 7.1 The WCLC advised and assisted with the drafting of the Elsenburg Agricultural Training Institute's language policy.
- 7.2 Chairpersons of the three WCLC's subcommittees are elected by the respective sub-committees.

8. Information requested

The Committee REQUESTED the following from the Western Cape Language Committee:

- 8.1 A copy of the report on the survey commissioned by the WCLC about the implementation of the WC Language Policy.
- 8.2 A list of the names of the chairpersons of the three sub committees of WCLC.

9. Western Cape Cultural Commission

Overview

- 9.1 New members to the Western Cape Cultural Commission (WCCC) were appointed during 2015/2016. The WCCC engaged with registered cultural councils to establish their respective operational requirements and compliance to the prescribed legislation. As a result of these engagements, an electronic booking system has been initiated for the seven cultural facilities. The development of this system is still in progress.

10. Findings

- 10.1 The WCCC consulted the Department of Community Safety regarding security challenges at two facilities, namely Okkie Jooste and Groot Drakenstein.
- 10.2 The WCCC hosted two workshops, in Schoemanspoort and Koekenaap, addressing capacity building and aspects related to enhancing social inclusivity through cultural interaction.
- 10.3 The WCCC also had three events with cultural councils to promote cultural diversity and connectedness.

11. Heritage Western Cape

Overview

- 11.1 During 2015/2016 Heritage Western Cape (HWC) introduced systems to instill strict timelines for the submission of case information, availing case files electronically on the HWC website for its committees to access easily in order to prepare for meetings, as well as holding formally structured meetings. A Code of Conduct for Conservation Bodies was drafted with positive feedback by all role-players. HWC also developed and approved several policies and guidelines. These include the Grading Guide Policy, the Guideline for Monuments and Memorials as well as regulations regarding the public statement of general policy and conservation management plans.

12 Findings

- 12.1 There was an over expenditure resulting from unbudgeted legal fees.
12.2 There are no plans for contingency liability, however, Provincial Treasury is aware of the risk to which HWC is exposed.
12.3 The average time to complete a permit application, without any appeals, is approximately four weeks.

13. Information requested

- 13.1 The Committee requested a breakdown of the number of successful appeals upheld and dismissed for 2015/2016.